



GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Shershah Block New Garden Town Lahore
Dated Lahore, the 3rd November,2011.

NOTIFICATION

No. SO (SE) 2-78/2008(Vol.III).Transport Policy to provide pick and drop facility to the Special students of Special Education Institutions in the Punjab is hereby notified as under:-

1. The official transport provided to the Institutions of Special Education will be inclusively used for free pick & drop of the special students. The teachers as well as staff of the institutions will not travel on the official transport.
2. The official transport provided to the Institutions will not be used for private purpose even on payment basis.
3. The official transport provided to the Institutions will remain within the limits of the Tehsil/Town, as the case may be subject to the maximum of two way journey of 50 Km (50+50=100 KM Morning/Evening daily).
4. The Directorate of Special Education will ensure that Drivers are provided to the institutions against the sanctioned posts. However, in case the driver is not available in any Institution, the Head of the Institution will make arrangements, on temporary basis out of the funds for School Management Council.
5. The route of the bus will be recommended by the School Management Council and approved by District Education Officer. In case the School Management Council is unable to take decision within 5-days of submission of a proposal then the Head of the Institution will refer matter to the EDO (CD) concerned to take a decision.
6. The Head of the Institutions will be responsible to maintain a log book of the vehicles as per rules. Average consumption of POL, may be got fixed from the Motor Vehicles Examiner of the respective District by the Head of

Institution.

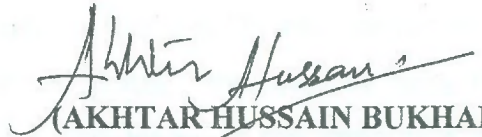
7. Maintenance and repair of the vehicles will be carried out by the head of the institutions as per rules/regulation out of the budget provided by the District Government.
8. The Head of the Institutions will ensure that the vehicles are cleaned daily and are parked safely.

(ABDULLAH KHAN SUMBAL)
SECRETARY
SPECIAL EDUCATION

NO. & DATE EVEN.

A copy is forwarded for information & further necessary action to:-

1. The Director, Special Education Punjab, Lahore.
2. The Director (Coordination), National Special Education Complex, Johar Town, Lahore with the request to please circulate to all devolved Institutions in the Punjab.
3. All Executive District Officer (CD) in the Punjab.
4. All District Education Officer, Special Education in the Punjab.
5. All Principals / Headmasters / Headmistress of Special Education Institutions in the Punjab.
6. PS to Secretary Special Education Punjab.
7. PA to Additional Secretary Special Education Punjab.


(AKHTAR HUSSAIN BUKHARI)
SECTION OFFICER (S.E)