



GOVERNMENT OF THE PUNJAB
DIRECTORATE GENERAL OF SPECIAL EDUCATION
31-SHER SHAH BLOCK, NEW GARDEN TOWN, LAHORE

No. DGSE-PO-2/63-2020/ 1522 Dated: 18-03-2022

ORDER

Following *Ministerial Staff* of Government Special Education Institutions are hereby nominated to attend *two days* workshop titled "*Capacity Building of Ministerial Staff for Office Management*" Scheduled to be held in Government In-Service Training College for Teachers of Disabled Children Lahore, 31-Sher Shah Block, New Garden Town, Lahore with effect from *21-03-2022 to 22-03-2022*. Furthermore the participants shall arrange for their accommodation at their own (however TA/DA will be admissible).

Sr. No	Name & Designation	Name of Institution/Centre
1.	Mr. Rashid Ali, Senior Clerk	Govt. Central High School for Deaf, Gulberg-II, Lahore.
2.	Mr. Imran Qureshi, Senior Clerk	Govt. Deaf & Defective Hearing High School for girls Lahore.
3.	Mr. M. Munir, Senior Clerk	Govt. Sunrise Institute for the Blind Ravi Road, Lahore.
4.	Mr. Arif Mehmood, Junior Clerk	District Education Officer (Special Education) Town Hall, Lahore
5.	Mr. M. Zeeshan Ahmad Awan, Junior Clerk	Govt. Special Education Centre, Aziz Bhatti Town, Lahore.
6.	Ms. Farkhanda Tufail, Junior Clerk	Govt. Degree College of Special Education, 45-B-II, Johar Town, Lahore.
7.	Mr. M. Rizwan, Junior Clerk	Govt. Special Education Centre, Ravi Town, Lahore.
8.	Mr. M. Asif, Junior Clerk	Govt. Shadab Training Institute of Special Education (MCC), Lahore
9.	Mr. Imran Latif, Junior Clerk	Govt. Institute for Slow Learners, Lahore.
10.	Mr. Muhammad Afzal, Junior Clerk	Govt. Secondary Institute for the Blind, Sheranwala Gate, Lahore.
11.	Mr. Qadeer Abbas, Junior Clerk	Govt. Special Education Centre, Wahga Town, Lahore
12.	Ms. Khalida Rashid, Junior Clerk	Govt. School for Physically Disabled Children Lahore
13.	Mr. Shabab Younas, Junior Clerk	Govt. Special Education Centre Nishtar Town, Lahore

14.	Mr. Muhammad Asif Latif, Junior Clerk	Govt. Special Education Centre, Raiwind, Lahore.
15.	Mr. Majid Hussain, Junior Clerk	Govt. National Special Education Centre (MCC, VHC, HIC PHC), Johar Town, Lahore.

(JAMAL MUHAMMAD ABDUN NAFAY)
DIRECTOR (ACADEMICS)

12/03/2022

C.C.

A copy is forwarded for information and necessary action to:-

1. The District Education Officer (Special Education), _____ . He / She is requested to personally ensure the participation of the nominee(s) from his/her respective District(s) of Jurisdiction.
2. The Principal, Government In-Service Training College for the Teachers of Disabled Children, 31-Sher Shah Block, New Garden Town, Lahore. **with the request to convey all the participants on phone to attend the course as per schedule.**
3. The Principal / Headmaster / Headmistress / In-charge, _____ with the directions to relieve the above nominee from his/her Institute / School / Centre to attend the course on schedule date & time. **No substitute / alternate nomination is allowed.**
4. The nominee concerned with the directions to report to the Course Coordinator, Government In-Service Training College for the Teachers of Disabled Children, 31-Sher Shah Block, New Garden Town, Lahore, on **21-03-2022 at 8:00 a.m. sharp.** Those who will not attend the course as per schedule all be dealt with strictly under Punjab Employees Efficiency, Discipline and Accountability Act, 2006.
5. PS to Secretary, Special Education Punjab.
6. PA to Director General, Special Education Punjab Lahore.


PROGRAMME OFFICER