



Dated Lahore, the 17<sup>th</sup> June, 2026

To

**MS. SUALAT JABEEN,**  
Junior Special Education Teacher (MC/BS-16),  
Govt. Special Education Centre for 03-Remaining Disabilities, Okara.  
Email: saulat.jabeen7@gmail.com

Subject: SHOW CAUSE NOTICE UNDER SECTION 7(b) READ WITH SECTION 5(1)(a) OF THE PEEDA ACT, 2006

**WHEREAS**, it has been reported that you, Ms. Sualat Jabeen, Junior Special Education Teacher (MC/BS-16), Govt. Special Education Centre for 03-Remaining Disabilities, Okara remained absent from duty from 27.07.2025 to till date without obtaining prior approval/sanction of leave from the Competent Authority. The record reveals that you were granted 548-days Ex-Pakistan, Extra Ordinary Leave (without pay) to process to United Kingdom w.e.f.25.01.2024 to 26.07.2025 vide order dated 23.01.2024. Furthermore, you filed an application with the request for extension of leave for a further period of 730 days (w.e.f. 16.06.2025 to 15.06.2027). The Secretary Special Education being Competent Authority vide order dated 13.08.2025 considered your application and **rejected** the same on administration grounds and directed you to report to this department immediately. But you failed to comply with the directions. Hence, you have been found guilty of misconduct on account of unauthorized absence from duty without prior approval of the Competent Authority.

2. **AND WHEREAS**, the undersigned being Competent Authority, under the Punjab Employees Efficiency, Discipline and Accountability Act, 2006, in due consideration of the facts of the case, is of the view that you **Ms. Sualat Jabeen**, Junior Special Education Teacher (MC/BS-16), Govt. Special Education Centre for 03-Remaining Disabilities, Okara, have been found guilty of misconduct on account of following charge:


**"You have been found willfully absent from your duties w.e.f. 27.07.2025 to till date without prior permission / approval of leave by the Competent Authority."**

3. **AND WHEREAS**, the undersigned is of the opinion that in view of availability of sufficient documentary evidence on record it is not necessary to hold an inquiry into the matter in view of the provision contained in Section 5 (1)(b) of the Act *ibid*. It is, therefore, decided to proceed against you under Section 7(b) read with Section 5 (1)(a) of Punjab Employees Efficiency, Discipline and Accountability Act, 2006.

4. **NOW, THEREFORE**, you are hereby called upon to show cause in writing **within 07-days** of the receipt of this notice as to why one or more of the penalties as prescribed under Section 4 of the Punjab Employees Efficiency, Discipline and Accountability Act, 2006 should not be imposed upon you.

5. Your reply to Show Cause Notice should reach the undersigned, within the said period failing which it shall be presumed that you have no defence to offer and you have admitted the charge.

6. In case, you desire to consult any record on which the aforesaid charges are based or relevant to the aforesaid charge, you may do so with prior arrangements with the Section Officer (Estt.) of this Department **within 03-days** of the receipt of this notice.

  
(SHOAB IQBAL SYED)  
SECRETARY  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT /  
COMPETENT AUTHORITY

**No. & Date Even:**

A copy is forwarded to:

1. The Director General of Special Education, Punjab, Lahore.
2. The District Education Officer (Special Education), Sahiwal with the direction to ensure delivery of this Show Cause Notice to the accused officer through all possible means, well in time.
3. The Principal / Headmaster / Headmistress, Govt. Special Education Centre for 03-Remaining Disabilities, Okara with the direction to ensure the delivery of this notice at residential address of the accused officer through all possible means, under intimation to this department.
4. PS to Secretary Special Education Department.
5. Office file.

  
SECTION OFFICER (ESTT.-I)