

REGISTERED



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No.SO(ESTT) 40-234/2015
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block New Garden Town, Lahore.

Dated Lahore the 21st September, 2022

To

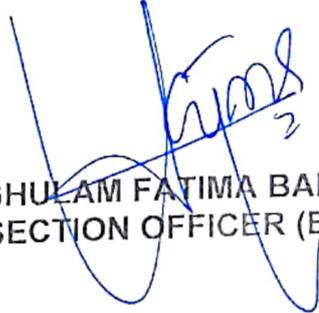
- i. **The Director General,**
Directorate General of Special Punjab,
Lahore.
- ii. **All District Education Officer (Spl.Edu.),**
Punjab, Lahore.

Subject: **DEPARTMENTAL PERMISSION FOR ATTENDING CLASSES / COURSES**

I am directed to refer to the subject noted above and to enclose herewith a copy of letter No. SOR-IV(S&GAD)1-1/2022 dated 10.03.2022 which clarified that:

"Government servants should not under any circumstances be allowed to attend any classes or courses during office hours. Outside office hours, they may attend classes / courses. No formal permission is necessary in such cases. They may only inform the Head of their Department that they are attending such classes / courses. If, however, it is found that by attending such classes / courses the work of the government servant is suffering the Head of Department may be an order stop the government servant from attending such classes / courses".

2. I am further directed to request you to please follow the instructions issued by the Regulations Wing, S&GA Department and ensure its circulation to all the lower formations.


(GHULAM FATIMA BANDIAL)
SECTION OFFICER (ESTT.)

C.C:

1. PS to Secretary, Special Education Department.
2. PS to Additional Secretary, Special Education Department.
3. PA to Deputy Secretary, Special Education Department.