

REGISTERED



No. SO(ESTT.)01-71/2006
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block New Garden Town,
Lahore

Dated Lahore, the July 16th / 2026

To

Ms. Naila Yousaf,
Senior Special Education Teacher (M.C Field/BS-17),
Govt. Middle Special Education Centre for (04) Disabilities,
Jaranwala, District Faisalabad.

R/o: 311-D Peoples Colony # 1 Faisalabad.

Email: nailaasif50@gmail.com

Subject: **PERSONAL HEARING NOTICE UNDER SECTION 7(d) OF THE**
PUNJAB EMPLOYEES, EFFICIENCY, DISCIPLINE AND
ACCOUNTABILITY ACT, 2006

I am directed to refer to the subject cited above and to state that disciplinary proceedings were initiated against you by the Secretary Special Education being Competent Authority under Section 7(b) read with Section 5(1)(a) of the Punjab Employees Efficiency, Discipline and Accountability Act, 2006 ('Act') vide Show Cause Notice dated 17.06.2026 on the following charge and it was decided to dispense with the inquiry in terms of Section 5(1)(a) of the Act *ibid*;

**"You have been found willfully absent from your duty
w.e.f. 14.03.2026 to till date without prior permission /
approval of leave by the Competent Authority."**

2. I am further directed to state that Show Cause Notice dated 17.06.2026 was served upon you in terms of Section 7(b) read with Section 5(1)(a) of the Act *ibid*, and you were directed to submit your written reply within 07 days but you failed to submit your written reply. Hence, you are liable to be imposed one or more penalties in terms of Section 4 of the Act *ibid*.

3. In view of above, I am further directed to inform you that in exercise of powers conferred under Section 7 of the Act *ibid*, Secretary Special Education / Competent Authority has decided to afford you an opportunity of personal hearing. Therefore, you are directed to appear before the **Secretary, Special Education Department / Competent Authority** on **05.08.2026 at 10:00 A.M** in his office chamber at 31-Sher Shah Block, New Garden Town, Lahore for this purpose. If you fail to avail this opportunity, the case shall be decided *ex-parte*.

ISSUED BY THE ORDER OF
SECRETARY
SPECIAL EDUCATION DEPARTMENT

CC:

1. The District Education Officer (Special Education), Faisalabad with the direction to ensure delivery of this Notice to the accused officer through all possible means including delivery at her residential address and through email well in time.

2. The Principal / Headmaster / Headmistress, Govt. Middle Special Education Centre for (04) Disabilities, Jaranwala, District Faisalabad with the direction to ensure delivery of this Notice to the accused officer through all possible means including delivery at her residential address and through email well in time.
3. PS to Secretary Special Education Department.
4. Office file.


16/7/2026
SECTION OFFICER (ESTT.-I)
SPECIAL EDUCATION DEPARTMENT