



No. SO(ESTT)21-344/18
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block New Garden Town, Lahore
Dated Lahore, the 29th March, 2024.

To

Ms. Saira Yousaf,
Psychologist (BS-17)
Govt. Higher Secondary School of Special Education (HI), Sahiwal.

R/o: House No. 4, Income Tax Colony, Nawa Shehar, Multan.
Mobile No. 0335-4237412

Subject: **SHOW CAUSE-CUM-PERSONAL HEARING NOTICE UNDER SECTION 13(4) OF THE PUNJAB EMPLOYEES, EFFICIENCY, DISCIPLINE AND ACCOUNTABILITY ACT, 2006.**

Saira Yousaf

WHEREAS, disciplinary proceedings were initiated against you under Section 5 read with Section 9 of the Punjab Employees, Efficiency, Discipline and Accountability Act, 2006 ('Act') vide order dated 07.02.2024 on the following charges of inefficiency and misconduct by appointing **Mr. Muhammad Mushtaq, Principal (BS-19)**, Government Secondary School for Hearing Impaired (Boys), Mianwali as Inquiry Officer;

- i. ***The accused officer remained willfully absent from duties, w.e.f. 24.08.2023 till 07.12.2023 without prior permission / approval of leave by the Competent authority and continued to send medical reports through Whatsapp. She resumed her duties on 08.12.2023 and there-after again absented herself from duty without prior approval/permission of leave till date which manifestly shows her irresponsible behavior towards the discharge of official duties and tantamounts to gross misconduct.***
- ii. ***The accused officer in violation of the Punjab Government Servants (Conduct) Rules, 1966 without getting prior approval from the competent authority, attended the programme "BOLTA LAHORE" on Lahore Rang HD channel.***

2. **AND WHEREAS**, the Inquiry Officer, after finalizing the inquiry proceedings, has submitted inquiry report to this department on 20.3.2023 (**copy of Inquiry Report is attached**). The Inquiry Officer has recommended the imposition of following penalties:

- i. ***Major Penalty of "Removal from Service" under section 4(1)(b)(v) of the PEEDA Act, 2006.***
- ii. ***The recovery of salary arrears of absent period which the accused officer has drawn illegally by violating proper channel and financial discipline may be recovered.***

3. **AND WHEREAS**, in view of the above, you are liable to be imposed one or more penalties in terms of Section 4 of the Act *ibid* for the charge against you.

4. **NOW THEREFORE**, in exercise of the powers conferred upon me as Competent Authority under Section 13(4) of the PEEDA Act, 2006, you are hereby called upon to show cause within seven (07) days of the receipt of this notice as to why one or more penalties as prescribed under Section 4 of the PEEDA Act, 2006 may not be imposed upon you. You are allowed to submit additional defence in writing, if any.

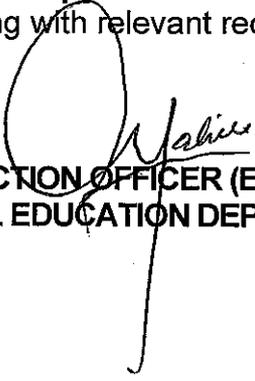
5. You are also afforded an opportunity of personal hearing and directed to appear before **Deputy Secretary, Special Education Department / Hearing Officer** appointed under Section 13(4)(c) of the Act *ibid* for said purpose. Therefore, you are directed to appear before the **Deputy Secretary, Special Education Department / Hearing Officer** as and when the case is fixed for hearing by the Hearing Officer.


(SAIMA SAEED)

**SECRETARY SPECIAL EDUCATION /
COMPETENT AUTHORITY**

CC.

1. **Deputy Secretary, Special Education Department / Hearing Officer.**
2. District Education Officer (Special Education), Sahiwal with the direction to ensure the delivery of this notice to the accused officer on her official and residential address under intimation to this department.
3. Mr. Imran Sher, Superintendent (BS-17), Office of District Education Officer (Special Education), Sahiwal / **Departmental Representative** to attend the hearing on the date fixed for personal hearing along with relevant record.
4. PS to Secretary, Special Education Department.


**SECTION OFFICER (ESTT.)
SPECIAL EDUCATION DEPARTMENT**