



No. SO(ESTT)21-344/18
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block New Garden Town, Lahore

Dated Lahore, the April 04th, 2024

To

Ms. Saira Yousaf,
Psychologist (BS-17)
Govt. Higher Secondary School of Special Education (HI), Sahiwal.

R/o: House No. 4, Income Tax Colony, Nawa Shehar, Multan.

Subject: **PERSONAL HEARING NOTICE UNDER SECTION 13(4) OF THE
PUNJAB EMPLOYEES, EFFICIENCY, DISCIPLINE AND
ACCOUNTABILITY ACT, 2006**

I am directed to refer to subject noted above and to state that disciplinary proceedings were initiated against you under Section 5 read with Section 9 of the Punjab Employees, Efficiency, Discipline and Accountability Act, 2006 ('Act') vide order dated 07.02.2024 on the following charges of inefficiency and misconduct by appointing Mr. Muhammad Mushtaq, Principal (BS-19), Government Secondary School for Hearing Impaired (Boys), Mianwali as Inquiry Officer;

- i. ***The accused officer remained willfully absent from duties, w.e.f. 24.08.2023 till 07.12.2023 without prior permission / approval of leave by the Competent authority and continued to send medical reports through Whatsapp. She resumed her duties on 08.12.2023 and there-after again absented herself from duty without prior approval/permission of leave till date which manifestly shows her irresponsible behavior towards the discharge of official duties and tantamounts to gross misconduct.***
- ii. ***The accused officer in violation of the Punjab Government Servants (Conduct) Rules, 1966 without getting prior approval from the competent authority, attended the programme "BOLTA LAHORE" on Lahore Rang HD channel.***

2. **AND WHEREAS**, the Inquiry Officer has submitted inquiry report to this department on 20.3.2023 (copy of Inquiry Report has already been sent to you). The Inquiry Officer has recommended the imposition of following penalties:

- i. ***Since the charge of misconduct on account of willful absence from duty stands proved against Ms. Saira Yousaf, Psychologist (BS-17), presently posted at Govt. Higher Secondary School of Special Education for HI Boys, Sahiwal, hence, she may be***

awarded Major Penalty of "Removal from Service" under section 4(1)(b)(v) of the PEEDA Act, 2006.

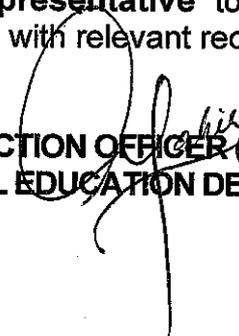
- ii. The recovery of salary arrears of absent period which the accused officer has drawn illegally by violating proper channel and financial discipline may be recovered.

3. In view of above, I am further directed to inform you that in exercise of powers conferred under Section 13(4) of the Act *ibid*, Secretary Special Education has decided to afford you an opportunity of personal hearing and has appointed **Deputy Secretary, Special Education Department** as Hearing Officer under Section 13(4)(c) of the Act *ibid* for said purpose. Therefore, you are directed to appear before the **Deputy Secretary, Special Education Department / Hearing Officer** on **18.04.2024 at 02:00 P.M** in his office chamber at 31-Sher Shah Block, New Garden Town, Lahore for this purpose. If you fail to avail this opportunity, the case shall be decided *on the basis of available record*.

**ISSUED BY THE ORDER OF
DEPUTY SECRETARY
SPECIAL EDUCATION DEPARTMENT/
HEARING OFFICER**

C.C:

1. PS to Deputy Secretary, Special Education Department / Hearing Officer.
2. District Education Officer (Special Education), Sahiwal **with the direction to ensure the delivery of this notice to the accused officer on her official and residential address under intimation to this department.**
3. **Mr. Imran Sher**, Superintendent (BS-17), Office of District Education Officer (Special Education), Sahiwal/**Departmental Representative** to attend the hearing on the date fixed for personal hearing along with relevant record.


**SECTION OFFICER (ESTT.)
SPECIAL EDUCATION DEPARTMENT**