

REGISTERED



042-99231573

To

Ms. Bismah Iftikhar D/O Iftikhar Ahmed,  
House no. 1/2160, Near Munir Cadet School Mohallah Line Park,  
Tehsil and District Chakwal

No.SO(Estt) 3-28/2020 (4703)/1  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore  
Dated Lahore 24<sup>th</sup> July, 2024

**Subject: APPOINTMENT AS AUDIOLOGIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No.PSC-RG-1/2023/63 dated 11.06.2024, you are hereby offered for appointment against the post of Audiologist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
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- Leave for Umrah up to 15 days without pay once during your tenure/contract.

f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.
- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

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**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

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**19. Application for Employment in other Departments.**

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20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

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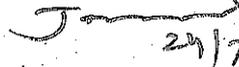
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SECTION OFFICER (ESTT.)

  
24/7/24  
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To

Ms. Sarah Aftab Chohan D/O Aftab Mahmood Chohan,  
53 HH Phase 4 DHA Lahore.

No.SO(Estt) 3-28/2020 (4703)/2  
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SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore  
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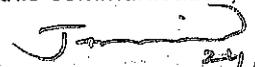
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24/7/24  
SECTION OFFICER (ESTT.)

e/c

REGISTERED



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To

Mr. Talha Shahid S/O Muhammad Shahid Karim,  
Al Karim House Karim e Bad Near Dream Garden Colony,  
Board Office Road, Dera Ghazi Khan.

No.SO(Estt) 3-28/2020 (4703)/3  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
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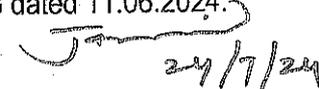
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REGISTERED



042-99231573

To

Mr. Muhammad Moiez S/O Muhammad Israr,  
House No. P79 Street # 8 Rasheed Nagar Samanabad Faisalabad.

No.SO(Estt) 3-28/2020 (4703)/4  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore  
Dated Lahore 24<sup>th</sup> July, 2024

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GOVERNMENT OF THE PUNJAB  
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31-Sher Shah Block, New Garden Town, Lahore  
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To

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House # 403/A New Basti Talkot Near Ghosia  
Mosque Railway Road Tehsil nd District Muzafargarh.

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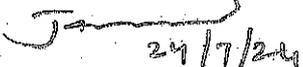
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24/7/24  
SECTION OFFICER (ESTT.)

**No. & Date Even:**

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2023/63 dated 11.06.2024.

  
24/7/24  
SECTION OFFICER (ESTT.)



REGISTERED



042-99231573

To

Mr. Muhammad Usama S/O Muhammad Yaseen,  
House no. 155, New Eden Garden, Sargodha.

No.SO(Estt) 3-28/2020 (4703)/6  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore  
Dated Lahore 24<sup>th</sup> July, 2024

**Subject: APPOINTMENT AS AUDIOLOGIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No.PSC-RG-I/2023/63 dated 11.06.2024, you are hereby offered for appointment against the post of Audiologist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

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Your appointment on contract basis shall be non-pensionable.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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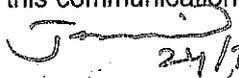
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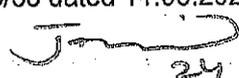
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24/7/24  
SECTION OFFICER (ESTT.)

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24/7/24  
SECTION OFFICER (ESTT.)



REGISTERED



042-99231573

To

257  
24  
1:05 PM

Mr. Sohail Sabir S/O Sabir Hussain,  
Basti Mian Pur Tehsil Jahanian District Khanewal Post  
Office Jahanian.

No.SO(Estt) 3-28/2020 (4703)/7  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 24<sup>th</sup> July, 2024

Subject: **APPOINTMENT AS AUDIOLOGIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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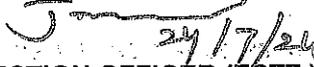
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29/11/24  
SECTION OFFICER (ESTT.)

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A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2023/63 dated 11.06.2024.

  
29/11/24  
SECTION OFFICER (ESTT.)

*e/c*

REGISTERED



042-99231573

To

25/7/24  
1:05pm  
Mr. Saddam Hussain Khan S/O Ahmed Khan,  
Wandha Baqi Khel Post Office Kamar Mushani  
Tehsil Esa Khel District Mianwali.

No.SO(Estt) 3-28/2020 (4703)/8  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore  
Dated Lahore 24<sup>th</sup> July, 2024

**Subject: APPOINTMENT AS AUDIOLOGIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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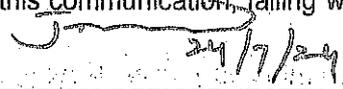
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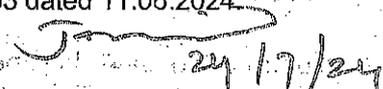
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SECTION OFFICER (ESTT.)

REGISTERED



042-99231573

Handwritten notes: 25/7/24, 1:05 pm

No.SO(Estt) 3-28/2020 (4703)/9  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore  
Dated Lahore 24<sup>th</sup> July, 2024

To

Mr. Muhammad Jawad Moin S/O Akbar Ali,  
House # P-47/A Bharawal Colony ABC Road  
Faisalabad.

**Subject: APPOINTMENT AS AUDIOLOGIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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Handwritten initials: JH

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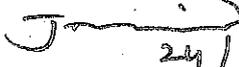
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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

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24/7/24  
SECTION OFFICER (ESTT.)

**No. & Date Even:**

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2023/63 dated 11.06.2024.

  
24/7/24  
SECTION OFFICER (ESTT.)

o/c

REGISTERED



042-99231573

To

Mr. Muzammal Ali S/O Waris Ali,  
107 Liaqat Street LMDC Housing Scheme 1  
Near Jallo Lahore.

No.SO(Estt) 3-28/2020 (4703)/10  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore  
Dated Lahore 24<sup>th</sup> July, 2024

Subject: **APPOINTMENT AS AUDIOLOGIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No.PSC-RG-1/2023/63 dated 11.06.2024, you are hereby offered for appointment against the post of Audiologist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.

f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.
- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. **No Right of Regular Appointment:**

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.

13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

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You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

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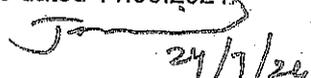
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24/7/24  
SECTION OFFICER (ESTT.)

  
24/7/24  
SECTION OFFICER (ESTT.)

8/1

REGISTERED



042-99231573

To

Mr. Tahir Aziz S/O Abdul Aziz,  
Room No. 71 IBN Sina Hal Nishtar Boys Hostel  
Multan.

No.SO(Estt) 3-28/2020 (4703)/11

GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah,Block, New Garden Town, Lahore

Dated Lahore 24<sup>th</sup> July, 2024

Subject: APPOINTMENT AS AUDIOLOGIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No.PSC-RG-I/2023/63 dated 11.06.2024, you are hereby offered for appointment against the post of Audiologist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
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4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
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7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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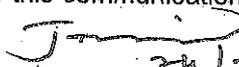
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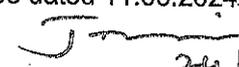
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**No. & Date Even:**

  
24/7/24  
SECTION OFFICER (ESTT.)

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No.PSC-RG-I/2023/63 dated 11.06.2024.

  
24/7/24  
SECTION OFFICER (ESTT.)

REGISTERED



042-99231573

To

Ms. Sumbul Zahra D/O Syed Shahwar Haider,  
House # 705 Block J2, Johar Town Lahore.

No.SO(Estt) 3-28/2020 (4703)/12  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore  
Dated Lahore 24<sup>th</sup> July, 2024

Subject: **APPOINTMENT AS AUDIOLOGIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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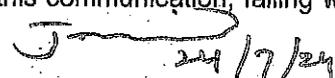
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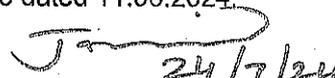
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24/7/24  
SECTION OFFICER (ESTT.)

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24/7/24  
SECTION OFFICER (ESTT.)



REGISTERED



042-99231573

Handwritten initials and numbers: "D/W", "25/7", "1:05pm".

No.SO(Estt) 3-28/2020 (4703)/13  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore  
Dated Lahore 24<sup>th</sup> July, 2024

To

Ms. Fareeha Tariq D/O Muhammad Saleem Tariq,  
68C UET Housing Society Lahore.

Subject: **APPOINTMENT AS AUDIOLOGIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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