

REGISTERED



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No.SO(ESTT)10-151/2020(1539)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block New Garden Town, Lahore.

Dated Lahore the 30th August, 2024

To

The Director General,
Directorate General of Special Education,
Punjab, Lahore.

Subject: **SANCTION OF ALL LEAVE CASES**

Please refer to the subject noted above.

2. It has come to notice of the Special Education Department that some cases regarding sanction of leave where Competent Authority is the DGSE are forwarded for necessary action. Such cases have been examined in detail in the light of "**Punjab Special Education Department (Directorate General of Special Education, Punjab) Service Rules 2021**" promulgated vide Regulation's Wing, S&GAD's Notification dated 20.12.2021.

3. Furthermore, as per Appendix 'A' Rule 3, Powers of Appointing Authority, Sr. No. 19 of the Punjab (Civil Services) Delegation of Powers Rules, 1983, the DGSE / Concerned Officers are the Competent Authorities for sanctioning of such leave, which is reproduced as under (**Copy Enclosed**):-

19.	Power to allow all kinds of leave except study leave.	Full powers subject to the conditions that:
		ii) In case of grant of leave ex-Pakistan to officials drawing pay in basic pay scales 1-15 in any department / office prior approval of the head of the attached department / regional office concerned shall be obtained before the leave is granted by the Competent Authority.

4. The Competent Authority has, therefore, desired that all the case pertaining to leave of all kinds (Except Study Leave) may be dealt with under "**Punjab Special Education Department (Directorate General of Special Education, Punjab) Service Rules 2021**" promulgated vide Regulation's Wing, S&GAD's Notification dated 20.12.2021.

5. Further necessary action may be taken accordingly under the rules ibid.


30/8/24
(JAMIL AHMAD)
SECTION OFFICER (ESTT-I)

C.C

- i. PS to Secretary, Special Education Department.
- ii. PS to Additional Secretary, Special Education Department.
- iii. PA to Deputy Secretary, Special Education Department.
- iv. All District Education Officers (Spl.Edu.), Punjab.
- v. All Principals / Headmasters / Headmistress, Punjab.