



No.SO(ESTT)10-436/2010  
**GOVERNMENT OF THE PUNJAB**  
**SPECIAL EDUCATION DEPARTMENT**  
31-Sher Shah Block New Garden Town, Lahore.

Tel:042-99232024  
Fax:042-99230889  
[so.establishment@sed.punjab.gov.pk](mailto:so.establishment@sed.punjab.gov.pk)

Dated Lahore the 19<sup>th</sup> October, 2023

To

**Mr. Ashfaq Ahmad Tariq,**  
Principal (BS-19),  
Govt. Secondary Institute for the Blind (Boys),  
Sargodha.

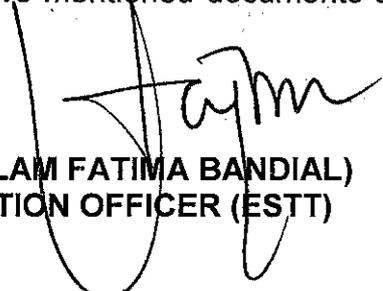
Subject: **REQUEST FOR ISSUANCE OF RETIREMENT NOTIFICATION**

I am directed to refer to your request vide No.GSIB/SGD/23/171 dated 20.09.2023, on the subject cited above.

2. It is hereby informed that your case for issuance of retirement notification on attaining the age of superannuation **w.e.f. 14.05.2024** has been examined in this Department and it is observed that the following documents are missing:

- 1) No Demand certificate
- 2) No Enquiry certificate
- 3) No Audit Para certificate
- 4) First appointment order
- 5) Service book.

3. You are, therefore, directed to provide above mentioned documents at the earliest, to proceed further in the matter.

  
(GHULAM FATIMA BANDIAL)  
SECTION OFFICER (ESTT)

**C.C**

1. Director General, Special Education Punjab, Lahore w/r to letter No.24/411-Admn:04/5728 dated 11.10.2023
2. PS to Secretary, Special Education Department