

REGISTERED



042-99231573

No. SO(Estt)23-399/2025(6095)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28<sup>th</sup> August, 2025

To,

Ms. Samia Ahmed D/o Muhammad Ahmed,  
House # 27 Street # 2, Shuja Colony, Chah Meeran Lahore.

Cell No. 0308-4199582

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.

13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-400/2025(6096)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28<sup>th</sup> August, 2025

To,

Malik Ishfaq Feroz S/o Malik Muhammad Feroz Awan,  
Near Ranger Head Quarters Nursery Gali House # 51, Street # 03

Cell No. 0301-6226518

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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7-A  
28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

20/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-401/2025(6097)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28<sup>th</sup> August, 2025

To,

Ms. Rameen Ashfaq D/o Muhammad Ashfaq  
828/2E Block DHA Phase-III, Charrar Pind Lahore.

Cell No. 0311-4797525

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

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28/8/2025

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**16. Interpretation of the Terms & Conditions:**

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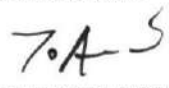
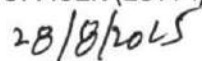
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  


A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-402/2025(6098)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Rabia Ameen D/o Muhammad Ameen,  
Mohala Dhab Wala Street No. 01, Hafizabad.

Cell No. 0309-6278527

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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5. **Pension:**

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28/8/2025

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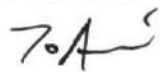
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SECTION OFFICER (ESTT-I)

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042-99231573

No. SO(Estt)23-403/2025(6099)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Zahid Ur Rehman Ansari S/o Muhammad Nadeem Ansari,  
House No 763, Mohala Bhti Saray, Outside Pak Gate Multan.

Cell No. 0307-1716085

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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28/8/2025

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  - a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
  - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
18. **Termination of Contract:**

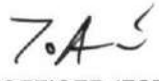
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-404/2025(6100)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Saira Bashir D/o Bashir Ahmad,  
Basra Street House No. 75 Tariq Road, Sheikhpura.

Cell No. 0309-5356188

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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You shall have to undergo essential training programs, as may be prescribed.

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**14. Appointment on the basis of forged / bogus documents:**

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**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-405/2025(6101)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Arfa Qazi D/O Qazi Shafiq Ahmad,  
House No. 05, Rasool Nagar, Sheikhpura.

Cell No. 0307-4252475

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

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a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;

b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.

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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/0/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-406/2025(6102)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Dua Fatima D/o Muhammad Tariq Masood-ul-Hassan,  
Siddiquy Abad No. 2 Sadat Colony, Street 1 Old Shujabad Road, Multan.

Cell No. 0304-2777732

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-407/2025(6103)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Zawata Asif D/o Muhammad Asif,  
Street No. 3, Al-Khair Bakers Awami Basti Behind General Hospital Lahore Ayub Road, Lahore.

Cell No. 0303-7715785

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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28/8/2025

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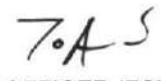
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-408/2025(6104)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Andleeb Nayyar Azam D/o Muhammad Nayyar Azam,  
House No. 48/B Street 3 Fayyaz Park Lalpur Mughalpura Lahore.

Cell No. 0320-4477949

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

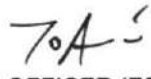
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-409/2025(6105)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Memona Sahar D/o Muhammad Shah Din,  
Mohallah Sharif Pura Near Darbar Ehsan Shah, Multan.

Cell No. 0318-1782334

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**
  - a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
  - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**

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12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

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SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-410/2025(6106)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Syeda Areej Fatima D/o Syed Iftikhar Hussain Bukhari,  
Near Ali Public School Shahpur Kanjran Multan Road, Lahore.

Cell No. 0309-4356557

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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4. **Verification of Testimonials & Characters:**

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Your appointment on contract basis shall be non-pensionable.

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28/8/25

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-411/2025(6107)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Miral Qureshi D/o Nadeem Ahmad Qureshi,  
House No. 75, C Block, Johar Town, Lahore.

Cell No. 0303-5758987

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-412/2025(6108)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Rukhsar Khan D/o Muhammad Sarfraz Khan,  
Street No. 16 House No. 424 Main Bazar People Colony, Ferozwala District Sheikhpura.

Cell No. 0302-4474755

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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28/8/2025

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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-413/2025(6109)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Hafiza Basirat Ehsan D/o Ehsan Elahi,  
Ali Pura Railway Phattak 5 Badami Bagh Band Road, House No. 142 LDA, Lahore.

Cell No. 0334-9385542

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

70 A-5  
28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-414/2025(6110)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Mehreen Abid D/o Abid Hussain,  
House No. 8, Street 14, Housing Colony No. 1, Toba Tek Singh.

Cell No. 0349-73339001

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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2. **Tenure:**

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3. **Regulatory Instruments:**

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4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

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You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

7. A.S.  
28/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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**No. & Date Even:-**

*70A-5*  
SECTION OFFICER (ESTT-I)

*28/8/2015*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-415/2025(6111)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Arslan Tanveer S/o Tanveer-ul-Haq,  
House # 40, Street 19-B, Shalimar Town, Lahore.

Cell No. 0334-7059052

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;

b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.

c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.

d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.

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Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

To A  
28/8/2025

10. **Transfer / Posting:**

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-416/2025(6112)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Kainat Fatima D/O Mumtaz Ahmad Lashari,  
Mohallah Lasharian, Street # 01, House # 11, Daira Nawab Shah, Ahmed Pur East, Distt. Bahawalpur.

Cell No. 0309-2390282

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
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To A -  
28/8/2025

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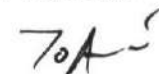
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-417/2025(6113)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ayesha Khalil D/o Khalil Ahmad Tahir,  
House # 250 Block No. 3 Sector C-1, Green Town, Lahore.

Cell No. 0311-4442431

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.

13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.


20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-418/2025(6114)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Tayyaba D/o Sana Ullah,  
Street No. 5 Bilal Town Faisalabad.

Cell No. 0313-7248848

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

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SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-419/2025(6115)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Noreen Abdullah D/o Abdullah,  
Ward No. 09, Mohallah Numberdaran Wala, Shahar Sultan, Tehsil Jatoi, Distt. Muzaffar Garh.

Cell No. 0318-6207770

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
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  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

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**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-420/2025(6116)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Maryam Abbas D/o Abbas Ali,  
House # 856, Street 68, Bazaz Mohalla Sadar Bazar, Lahore Cantt.

Cell No. 0305-1523448

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

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16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-421/2025(6117)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Nooriza Arif D/o Muhammad Arif,  
House # 16, Block-A, Khursheed Town Main Street, Stellite Town, Bahawalpur.

Cell No. 0306-7828887

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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28/8/2025

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You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.


20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-422/2025(6118)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Muhammad Naeem S/o Muhammad Yasin,  
244-M, M Block, Model Town Extension, Lahore.

Cell No. 0305-8850663

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**
  - a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
  - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

70A-5  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-423/2025(6119)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Eman Salman D/o Salman Mahboob,  
Block K House No. 93, Fazaia Housing Scheme Raiwind Road, Lahore

Cell No. 0301-3747420

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.

13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.


20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-424/2025(6120)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Musaddaq Hussain S/o Sajjad Hussain,  
Masha Allah Gas and Repairing Center Hussain Chowk Darbar Backside Road Hasilpur District.

Cell No. 0300-7094642

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**
  - a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
  - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-425/2025(6121)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Mashal Zahra D/o Safdar Rasheed,  
House Prof. Malik Safdar Rasheed Awan, Near Ghazi Atta Chaki, Kalma Chok, Satellite Town, Jhang.

Cell No. 0318-8183814

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;

b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.

c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.

d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.

e. Leave for Umrah up to 15 days without pay once during your tenure/contract.

f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

70A  
28/8/2025

10. **Transfer / Posting:**
  - a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
  - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
18. **Termination of Contract:**


Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-426/2025(6122)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Attia Zulfiqar D/o Zulfiqar Ali,  
Sharq Pur Road Near Bye Pass Near Karamat Palace Oppo Karachi Wala Sheler Sheikhupura.

Cell No. 0341-8401571

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**
  - a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
  - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
18. **Termination of Contract:**


Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-427/2025(6123)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Nifla Maham Awan D/o Shehzad Aslam Awan,  
House # 58, Block B, PCSIR Staff Society, Ameer Chowk, Lahore.

Cell No. 0321-9460596

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.

13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-428/2025(6124)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Saba Hussain D/o Ghulam Hussain,  
House # 61, Phase 2, Garden Town, D.G. Khan.

Cell No. 0321-9460596

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

g. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;

h. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.

i. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.

j. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.

k. Leave for Umrah up to 15 days without pay once during your tenure/contract.

l. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.

13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-429/2025(6125)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Sammar Yousaf D/o Muhammad Yousaf Dar,  
House No. 551 Block 3 Sector D2 Green Town, Lahore.

Cell No.0333-0640205

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-430/2025(6126)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Rumana Nawaz D/o Allah Nawaz Malik,  
House No. B-17, Police Colony, Dera Ghazai Khan.

Cell No. 0333-0640205

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-431/2025(6127)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28<sup>th</sup> August, 2025

To,

Ms. Ayesha Iftikhar D/o Iftikhar Ahmad,  
Makan Number 480 E1 Muhala MA Johar Town, Lahore.

Cell No. 0324-9486727

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-432/2025(6128)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Shamshad Kanwal D/o Niaz Hussain,  
Mohallah Lundhi Dheri Village & P.O Mirza The. & Distt Attock.

Cell No. 0312-5720815

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

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**18. Termination of Contract:**

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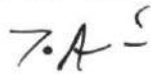
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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-433/2025(6129)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Aqsa Raza D/o Nusrat Raza,  
Kehkashan Street No. 14, House No. 5 New Gulgashat Colony, Multan.

Cell No. 0326-5729007

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

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5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**

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28/8/2025

10. **Transfer / Posting:**
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16. **Interpretation of the Terms & Conditions:**

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-434/2025(61230)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Aasma D/o Nazir Ahmad,  
Mohallah Dovani Marla Garbi Kot Radha Kishan Kasur.

Cell No. 0303-0985376

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-435/2025(6131)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Esha Aslam D/o Mohammad Aslam,  
C-473, Muhalla Kucha Radha Kichan Said Mitha Bazar, Lahore.

Cell No. 0311-7256289

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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7. A -  
28/8/2025

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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
18. **Termination of Contract:**

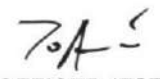
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-4436/2025(6132)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Khush Bakht D/o Raza Ali,  
Street#7, House # 47, Ravi Clifton Colony, Shahdara, Lahore.

Cell No. 0305-4004834

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**  
a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.  
b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**  
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
12. **Training:**  
You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**  
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
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Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**  
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
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You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
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Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
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You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-437/2025(6133)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

**Ms. Samia Rahim Bakhsh D/o Rahim Bakhsh**

Mohallah Nizam Abad, Ward No. 1 Behind Municipal Town Committee Office, Old College Road,  
Taunsa, D.G. Khan.

Cell No. 0316-7854073

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your appointment will be subject to the verification of academic certificates / antecedents and character.

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Your appointment on contract basis shall be non-pensionable.

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You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

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TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

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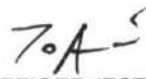
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-438/2025(6134)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Zameer Fatima D/o Riaz-ul-Hassan,  
Near PTCL Telephone Exchange Sundar Road Raiwing, Lahore

Cell No. 0309-1440740

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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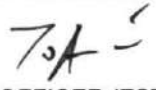
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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-439/2025(6135)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Summra Jabbar D/o Abdul Jabbar,  
Basti Dadarary Wala Post Office Jampur Garhi, Sultan Shah Teh. Jampur Distt. Rajanpur.

Cell No. 0305-2349143

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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7-A<sup>s</sup>  
28/8/2025

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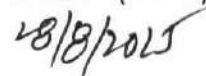
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SECTION OFFICER (ESTT-I)



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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-440/2025(6136)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Anila Arshad D/o Mian Muhammad Arshad,  
Khair Pur Pakpattan Road Dipalapur District Okara. (P.O. Qila Tara Singh).

Cell No. 0326-6477192

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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18/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-441/2025(6137)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Anjum Riaz D/o Riaz Hussain,  
Basti Haji Nawab Lang P/o Hatheji (63320).

Cell No. 0314-7008394

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**  
a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.  
b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**  
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
12. **Training:**  
You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**  
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
14. **Appointment on the basis of forged / bogus documents:**  
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
15. **Recovery of loss caused to the Government:**  
Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**  
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
17. **Performance of duties:**  
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
18. **Termination of Contract:**  
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
19. **Application for Employment in other Departments.**  
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
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**No. & Date Even:-**

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SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-442/2025(6138)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Nazish Perveen D/o Allah Ditta,  
Ward No. 18, Mohallah Rehman Pura Lodhran.

Cell No. 0314-6252525

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;

b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.

c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.

d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.

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f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

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9. **Travelling Allowance / Daily Allowance:**

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28/8/2025

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**No. & Date Even:-**

**SECTION OFFICER (ESTT-I)**

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**SECTION OFFICER (ESTT-I)**

REGISTERED



042-99231573

No. SO(Estt)23-443/2025(6139)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Aalia Sarwar D/o Muhammad Sarwar,  
Kullewala PO Tatlay Aali Tehsil Nowshera Virkan District Gujranwala.

Cell No. 0311-4051814

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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28/8/2025

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**No. & Date Even:-**

70A S  
SECTION OFFICER (ESTT-I)

18/8/2025

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SECTION OFFICER (ESTT-I)

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SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-444/2025(6140)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Huriya Zafar D/o Zafar Iqbal Khokhar,  
Gali Masjid Mian Kala Inside Kot Usman Khan, Kasur.

Cell No. 0312-4162164

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

70A-5  
28/8/2025

REGISTERED



042-99231573

No. SO(Estt)23-445/2025(6141)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Kinza D/o Zahid Mehmood,  
House # Street # 3Ali Street MohalaData Park Salamat Pura GT Road, Lahore Cantt Distt. Lahore.

Cell No. 0322-4314018

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

70A-5  
28/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.

13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

18/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-446/2025(6142)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Zahra Noor Bint E Shahid D/o Haji Shahid Iqbal,  
Zikriya Town Street # 38, Bosan Road, Multan.

Cell No. 0304-6669898

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

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2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;

b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.

c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.

d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.

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f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

70A  
18/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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14. **Appointment on the basis of forged / bogus documents:**

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15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

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18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

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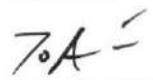
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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/07/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-447/2025(6143)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Asia Sarwar D/o Muhammad Sarwar,  
Chak No. 1UCC P/O Mokhunda District & Tehsil Nankana Sahib.

Cell No. 0329-4198509

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

To A  
28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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**13. Performance Evaluation:**

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**14. Appointment on the basis of forged / bogus documents:**

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**16. Interpretation of the Terms & Conditions:**

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-448/2025(6144)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Laiba Manzoor D/o Manzoor Hassan,  
House No. 275, Awan General Store, Hawaldar Street Badarsher, Bahawalpur.

Cell No. 0303-2074076

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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4. **Verification of Testimonials & Characters:**

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7. A-  
28/8/2025

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**No. & Date Even:-**

*T.A.S*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-449/2025(6145)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ayesha Shahbaz D/o Shahbaz Ahmad,  
Muhallah Nawab Pura Vanike Tarar District Hafizabad.

Cell No. 0305-6223861

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

To A-1  
28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-450/2025(6146)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Sara Tariq D/o Tariq Mehmood,  
House No. 328, Secor G-4 Bahria Orchard Phase-4, Lahore.

Cell No. 0349-4780858

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-451/2025(6147)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Muhammad Hamza Shahid S/o Shahid Pervaiz,  
House No. P-331 Street NO. 09 Ayub Colony, Jhang Road, Faisalabad.

Cell No. 0324-11175118

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
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8. **Medical Facilities:**

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9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

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**16. Interpretation of the Terms & Conditions:**

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**No. & Date Even:-**

*TAS*  
SECTION OFFICER (ESTT-I)  
*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

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SECTION OFFICER (ESTT-I)

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-452/2025(6148)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Aroosa Fraz D/o Muhammad Sarfraz,  
Mohallah Suzuki Stand, Village & P.O Mirza Tehsil & District Attock.

Cell No. 0324-1706950

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

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28/8/2025

REGISTERED



042-99231573

No. SO(Estt)23-453/2025(6149)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Farkhanda Saeed D/o Saeed Ahmad,  
Dr. Talhah P/O Kot Qaisrani Tehsil Taunsa Dera Ghazi Khan.

Cell No. 0343-9545484

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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28/8/2025

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-454/2025(6150)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Abeeha Fatima D/o Mahmood ul Hassan,  
House No. 37-C, Street # 12, Darzi Market Satellite Town, Bahawalpur.

Cell No. 0321-1471345

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.

13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

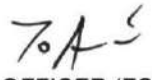
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-455/2025(6151)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Maryam Basheer D/o Muhammad Basheer Qureshi Jabla,  
Muhalla Mughal Pura Street 6 Dhanote, District Lodhran, Punjab.

Cell No. 0306-8204273

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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2. **Tenure:**

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3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**
  - a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
  - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
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15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
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18. **Termination of Contract:**

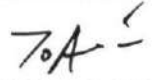
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19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-456/2025(6152)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Farwa Shahzadi D/o Shoukat Ali,  
House No. 247 Askari 3, DHA Multan.

Cell No. 0309-6690779

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

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7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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Medical facilities as admissible to the regular employee of your scale under the rules.

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TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

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**13. Performance Evaluation:**

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**14. Appointment on the basis of forged / bogus documents:**

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-457/2025(6153)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Sanya Khalid D/o Khalid Mahmood,  
House No. 6, Block # 33 Sodiwal Colony, Multan Road, Lahore.

Cell No. 0324-4634427

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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Medical facilities as admissible to the regular employee of your scale under the rules.
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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-458/2025(6154)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Rina Kanwal D.o Shahid Abbas,  
Mohallah Sadar Bhatti Rajanpur.

Cell No. 0333-7708008

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.

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d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.

e. Leave for Umrah up to 15 days without pay once during your tenure/contract.

f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**
  - a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
  - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-459/2025(6155)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

**Ms. Sumbal Zawar D/o Zawar Hussain,**  
Jiamusa Eidgah Road, Near Madrassa Farooq e Azam, Sheikhpura Road, Shahdara, Lahore.

Cell No. 0309-4863682

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

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TA/DA as applicable to the regular employee of your scale under the rules.

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**16. Interpretation of the Terms & Conditions:**

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You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

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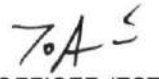
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-460/2025(6156)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Sana Zulfiqar D/o Zulfiqar Ali,  
Tibba Mundaki Dera Sardar Jameel Dogar, P/O Chunian Tehsil Chunian, District Kasur.

Cell No. 0303-6500001

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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4. **Verification of Testimonials & Characters:**

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5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

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28/8/2025

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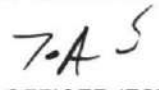
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2015

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-461/2025(6157)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Muhammad Hamza Kanwal S/o Allah Ditta Kanwal,  
P.O Khas Chak 658 GB Paypur Tehsil Jaanwala, District Faisalabad.

Cell No. 0305-1444616

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your appointment on contract basis shall be non-pensionable.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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28/8/2025

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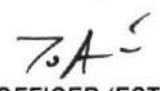
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-462/2025(6158)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ayesha Safdar D/o Safdar Amin,  
Mohallah Khatikan Walla Chunian Kasur House # 1116.

Cell No. 0320-6855485

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

*70A-5*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-463/2025(6159)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Muhammad Farqleet S/o Munir Hussain,  
Opposite Qadri Kaanta, Saeed Park, Near Shahdara Metro Bus Station, Shahdara, Lahore.

Cell No. 0333-4410451

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.

13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

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**No. & Date Even:-**

70A-5  
SECTION OFFICER (ESTT-I)  
28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-464/2025(6160)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

**Ms. Ferha Naz D/o Muhammad Siddiq,**  
Rail Bazar Garbi, Speech Therapist (BS-17), Sardar Hotel Wali, Abdul Hakeem, Tehsil Kabirwala,  
District Khanewal.

Cell No. 0315-7370309

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
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8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**

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28/8/2025

TA/DA as applicable to the regular employee of your scale under the rules.

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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You shall have to undergo essential training programs, as may be prescribed.

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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

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You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

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SECTION OFFICER (ESTT-I)

**No. & Date Even:-**

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-465/2025(6161)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ayesha Khalid D/o Khalid Shahzad Butt,  
House # 12/2A, Street # 9A Kotli Peer Abdul Rehman Baghbanpura, Lahore.

Cell No. 0304-4896658

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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4. **Verification of Testimonials & Characters:**

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a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-466/2025(6162)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Faria Zahra D/o Muhammad Asghar Shahid,  
House # 1694, Block-18 Mohallah Fareedabad Colony, Dera Ghazi Khan.

Cell No. 0311-6712622

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-467/2025(6163)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Faiqa Tariq D/o Muhammad Tariq,  
House No. 535, Gulbahar Sector C Bahria Town, Lahore.

Cell No. 0346-9098148

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

*70A-5*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-468/2025(6164)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Najma Fida Hussain D/o Fida Hussain,  
5-Street House 63 Malik G Garden Sooter Mill G.T Road, Lahore.

Cell No. 0309-6756482

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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**12. Training:**

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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

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**19. Application for Employment in other Departments.**

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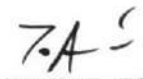
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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-469/2025(6165)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ammara Ghazanfer D/o Ghazanfer Abbas,  
House No. 289 Block NO. 6 Sector C-II, Township, Lahore.

Cell No. 0320-4787105

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.


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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-470/2025(6166)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Haram Ramzan D/o Muhammad Ramzan,  
Morr Joianwala, P.O Munnu Pur, Mohallah Shoaib Town, Sheikhpura.

Cell No. 0314-9265400

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

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**13. Performance Evaluation:**

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**No. & Date Even:-**

**SECTION OFFICER (ESTT-I)**

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

**SECTION OFFICER (ESTT-I)**

REGISTERED



042-99231573

No. SO(Estt)23-471/2025(6167)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Saman Saeed D/o Muahammad Saeed Khan,  
House NO. 43, Block 18, Fareedabad Colony, D.G. Khan.

Cell No. 0340-9601633

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-472/2025(6168)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Anam Fiaz D/o Fiaz Akber Khan,  
House No. I/1541 Mohallah Bazar Lakar Mandi, Inside Akbari Gate, Lahore.

Cell No. 0333-4660190

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.


20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-473/2025(6169)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Sarmad Jamal S/o Hareen Rasheed,  
House No. D-509, Street No. 2 Satellite Town, Azafi Scheme, Bahawalpur.

Cell No. 0321-9356610

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

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**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

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**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-474/2025(6170)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ayesha Arshad D/o Arshad Nawaz,  
Nishat Colony, New Central Jail Road, House No. 317, Bahawalpur.

Cell No. 0323-6705017

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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**12. Training:**

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**13. Performance Evaluation:**

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**14. Appointment on the basis of forged / bogus documents:**

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**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

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**18. Termination of Contract:**

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You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

**SECTION OFFICER (ESTT-I)**

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

**SECTION OFFICER (ESTT-I)**

REGISTERED



042-99231573

No. SO(Estt)23-475/2025(6171)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Sania D/o Salahuddin,  
Chairman Haji Afval Babliana Ottar Raiwind, Lahore.

Cell No. 0304-4387330

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

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The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

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You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

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**No. & Date Even:-**

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SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-476/2025(6172)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Sadia Nawaz D/o Muhammad Nawaz,  
KOIA Ka Jaghar P/O Basir Pur Tehsil Depalpur, District Okara.

Cell No. 0348-7221681

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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4. **Verification of Testimonials & Characters:**  
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5. **Pension:**  
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6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

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You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

**REGISTERED**



**042-99231573**

No. SO(Estt)23-477/2025(6173)  
**GOVERNMENT OF THE PUNJAB**  
**SPECIAL EDUCATION DEPARTMENT**  
31-Sher Shah Block, New Garden Town, Lahore

**Dated Lahore 28th August, 2025**

To,

**Ms. Gulnaz Parveen D/o Allah Rakha,**  
House NO. 4 Street No. 06, Mohallah Rajputan Muridke, District Sheikhpura.

**Cell No. 0306-5832436**

**Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

70A-  
28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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**No. & Date Even:-**

*70A-5*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-478/2025(6174)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ayesha Talib D/o Talib Hussain,  
H # 9, S # 9, Quarter Umar Hayat Mali PUra Ravi Road, Lahore.

Cell No. 0315-4246995

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
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8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

70A-1  
28/8/2025

**10. Transfer / Posting:**

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- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-479/2025(6175)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Hafiz Anjum Fareed S/o Iqbal Fareed,  
Mohalla Muhammadia Colony, Jampur, District Rajanpur.

Cell No. 0333-6456772

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
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7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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Medical facilities as admissible to the regular employee of your scale under the rules.
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TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

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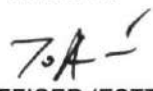
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-480/2025(6176)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

**Syeda Itrat Fatima D/o Syed Nadeem Jaffery,**  
244-Ghani Block Ahmed Housing Mansoorah Khyaban Quaid, Lahore.

Cell No. 0340-4426729

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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70A-1  
28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-481/2025(6177)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Asma Aslam D/o Muhammad Aslam,  
Near Defence fort, House NO. E-26/8 Javed Colony, Ghazi Road, Lahore, Cantt, Lahore.

Cell No. 0333-0446941

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

*70A-5*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-482/2025(6178)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Shaista Javed D/o Javed Iqbal,  
Daak Khana Kangun Pur Fatto Kay Teh Chunian District Kasur.

Cell No. 0325-4685858

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
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  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
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TA/DA as applicable to the regular employee of your scale under the rules.

70A-5  
28/8/2025

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- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-483/2025(6179)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ummay Zetoon D/o Muhammad Yaseen,  
8-A, Staff Colony, Poonch House Multan Road, Lahore.

Cell No. 0306-3877619

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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4. **Verification of Testimonials & Characters:**  
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5. **Pension:**  
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7. **Leave:**
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TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

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**No. & Date Even:-**

*7.A - 1*  
SECTION OFFICER (ESTT-I)  
*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-484/2025(6180)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ambreena Tahir D/o Muhammad Tahir Munzoor,  
H# 9 Street # 36, Fazal Street New Abadi Garhi Shahu, Lahore

Cell No. 0324-4773613

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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28/8/2025

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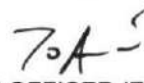
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-485/2025(6181)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Tooba Shahzadi D/o Muhammad Iqbal,  
Sarwar Hayat Colony, Near Post Office City Raiwind District, Lahore.

Cell No. 0341-3633049

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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28/8/2025

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**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

**SECTION OFFICER (ESTT-I)**

*7.A -*  
*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

**SECTION OFFICER (ESTT-I)**

REGISTERED



042-99231573

No. SO(Estt)23-486/2025(6182)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ms. Faozia Akbar D/o Ghulam Akber,  
Mohallah Janubi Bughlani Post Office, Tehsil Taunsa, D.G. Khan.

Cell No. 0349-3619596

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.

7. A -  
28/8/2025

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.

13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

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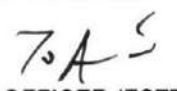
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21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-487/2025(6183)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Amara Latif D/o Muhammad Latif,  
C/O M. Qamar, Technician Radiology, Jinnah, Hospital, Lahore.

Cell No. 0300-4670875

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

70A-5  
28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

**SECTION OFFICER (ESTT-I)**

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

**SECTION OFFICER (ESTT-I)**

REGISTERED



042-99231573

No. SO(Estt)23-488/2025(6184)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Maryam Zahad D/o Zahad Shehzad,  
Village Kalar, P.O Kot Abdul Malik, Tehsil Ferozwala, District Sheikhpura.

Cell No. 0316-7996654

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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18/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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**13. Performance Evaluation:**

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**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

29/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-489/2025(6185)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Aqsa Chuhdry D/o Chuhdry Ashiq Rasool,  
C/o Abdul Naveed Ch. Deputy Accountant District Account Office, Bahawalpur.

Cell No. 0303-5408690

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
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4. **Verification of Testimonials & Characters:**  
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5. **Pension:**  
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7.A-  
28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-490/2025(6186)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Tehmina Naz D/o Bashir Ahmed,  
Near Sher Shah Suri Pull, Jhangi Syedan, Federal Area Islamabad.

Cell No. 0306-4474373

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
  - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
  - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
  - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
  - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**  
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**  
TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-491/2025(6187)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Zain-ul-Abideen S/o Badar Alim Abid,  
House No. 758, Mohalla Moti Masjid, Kallupurkot District Bhakkar.

Cell No. 0308-6463998

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**  
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**  
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**  
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**  
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**  
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
  - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-492/2025(6188)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Nazish Urooj D/o Muhammad Akram,  
Huma Block 75 Iqbal Town, Lahore.

Cell No. 0302-4375730

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

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- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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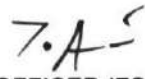
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-493/2025(6189)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Qundeel Fatima D/o Allah Rakha,  
House Number 368, Block C1, AWT Phase-2, Raiwind Road, Lahore.

Cell No. 0347-2881625

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**  
Your appointment on contract basis shall be non-pensionable.
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7. **Leave:**
  - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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28/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-494/2025(6190)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Nadia Anwar D/o Muhammad Anwar,  
Mr. Books Block 10, D.G. Khan.

Cell No. 0332-5704141

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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28/8/2025

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Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

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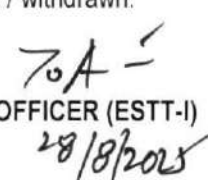
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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-495/2025(6191)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Moez Feroz Mughal S/o Muhammad Riaz,  
Kacha Eminabad Road, Nabi PUra Street # 2, Gujranwala.

Cell No. 0303-9701334

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

70A-  
28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

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SECTION OFFICER (ESTT-I)

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-496/2025(6192)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Kalsoom Akhter D/o Kareem Nawaz,  
Hafiz Kareem Nawaz, Ward No. 17, Mohallahh Sawagia, Near Masjid Swagia, Bhakkar

Cell No. 0305-1393107

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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Medical facilities as admissible to the regular employee of your scale under the rules.

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70A-5  
28/8/2025

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**No. & Date Even:-**

*70A-*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-497/2025(6193)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Muhammad Awais S/o Muhammad Qasim,  
Madina Gate Noor Pura, Allah Hoo Street, House # 20, Street No. 1 Chisitian, Bahawalnagar.

Cell No. 0306-7806191

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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To A-  
28/8/2025

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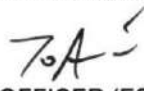
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-498/2025(6194)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Bushra Khanam D/o Muhammad Iqtidar,  
487-D Lahore Press Club Houseing Scheme Hurbansupura, Lahore..

Cell No. 0332-4681521

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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7. A -  
28/8/2025

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SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-499/2025(6195)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Aman Ullah S/o Maqbool Ahmed,  
40 Ft Bazar, Scheem # 3 Mohalla Noor Shah, Kot Abdul Malik, Ferozwala, Sheikhpura.

Cell No. 0304-1415002

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

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**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

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**No. & Date Even:-**

**SECTION OFFICER (ESTT-I)**

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*28/8/2025*

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**SECTION OFFICER (ESTT-I)**

REGISTERED



042-99231573

No. SO(Estt)23-500/2025(6196)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Mamoonah Gill D/o Saif Ullah,  
Chak No. 91 GB, Jagat Pur, Faisalabad.

Cell No. 0344-3166734

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**

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9. **Travelling Allowance / Daily Allowance:**

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28/8/2025

REGISTERED



042-99231573

No. SO(Estt)23-501/2025(6197)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Nida Khan D/o Ikhtlaq Rafique,  
Tanki Wali Gali, Awami Colony, House No. B-VII- 156/131, Street No. 6, Bahawalpur.

Cell No. 0303-7029187

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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7-A-1  
28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-502/2025(6198)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Rameen Fatima D/o Muhammad Tahir,  
Rasool Abad Colony, Street No. 1 House No. 3 Hasilpur District Bahawalpur.

Cell No.0321-7590671

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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7-A-1  
28/8/2025

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**No. & Date Even:-**

70A-5  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-503/2025(6199)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Anila Anjum D/o Muhammad Aslam,  
Hardo Ladhkey Sharqi, Tehsil, Muridkey, District, Sheikhpura P.O Khas.

Cell No. 0345-1264947

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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28/8/2025

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SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-504/2025(6200)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Muneeb Ahmed S/o Muhammad Shahid Parvaiz,  
95-C Punjab Housing Society Phase II, Near College Road, Lahore.

Cell No. 0333-7727333

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

To A-  
28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

*70A S*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-505/2025(6201)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Zainab D/o Muhammad Rasheed,  
Near Naeem Shah Sop Haq Colony, Basti Abdullah Depalpur District, Okara.

Cell No. 0301-7326715

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

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3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
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- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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**12. Training:**

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**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

*70A-5*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-506/2025(6202)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Norina Khaliq D/o Abdul Khaliq,  
Sufi Khalid Building Material Store Noor Pur Road, Sikandar Chowk Pakpattan.

Cell No. 0320-7874785

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

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2. **Tenure:**

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3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
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- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

20/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-507/2025(6203)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Areeqa Arshad D/o Muhammad Arshad,  
Chak No. 150/10-R Tehsil Jahanian District Khanewal.

Cell No. 0309-5811150

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

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b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.

c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.

d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.

e. Leave for Umrah up to 15 days without pay once during your tenure/contract.

f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-508/2025(6204)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Shazmin Hira D/o Bashir Ahmad Khan,  
Janjua House Mohallah Hafiz Abad Layyah.

Cell No. 0300-6766444

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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28/8/2025

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**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2015

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-509/2025(6205)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Faisal Sultan S/o Sultan Ahmed,  
Kot Ashraf Khan Adda Dinanath Tehsil Pattoki, District Kasur.

Cell No. 0306-4131799

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-510/2025(6206)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Tehreem Jaffar D/o Muhammad Jaffar,  
House No. 17 Khurram Block Canal Bank Housing Scheme Near Harbanspura, Lahore.

Cell No. 0318-4369290

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

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3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

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20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-511/2025(6207)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Sadaf Erum D/o Muhammad Khalid,  
Ward 2, House # 408, Mohallah Muhajran Kot Adu.

Cell No. 0333-1368125

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

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3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

a. Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;

b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.

c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.

d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.

e. Leave for Umrah up to 15 days without pay once during your tenure/contract.

f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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**13. Performance Evaluation:**

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-512/2025(6208)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Aansa Naeem D/o Naeem Akhtar,  
Lala P/O Khas Narowal Sheikhpura.

Cell No. 0340-6060816

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-513/2025(6209)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Nimra Zulfiqar D/o Zulfiqar Ali,  
House No. 194-C, Mohalla Sir Syed Town Faisalabad.

Cell No. 0307-5254829

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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**7. Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

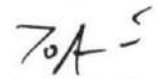
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
29/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-514/2025(6210)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Mehwish Rasheed D/o Rasheed Ahmad,  
Main Bazar Basti Qadarabad Street # 18, Kasur.

Cell No. 0302-4801691

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

**1. Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

**2. Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

**6. Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
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- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

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You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

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**No. & Date Even:-**

*To A =*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-515/2025(6211)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Aqsa Maryam D/o Ahmad Khan,  
Sargodha, Bhera, Awan Chak Shahib Khan, Ada, Sargodha (P.O Chak Shahib Khan)

Cell No. 0344-9401165

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

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You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

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**13. Performance Evaluation:**

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**No. & Date Even:-**

*7. A S*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-516/2025(6212)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Arfa Kiran D/o Ahmad Khan,  
Tariq Road, Muhallah Rasolpura, Street Sheikhan, H. No. 5, Sheikhpura.

Cell No. 0321-4537465

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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**4. Verification of Testimonials & Characters:**

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**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

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**9. Travelling Allowance / Daily Allowance:**

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-517/2025(6213)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Faiza Kanwal D/o Muhammad Tariq,  
House No. 17, Street No. 60-s Mohallah Aziz Street Nw Chah Miran, Lahore.

Cell No. 0313-4956420

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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28/8/2025

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-518/2025(6214)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Aniqah Ehsan D/o Ehsan-ul-Haq Zafar,  
House No. Street # 4 Ghouse Park Singh Pura, Lahore.

Cell No. 0313-4889299

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

**1. Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

**2. Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

**6. Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

**7. Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2015

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-519/2025(6215)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Hafiza Amna Riaz D/o Riaz Baig,  
Moh. Shamsa Abad, Lalazar Colony Shahdra, Lahore.

Cell No. 0310-4828913

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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**3. Regulatory Instruments:**

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**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

**6. Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

**7. Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
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- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

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**13. Performance Evaluation:**

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**18. Termination of Contract:**

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-520/2025(6216)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ume-Rubab D/o Syed Izhar Hussain,  
Ward No. 3, Mohalla Lahoran Wala, Sharen Sultan, Tehsil Jatoi, District Muzafargarh.

Cell No. 0307-5254829

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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**2. Tenure:**

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**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

**6. Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

**7. Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-521/2025(6217)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Rukhsar Shabbir D/o Shabbir Ahmed,  
Ali Chowk, Zahirabad Colony, Chunian, District, Kasur.

Cell No. 0308-8261884

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

**1. Medical Fitness Certificate:**

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**4. Verification of Testimonials & Characters:**

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**5. Pension:**

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TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-522/2025(6218)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Maria Younas D/o Muhammad Younas,  
Dhoke Baba Haji P/O Banth Rawalpindi.

Cell No. 0316-8819369

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

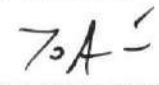
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)  
20/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-523/2025(6219)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Laraib Ilyas D/o Ghulam Ilyas Chishti,  
Mohallah Farooqia Taunsa Sharif.

Cell No. 0335-7112880

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

**1. Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

**2. Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

**6. Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

**7. Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-524/2025(6220)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Laila Bibi D/o Syed Gul Muhammad Kazmi,  
Block No. 43, House No. 67, D.G Khan.

Cell No. 0335-8649766

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

**6. Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

**7. Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

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**No. & Date Even:-**

*70A-5*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-525/2025(6221)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Fouzia Faiz D/o Faiz Karim,  
Jhok Utra P/O Khas Tehsil Kot Chutta District D.G. Khan.

Cell No. 0314-6486483

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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70A-5  
28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-526/2025(6222)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Anam Rehman Malik D/o Malik Abdul Rehman,  
Street No. 11 House No. 96/B Asim Town, Harbanspurra, Lahore.

Cell No. 0307-5336586

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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28/8/2025

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**No. & Date Even:-**

70A<sup>S</sup>  
SECTION OFFICER (ESTT-I)

28/8/2015

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-527/2025(6223)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Faiqa Tahir D/o Muhammad Tahir,  
Muhalla Mehboob Park Jiya Musa Shahdara Morr, Lahore.

Cell No. 0315-4291719

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

**1. Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

**2. Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

**6. Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

**7. Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

*7.A-5*  
SECTION OFFICER (ESTT-I)

*28/8/2015*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-528/2025(6224)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Hifza Khan D/o Gul Muhammad Khan,  
Street 09, House # 58 Liaqat Abad Kot Lakhpat, Lahore.

Cell No. 0309-4087700

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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Your appointment on contract basis shall be non-pensionable.

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You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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Medical facilities as admissible to the regular employee of your scale under the rules.

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TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

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**No. & Date Even:-**

*7.A S*  
SECTION OFFICER (ESTT-I)  
*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-529/2025(6225)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Amna Liaqat D/o Liaqat Ali,  
House # 34, Street # 21 nD Block Al Faisal Town, Lahore Cantt.

Cell No. 0305-4945006

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-530/2025(6226)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Kinza D/o Muhammad Safdar,  
P/O Farooq Nagar Kalar Tehsil Ferozwala District Sheikhpura.

Cell No. 0327-6595249

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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4. **Verification of Testimonials & Characters:**

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Medical facilities as admissible to the regular employee of your scale under the rules.

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TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

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SECTION OFFICER (ESTT-I)

29/8/2015

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-531/2025(6227)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Mishal Shahid D/o Shahid Islam,  
Opposite Ravi General Store, Kamran Park Near Ravi Bridge Shahdra, Lahore.

Cell No. 0310-4818479

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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28/8/2025

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Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-532/2025(6228)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Saadia Iqtidar D/o Muhammad Iqtidar,  
487-D, Lahore Press Club Housing Scheme Hurbanspura, Lahore.

Cell No. 0336-6064220

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

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SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-533/2025(6229)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Ume Salma D/o Sharaf Ali,  
Dholan Chak No. 7 Tehsil Pattoki District Kasur.

Cell No. 0302-4640448

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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**4. Verification of Testimonials & Characters:**

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**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

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TA/DA as applicable to the regular employee of your scale under the rules.

70A-  
28/8/2025

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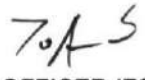
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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-534/2025(6230)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Hafiza Madina Mehvish D/o Muhammad Ashiq Tabbasum,  
Street # 5 Mohalla Khurshid Abad Gharbi Jhang Road, Muzaffargarh.

Cell No. 0313-6292040

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

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**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

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You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

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28/8/2025

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-535/2025(6231)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Asia Perveen d/o Ghulam Nabi,  
Al-Shifa Medical Store, Purani Sabzi Mandi Road, Near Allah Chowk City Pir Mahal Tehsil Phir Mahal

Cell No. 0314-2593720

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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70A  
28/8/2025

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28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-536/2025(6232)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Nimra Shoukat D/o Shoukat Ali,  
Veer Singh Wala Post Office Gillanwala Chunian Ottar Tehsil Chunian District Kasur.

Cell No. 0309-4009370

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

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**16. Interpretation of the Terms & Conditions:**

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**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

70A<sup>5</sup>  
SECTION OFFICER (ESTT-I)  
28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-537/2025(6233)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Shumaila Rafique D/o Muhammad Rafique,  
House No. 53 Jamal Colony, Hanjerwal Multan Road, Lahore.

Cell No. 0334-4235846

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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**2. Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

**6. Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

**7. Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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28/8/2025

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**No. & Date Even:-**

70A-5  
SECTION OFFICER (ESTT-I)  
28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-538/2025(6234)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Sania Nazir D/o Nazir Ahmad,  
Yaseen Town, House No. 271, Street No. 4, Ghazi Road, Chungi Amar Sidhu, Lahore Cantt.

Cell No. 0334-4235846

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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28/8/2025

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**No. & Date Even:-**

**SECTION OFFICER (ESTT-I)**

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**SECTION OFFICER (ESTT-I)**

REGISTERED



042-99231573

No. SO(Estt)23-539/2025(6235)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Abdul Subhan Tajamul D/o Abdul Wahab Khan,  
Basti Ahmad Pur Dak Khana Khas Jakhar Imam Shah D.G. Khan.

Cell No. 0332-1780694

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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70 A-5  
28/8/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-540/2025(6236)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Attia Munawar D/o Munawar Ahmad,  
Sajid Munawar PA to MS Allama Iqbal Teaching Hospital, D.G. Khan.

Cell No. 0335-8788606

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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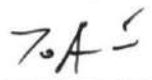
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SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-541/2025(6237)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Binish Jamil D/o Jameel Akhter,  
Street No. 1 Badshah Town, Near Park View City, Thokar Niaz Baig, Lahore.

Cell No. 0322-1640497

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

*70AS*  
SECTION OFFICER (ESTT-I)  
*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-542/2025(6238)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Ms. Samreen Zafar D/o Zafar Hussain,  
Basti Kohar Faqiran Dakkhana Muradpur, Janubi, Ali Pur, Muzafargarrh.

Cell No. 0304-7087736

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

**1. Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

**2. Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

**6. Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

**7. Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
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- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

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You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-543/2025(6239)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Saif Ul Rehman S/o Muhammad Khursheed,  
Chack No. 358/W.B Tehsil Dunyapur District Lodhran.

Cell No. 0305-7810472

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

**1. Medical Fitness Certificate:**

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**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

**6. Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

**7. Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-544/2025(6240)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Muhammad Adnan Yousaf S/o Muhammad Yousaf,  
Chah Musa Wala, Mianpur Tehsil Dunyapur, District Lodhran.

Cell No. 0318-3620348

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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**4. Verification of Testimonials & Characters:**

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Your appointment on contract basis shall be non-pensionable.

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Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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28/8/2025

**10. Transfer / Posting:**

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**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-545/2025(6241)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28th August, 2025

To,

Mr. Muhammad Waqar Saleem S/o Muhammad Saleem,  
Muhalla Iqbal Nagar Near Grid Station, Minchinabad, District Bahawal Nagar.

Cell No. 0300-5528405

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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28/8/2025

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You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

**15. Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

**16. Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

**17. Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

**18. Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

**19. Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

  
SECTION OFFICER (ESTT-I)

28/8/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-546/2025(6242)  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 28<sup>th</sup> August, 2025

To,

Syed Irfan Abid S/o Syed Abid Hussain,  
C/o Bukhari Keryana & General Store Basti Bindra Multan Road, Bahawalpur.

Cell No. 0308-3391992

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (MC/BS-16) IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/229-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (MC/BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

**1. Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

**2. Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

**3. Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

**4. Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

**5. Pension:**

Your appointment on contract basis shall be non-pensionable.

**6. Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

**7. Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2<sup>nd</sup> time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

**8. Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

**9. Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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**10. Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

**11. No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

**12. Training:**

You shall have to undergo essential training programs, as may be prescribed.

**13. Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

**14. Appointment on the basis of forged / bogus documents:**

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3. If you accept the offer of the appointment as Junior Special Education Teacher (MC/BS-16) on the above stated terms and conditions you should report in **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

**No. & Date Even:-**

*70A-5*  
SECTION OFFICER (ESTT-I)

*28/8/2025*

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/229-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)