

REGISTERED



042-99231573

No. SO(Estt)23-559/2025(6255)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Muazma Saeed Chaudhary D/o Muhammad Saeed Choudhary,
House No. 71, Street No. 2, Asif Town, New Satellite Town, Bahawalpur.
Cell No. 03078764638

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16)**
ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION
DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

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22/9/2025

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
 - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
 12. **Training:**
You shall have to undergo essential training programs, as may be prescribed.
 13. **Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
 14. **Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
 15. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
 16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
 17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
 18. **Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
 19. **Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
 20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
 21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-


SECTION OFFICER (ESTT-I)

22/9/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-II/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To,

Ms. Zinia Abbas D/o Mureed Abbas,
Ahsan Abbas, Mohalla Faridkawala Ahmadpur Siyal Jhang.

Cell No. 03336727539

No. SO(Estt)23-560/2025(6256)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 22nd September , 2025

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16)**
ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION
DEPARTMENT

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3. **Regulatory Instruments:**

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4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
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- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

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22/9/2025

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
 - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
- 14. Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
- 15. Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
- 16. Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
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- 21.** The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

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No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025.


SECTION OFFICER (ESTT-I)
22/9/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-561/2025(6257)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Mr. Saif Ullah Khalid S/o Muhammad Khalid Qureshi,
House No. 1, Street No. 3, Muhalla Jalal Park, Main Harbanspura Road, Lahore.

Cell No. 03021497905

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

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You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

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9. **Travelling Allowance / Daily Allowance:**

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22/09/2025

10. Transfer / Posting:

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No. & Date Even:-

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SECTION OFFICER (ESTT-I)

22/09/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-562/2025(6258)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Mr. Azwar S/O Pervaiz Masih,
House No. 339, Street No. 1, Mehboob Colony, Chungi Amer Sadhu, Lahore.

Cell No. 03223292949

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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22/9/2025

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SECTION OFFICER (ESTT-I)

22/9/2025

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SECTION OFFICER (ESTT-I)

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No. SO(Estt)23-563/2025(6259)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Ms. Rabiya Mehmood D/O Rao Mehmood UI Hassan,
Colonel Rao Rasheed Road, Street No.4, Mohallah Rajpoot, Kot Radha Kishen, District Kasur.

Cell No. 03024511074

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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7.A-1
22/9/2025

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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

7.A -
SECTION OFFICER (ESTT-I)

22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-564/2025(6260)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Ms. Sadia Arshad Khan D/O Muhammad Arshad Khan,
Village Khushall Pura, Post office Qila Sattar Shah Khushaal Pura District Sheikhpura.

Cell No. 03249357642

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

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3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

70A-5
SECTION OFFICER (ESTT-I)

22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-565/2025(6261)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Ms. Alishba Rauf D/o Rauf Ahmad,
House No. 7, Street No. 10, Nisbat Road, Lahore.

Cell No. 03041498609

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

7. A -
22/09/2025

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

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Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

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You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

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3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

SECTION OFFICER (ESTT-I)

70A S
22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-566/2025(6262)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Tahira Munawar D/O Munawar Hussain,
Bongi Tahir Post Office Bashir Pur Tahseel Depalpur District Okara.

Cell No. 03116648909

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
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- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

70A^S
SECTION OFFICER (ESTT-I)

22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-567/2025(6263)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Mr. Muhammad Ibrahim S/o Hafiz Ahmad Hassan,

Marble Factory Wali Gali, Satwan Meel Sher Shah Road Dak Khana Ismail Abad Masood Pur Tiba Tehsil & District Multan.

Cell No. 03006589849

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

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2. Tenure:

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3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

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g. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;

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Medical facilities as admissible to the regular employee of your scale under the rules.

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22/09/2025

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No. & Date Even:-

7.A-5
SECTION OFFICER (ESTT-I)

22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-568/2025(6264)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Ms. ShamaTariq, D/o Mohammad Tariq Khan,
Near University of Education Bosan Road, Multan.

Cell No. 03010565154

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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2. **Tenure:**
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3. **Regulatory Instruments:**
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
 - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
 - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
 - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
 - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
 - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
 - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**
TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. Transfer / Posting:

- c. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- d. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

70A-5
SECTION OFFICER (ESTT-I)

22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-569/2025(6265)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Mr. Amanullah S/o Riaz Ahmad,
Salat Kay Rajokay Jeem Bay 202 Tehsil Bhowana Distirct Chiniot.

Cell No. 03217494381

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

70A-1
22/09/2025

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-


SECTION OFFICER (ESTT-I)

22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-570/2025(6266)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Ms. Tayyaba Raiz D/O Muhamamd Raiz,
H. No. 1327 St. No. 99 Mohallah Loonia Mandi Sadar Bazar Lahore Cantt Lahore.

Cell No. 03204785266

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

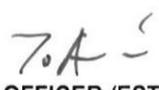
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-


SECTION OFFICER (ESTT-I)

22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-571/2025(6267)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Ms. Asifa Sadiq D/o Chaudhary Muhammad Sadiq,
Korang Town H.No. 14 St No.48 Islamabad P/O Khas Diawal Tehsil Muree District Rawalpindi.

Cell No. 03331877694

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-


SECTION OFFICER (ESTT-I)

22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-572/2025(6268)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Ms. Nimra Khalid D/O Muhammad Khalid Qureshi,
House 1, Street3, Muhalla Jalal Park,Main Harbanspura Road,
Lahore

Cell No. 03331877694

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

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5. Pension:

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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Medical facilities as admissible to the regular employee of your scale under the rules.

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22/09/2025

TA/DA as applicable to the regular employee of your scale under the rules.

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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

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Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

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21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

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SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-573/2025(6269)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Khansa D/O Muhamamd Shafiq,
House No. 580, Block 5, Sector D-II, green town Lahore.

Cell No. 03130801663

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

22. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

23. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

1. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

2. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

3. Pension:

Your appointment on contract basis shall be non-pensionable.

4. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

5. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

6. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

7. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

8. Transfer / Posting:

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22/09/2025

- c. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- d. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
9. **No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
10. **Training:**
You shall have to undergo essential training programs, as may be prescribed.
11. **Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
12. **Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
13. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
14. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
15. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
16. **Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
17. **Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
18. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
19. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

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SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-574/2025(6270)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Fazelat Bashir D/o BahirAhmad,
Chak N. 139/9L P/O chak No. 128/9L Tehsil and District Sahiwal.

Cell No. 03054578105

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

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10. Transfer / Posting:

- e. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- f. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025


SECTION OFFICER (ESTT-I)
22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-575/2025(6271)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Ms. Huma Latif D/O Muhammad Latif
House No. 402 Street No. 06 Mohallah Main Feroz Park Shahdara Lahore
Cell No. 03306544933

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
 - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
 - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
 - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
 - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
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 - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**

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22/09/2025

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

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12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

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You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

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3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

22/09/2025

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-576/2025(6272)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Mr. Muhammad Farooq S/O Manzoor Ahmad,
Street Number 2, Sahari Road, Basti Sabri, District and City Kasur.
Cell No. 003234200584

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

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2. **Tenure:**

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3. **Regulatory Instruments:**

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4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

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10. **Transfer / Posting:**

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- 11. No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
- 12. Training:**
You shall have to undergo essential training programs, as may be prescribed.
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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
- 14. Appointment on the basis of forged / bogus documents:**
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70A-5
SECTION OFFICER (ESTT-I)

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

22/09/2025
SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-577/2025(6273)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Mr. Muhammad Saqlain S/o Ghulam Yaseen,
Basti Bapa Post Office Qaramdad Chowk Qureashi, Tahseel Kotadu
Cell No. 03078696834

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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2. **Tenure:**

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3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

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5. **Pension:**

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6. **Contributory / G.P. Fund:**

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7. **Leave:**

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22/09/2025
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 - The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
 - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
 12. **Training:**
You shall have to undergo essential training programs, as may be prescribed.
 13. **Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
 14. **Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
 15. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
 16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
 17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
 18. **Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
 19. **Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
 20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
 21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

70A-5
SECTION OFFICER (ESTT-I)

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

22/09/2025
SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-578/2025(6274)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September , 2025

To,

Ms. Tuba BiBi D/O Akhtar Hussain,

Basti Jan Wada Wali, Post Office Mochi Wali, QadirPur, Tehsil and District Muzaffargarh.

Cell No. 03006589849

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

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22/09/2025

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
 - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
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 15. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
 16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
 17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
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 19. **Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
 20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
 21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

70A-5
SECTION OFFICER (ESTT-I)

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

22/09/2025
SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-579/2025(6275)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 22nd September, 2025

To,

Ms. Amna Azhar D/O Muhammad Azhar,
House No. CB-706, Gulzar Street, Mazhar Qayyum Road,
Tulsa Choke, Lalazar Rawalpindi Cantt.

Cell No. 03325581167

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

22/09/2025

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-580/2025(6276)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 22nd September , 2025

To,

Ms. Memoona Akram D/O Muhammad Akram,
Near Railway Station Street Al-Madina Masjid Fateh Jang,
Attock.

Cell No. 03325581167

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
 - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
 - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
 - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
 - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
 - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
 - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**
TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. **Transfer / Posting:**
a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
12. **Training:**
You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
14. **Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
15. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
18. **Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
19. **Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.
3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

70A-5
SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-581/2025(6277)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 22nd September, 2025

To,

Ms. Maryam Maqsood D/o Malik Maqsood Nawaz,
House No. 13, Street No. 9, Y Block, Peoples Colony Gujranwala.

Cell No. 0342-4786037

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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4. **Verification of Testimonials & Characters:**

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Pension:

Your appointment on contract basis shall be non-pensionable.

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22/09/2025

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Recovery of any pecuniary loss caused to the employer shall be effected from you.
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The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
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SECTION OFFICER (ESTT-I)

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

22/09/2025
SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-582/2025(6278)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 22nd September , 2025

To,

Mr. Muhammad Zubair S/o Muhammad Afzal Ansari,
Quarter No. 13, Govt. Sunrise Institute for the Blind, Ravi Road, Lahore.

Cell No. 03158431223

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

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22/09/2025

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
 - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
 12. **Training:**
You shall have to undergo essential training programs, as may be prescribed.
 13. **Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
 14. **Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
 15. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
 16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
 17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
 18. **Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
 19. **Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
 20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
 21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.
 3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

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SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-583/2025(6279)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 22nd September , 2025

To,

Ms. Umaila Irum D/o Mirza Fulfiqar Baig,
House Number 230, Block A, Venus Housing Scheme, Ferozpur Road, Lahore.

Cell No. 03360447723

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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4. **Verification of Testimonials & Characters:**

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5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

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22/09/2025

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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Recovery of any pecuniary loss caused to the employer shall be effected from you.
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SECTION OFFICER (ESTT-I)

22/09/2025

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



No. SO(Estt)23-584/2025(6280)

042-99231573

Dated Lahore 22nd September, 2025

To,

Mr. Muhammad Muzammal Hussain S/o Munawar Hussain,
Bongi Tahir Post Office Basir Pur Tehsil Dipalpur District Okara.

Cell No. 0320-1009773

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
 - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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TA/DA as applicable to the regular employee of your scale under the rules.
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22/09/2025

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SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-585/2025(6281)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Mr. Muhammad Awais S/o Muhammad Mushtaq,
Farid Kot Chak No. 23/Gijani P.O, Tehsil Chishtian.

Cell No. 0311-5532838

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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22/09/2025

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SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-586/2025(6282)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Sonia Tariq D/o Muhammad Tariq Khan,
Pukhta Talab Phool Nagar, Tehsil Pattoki, District Kasur.

Cell No. 0309-5584270

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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22/09/2025

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15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

7.A ✓
SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-587/2025(6283)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Tooba Saddiq D/o Muhammad Saddiq,
Chak No. 18/GD, Post Office Khas Tehsil & District Okara

Cell No. 0310-4505971

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
 - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
 - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
 - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
 - d. Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
 - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
 - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**
Medical facilities as admissible to the regular employee of your scale under the rules.
9. **Travelling Allowance / Daily Allowance:**
TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

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7.A
SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-588/2025(6284)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Mr. Muhammad Rameez Khan S/o Habib Ullah Khan,
Apartment, 110/3 P Block Khayaban-e-Amin, Lahore.

Cell No. 0323-8881608

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

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7.A
SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-589/2025(6285)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Ghulam Fatima D/o Manzoor Hussain,
House No. 205 Street No. 7A Muhalla Sabir Town, Shahdra, Lahore.

Cell No. 0323-8053255

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

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22/09/2025

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. **No Right of Regular Appointment:**

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. **Training:**

You shall have to undergo essential training programs, as may be prescribed.

13. **Performance Evaluation:**

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. **Appointment on the basis of forged / bogus documents:**

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. **Recovery of loss caused to the Government:**

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. **Interpretation of the Terms & Conditions:**

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. **Performance of duties:**

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. **Termination of Contract:**

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. **Application for Employment in other Departments.**

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

7. A -
SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-590/2025(6286)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Sidra Bano D/o Muhammad Younas,
House No. 14 Street No. 29 Sardar Street Quaid-e-Azam Park Kot Lakhpat, Lahore.

Cell No. 0313-4597890

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

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22/09/2025

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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

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If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

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SECTION OFFICER (ESTT-I)

22/09/2025

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-591/2025(6287)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Ayesha Shabbir D/o Muhammad Shabbir Bhatti,
House No. 97, Street No. 36, Islampura Shahdara, Lahore.

Cell No. 0334-4057999

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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2. **Tenure:**

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3. **Regulatory Instruments:**

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7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

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12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

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Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

22/09/2025

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-592/2025(6288)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Mr. Muhammad Waseem Akram S/o Muhammad Akram,
P/O Khas, Kot Baloch, Tehsil & District Mandi Bahauddin.

Cell No. 0344-6260585

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

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22/09/2025

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No. & Date Even:-

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SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-593/2025(6289)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Farwa Anum D/o Muhammad Ramzan,

House # 2383/6, Hafiz Jamal Road Muhala Awan, Pora Beron Daulat Gate Multan.

Cell No. 0304-7442172

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

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22/09/2025

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SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-594/2025(6290)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Wajiha Shafiq D/o Shafiq Ahmad,
House No. MS 188, Street No. 13, Mehr Pura East, Attock.
Cell No. 03145331317

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16)
ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION
DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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22/09/2025

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No. & Date Even:-

SECTION OFFICER (ESTT-I)

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22/09/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-595/2025(6291)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Hamna Sajjad D/o Sajjad Hussain,
Katchi Mandi, Mohalla Mehrabad Liaquatpur.

Cell No. 03107152084

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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22/09/2025

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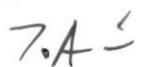
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3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025.


SECTION OFFICER (ESTT-I)

22/09/2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-596/2025(6292)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Mr. Razia D/o Muhammad Sharif,
Chaki Pyary Laal House No 74 Mohallah Basti Charag Shah, Kasur.

Cell No. 03206072483

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-


SECTION OFFICER (ESTT-I)

22/09/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-597/2025(6293)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Zakia Ahmad Ali D/O Ahmad Ali,
Chak No.9/4 L P/07/4L Okara.

Cell No. 03073530443

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
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- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

70A-
22/09/2025

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
 - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
- 11. No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
- 12. Training:**
You shall have to undergo essential training programs, as may be prescribed.
- 13. Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
- 14. Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
- 15. Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
- 16. Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
- 17. Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
- 18. Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
- 19. Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
- 20.** This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
- 21.** The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

70A-5
SECTION OFFICER (ESTT-I)

22/09/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-598/2025(6294)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Yusra Magrey D/O Zahid Hussain Magrey,
2 S 16 E/3 PIR Ghazi Road Fatima Street Ichra Lahore.

Cell No. 03018288729

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
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8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

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22/09/2025

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
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- 12. Training:**
You shall have to undergo essential training programs, as may be prescribed.
- 13. Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
- 14. Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
- 15. Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
- 16. Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
- 17. Performance of duties:**
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Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
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No. & Date Even:-

70A-5
SECTION OFFICER (ESTT-I)

22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-599/2025(6295)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Iram Ijaz D/O Syed Ijaz Hussain Naqvi,
Zakariya Town Phase 3 Multan.

Cell No. 03045610816

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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2. **Tenure:**

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Verification of Testimonials & Characters:

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5. **Pension:**

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7. **Leave:**

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TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. Transfer / Posting:

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No. & Date Even:-

SECTION OFFICER (ESTT-I)

70A-S
22/09/2025

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-600/2025(6296)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Bilal Manzoor D/o Manzoor Ahmad,
Muhala Zahria Khanpur.

Cell No. 03032529164

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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Medical facilities as admissible to the regular employee of your scale under the rules.

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TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

7. A -
22/09/2025

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
 - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
- 11. No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
- 12. Training:**
You shall have to undergo essential training programs, as may be prescribed.
- 13. Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
- 14. Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
- 15. Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
- 16. Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
- 17. Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
- 18. Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
- 19. Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
- 20.** This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
- 21.** The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

70A - 5
SECTION OFFICER (ESTT-I)

22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-601/2025(6297)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Ms. Saiqa Shaukat D/O Shaukat Masih,
House#4, Block# 574 Railway 60 Quarter Mughalpura Lahore.

Cell No. 0305177787

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

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22/09/2025

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Junior Special Education Teacher (Visually Impaired Field) (BS-16) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-

70A-5
SECTION OFFICER (ESTT-I)

22/09/2025

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2025/230-RG dated 16.07.2025

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-602/2025(6298)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 22nd September, 2025

To,

Mr. Asher Liaqat S/o Liaqat Masih,
Mana wala Stop, Bediyan Road, Lahore Cantt.

Cell No. 03025153325

Subject: APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (VISUALLY IMPAIRED FIELD) (BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2025/230-RG dated 16.07.2025, you are hereby offered for appointment against the post of Junior Special Education Teacher (Visually Impaired Field) (BS-16) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

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2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

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5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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8. **Medical Facilities:**

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22/09/2025

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No. & Date Even:-


SECTION OFFICER (ESTT-I)

22/09/2025

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SECTION OFFICER (ESTT-I)