



**GOVERNMENT OF THE PUNJAB**  
**SPECIAL EDUCATION DEPARTMENT**  
31-Sher Shah Block New Garden Town, Lahore

042-99231573  
[so.establishment@sed.punjab.gov](mailto:so.establishment@sed.punjab.gov)

Dated Lahore, the 03<sup>rd</sup> May, 2021

**ORDERS**

**No.SO(ESTT)10-743/2016.** Sanction is hereby accorded to grant of additional charge allowance @ 20% of basic pay up to a maximum of Rs.12,000/- per month in favor of **Ms. Shamaila Arif**, SSET (HI) (BS-17), Govt. Special Education Centre, Kalar Syedan District Rawalpindi, on account of holding additional charge of the post of Headmistress of the same centre for a period of 03-months **w.e.f. 19.11.2020** to **16.02.2021** as provided under the Finance Department's Circular letter No.FD.SR-I/9-52/2015 dated 16.09.2016.

**SECRETARY**  
**SPECIAL EDUCATION**  
**DEPARTMENT**

**No. & Date Even:**

A copy is forwarded for information and necessary action to:

1. The Director General Special Education, Punjab, Lahore.
2. The District Education Officer (Special Education), Rawalpindi.
3. The District Account Officer, Rawalpindi.
4. The Principal / Headmaster / Headmistress concerned.
5. PS to Secretary, Special Education Department.
6. The officer concerned.

  
**(SYED TAHIR RAZA)**  
**SECTION OFFICER (ESTT.)**