

REGISTERED



042-99231573

No. SO(Estt)23-615/2025(6311)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Khadija Komal D/o Muhammad Saeed,
R/o CB 201/5A, Street No. 8, Nishtar Road, Lalazar Wah Cantt, District Rawalpindi.

Cell No.0312-9996968

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/102 dated 19.09.2025, you are hereby offered for appointment against the post of Speech Therapist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
- b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
12. **Training:**
You shall have to undergo essential training programs, as may be prescribed.
13. **Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
14. **Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
15. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
18. **Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
19. **Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Speech Therapist (BS-17) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.

No. & Date Even:-


SECTION OFFICER (ESTT-I)

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. No. PSC-RG-I/2025/102 dated 19.09.2025.

SECTION OFFICER (ESTT-I)

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No. SO(Estt)23-616/2025(6312)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Mahnoor D/o Muhammad Nasir

R/o Street # 38, House # 14 (Nasir House), Qila Laxhman Singh, Ravi Road, Lahore.

Cell No.0321-4940760

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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SECTION OFFICER (ESTT-I)

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SECTION OFFICER (ESTT-I)

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042-99231573

No. SO(Estt)23-617/2025(6313)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Zarafshan Kanwal D/o Syed Hameed Hussain,
R/o 258 M Block Al Rehman Gardens Phase-II, Lahore.

Cell No.0307-4109261

Subject: APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-618/2025(6314)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Tayyaba Usman D/o Muhammad Usman,,
R/o Qari Muhammad Usman Imam Masjid Us-Apparal Galaxo Town 20 KM Ferozpur Road, Lahore.

Cell No.0324-9493011

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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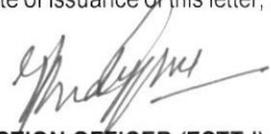
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SECTION OFFICER (ESTT-I)

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No. SO(Estt)23-619/2025(6315)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Momina Imtiaz D/o Imtiaz ur Rehman,
R/o House # 559 Block-D Satellite Town, Rawalpindi.

Cell No.0332-5039451

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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Recovery of any pecuniary loss caused to the employer shall be effected from you.
 16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
 17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
 18. **Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
 19. **Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
 20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
 21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Speech Therapist (BS-17) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. No. PSC-RG-I/2025/102 dated 19.09.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-620/2025(6316)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Remsha Shafiq D/o Shafiq-ur-Rehman,
R/o House No. 572 Nazair Colony, Bahawalnagar.

Cell No.0332-6831897

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/102 dated 19.09.2025, you are hereby offered for appointment against the post of Speech Therapist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
 - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
 12. **Training:**
You shall have to undergo essential training programs, as may be prescribed.
 13. **Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
 14. **Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
 15. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
 16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
 17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
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You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
 20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
 21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Speech Therapist (BS-17) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. No. PSC-RG-I/2025/102 dated 19.09.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-621/2025(6317)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Bushra Mazhar D/o Mazhar Iqbal,
R/o Mazhar Iqbal 132KV Grid Station Bahawalnagar .

Cell No.0336-7716584

Subject: APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/102 dated 19.09.2025, you are hereby offered for appointment against the post of Speech Therapist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

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3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

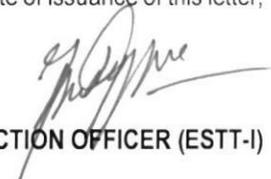
TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
 - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
 12. **Training:**
You shall have to undergo essential training programs, as may be prescribed.
 13. **Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
 14. **Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
 15. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
 16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
 17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
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2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Speech Therapist (BS-17) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. No. PSC-RG-I/2025/102 dated 19.09.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-622/2025(6318)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Ayesha Abdul Kreem D/o Abdul Kareem,

R/o House No. 05 Street No. 01 Muhallah Jinnah Colony Sufiabad Ferozpur Road, Lahore Cantt.

Cell No.0310-4601469

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/102 dated 19.09.2025, you are hereby offered for appointment against the post of Speech Therapist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
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8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

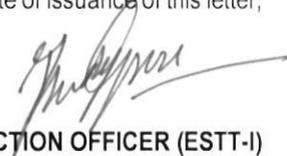
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10. Transfer / Posting:

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Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
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Recovery of any pecuniary loss caused to the employer shall be effected from you.
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SECTION OFFICER (ESTT-I)

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. No. PSC-RG-I/2025/102 dated 19.09.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-623/2025(6319)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Kainat Shafique D/o Muhammad Shafique,
R/o Khalil Saeedi Super Store, Sama Satta Road, Khanqah Sharif, Bahawalpur.

Cell No. 0317-6404588

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/102 dated 19.09.2025, you are hereby offered for appointment against the post of Speech Therapist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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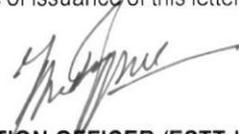
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SECTION OFFICER (ESTT-I)

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. No. PSC-RG-I/2025/102 dated 19.09.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-624/2025(6320)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Nida Shahbaz D/o Muhammad Shahbaz Shaheen,
R/o House # 167, Street # 22, Mohalla Peoples Colony Shahdara, Ferozwala, Sheikhpura.

Cell No. 0307-4082563

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/102 dated 19.09.2025, you are hereby offered for appointment against the post of Speech Therapist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
 - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
 12. **Training:**
You shall have to undergo essential training programs, as may be prescribed.
 13. **Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
 14. **Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
 15. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
 16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
 17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
 18. **Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
 19. **Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
 20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
 21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Speech Therapist (BS-17) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. No. PSC-RG-I/2025/102 dated 19.09.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-625/2025(6321)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Irwa Amjad D/o Muhammad Amjad,
R/o House No. 360- Abbas Block Mustafa Town, Lahore.

Cell No. 0309-7750708

Subject: APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/102 dated 19.09.2025, you are hereby offered for appointment against the post of Speech Therapist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

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- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
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Medical facilities as admissible to the regular employee of your scale under the rules.

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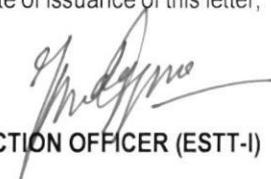
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Recovery of any pecuniary loss caused to the employer shall be effected from you.
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SECTION OFFICER (ESTT-I)

No. & Date Even:-

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-626/2025(6322)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Ayesha Shahid D/o Shahid Mehmood,
R/o Post Office Dilawar Cheema Village, Tehsil Wazirabad, District Gujranwala.

Cell No. 0306-2884577

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/102 dated 19.09.2025, you are hereby offered for appointment against the post of Speech Therapist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

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Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

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Your appointment on contract basis shall be non-pensionable.

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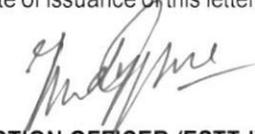
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SECTION OFFICER (ESTT-I)

No. & Date Even:-

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-627/2025(6323)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Nimra Jabeen D/o Farzand Ali,
R/o House No. 2317 B-VI Street No. 14 Jinnah Park Rahim Yar Khan.

Cell No. 0310-6848842

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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Your appointment on contract basis shall be non-pensionable.

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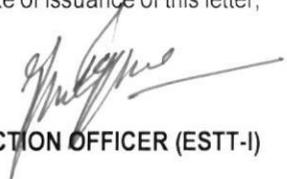
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SECTION OFFICER (ESTT-I)

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SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-628/2025(6324)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Azka Saeed D/o Muhammad Saeed,
R/o House No. 135, Block E, PGECHS Phase-II, Lahore.

Cell No. 0333-6228110

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

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 21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Speech Therapist (BS-17) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:-

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. No. PSC-RG-I/2025/102 dated 19.09.2025.

SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No. SO(Estt)23-629/2025(6325)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 23rd October, 2025

To,

Ms. Attia Munawar D/o Munawar Ahmad,
R/o Sajid Munawar PA to MS Allama Iqbal Hospital D.G. Khan..

Cell No. 0335-8488606

Subject: **APPOINTMENT AS SPEECH THERAPIST (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2025/102 dated 19.09.2025, you are hereby offered for appointment against the post of Speech Therapist (BS-17) in Special Education Department, on contract basis for a period of five years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by competent authority, once during the tenure of 5 years. Further Hajj leave during the extended period of contract appointment is generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab.
 - b. The Competent Authority, for a reason to be recorded in writing may allow one-time transfer during 5 years as a special dispensation. Further, as per contract appointment policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**
You shall not confer any right of regular appointment nor shall such appointment be regularized under any circumstances.
 12. **Training:**
You shall have to undergo essential training programs, as may be prescribed.
 13. **Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
 14. **Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
 15. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
 16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
 17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
 18. **Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
 19. **Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
 20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
 21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the offer of the appointment as Speech Therapist (BS-17) on the above stated terms and conditions you should report to **Section Officer (Establishment-I), Govt. of the Punjab, Special Education Department,31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this letter, failing which this offer shall stand automatically revoked / withdrawn.


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