

REGISTERED



No. SO(43H)2-54/11
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block New Garden Town,
Lahore

Dated Lahore, the February 23rd / 2024

To

Mr. Kashif Waheed,
Instructor Physical Education (BS-17),
Govt. Special Education Centre, District Layyah.

Subject: **SHOW CAUSE NOTICE UNDER SECTION 7(b) READ WITH SECTION 5(1)(a) OF THE PEEDA ACT, 2006**

Saima Saad

WHEREAS, Deputy Director (Admn), Directorate General of Special Education Punjab vide letter dated 26.12.2023 has forwarded report made by District Education Officer (SE), D.G. Khan ('DEO (SE), D.G. Khan') dated 09.12.2023 on a complaint lodged by Ms. Nazia Mushtaq, Senior Special Education Teacher (H./BS-17) (under suspension / awaiting posting) dated 08.12.2023 against you regarding misuse of power. The DEO (SE), D.G Khan has stated in his report that you were neither Incharge of Govt. Special Education Centre, Layyah ('Centre') nor DDO powers were entrusted to you, but you misused the official seal of Headmistress/Headmaster and submitted the salary change form of Ms. Nazia Mushtaq in District Accounts Office, Layyah. The DEO (SE), D.G. Khan further pointed out that vide inspection report dated 09.10.2023, it has also been reported that you approved the leave request of two female teachers of your Centre and upon preliminary investigation it was found that bogus leave applications were prepared with fake signatures for the absent staff. The DEO (SE), D.G Khan further added that as per available record, you misused authority and exercised those powers for which you were not authorized by Competent Authority.

2. AND WHEREAS, the undersigned being Competent Authority, under the Punjab Employees Efficiency, Discipline and Accountability Act, 2006, in due consideration of the facts of the case and on account of sufficient documentary evidence available on record, is of the view that you, **Mr. Kashif Waheed**, Instructor Physical Education (BS-17), Govt. Special Education Centre, District Layyah has been found guilty of inefficiency and misconduct on account of following charges:

- 1. You were neither Incharge of Special Education Centre, Layyah nor DDO powers were entrusted to you but you while misusing the official seal of Headmistress/Headmaster, submitted the salary change form of Ms. Nazia Mushtaq in District Accounts Office, Layyah. Hence, you exercise those powers which were not vested to you and performed such acts which you were not authorized to do.**
- 2. You unauthorizedly approved the causal leave request of two female teachers namely Ms. Adeela Iqbal JSET (HI Field) and Ms. Nadia Saif SSET (HI Field) of your**

Centre for 09.10.2023 whereas you were not officially assigned the duty of Incharge Headmaster of the Centre. Upon preliminary investigation by DEO (SE), D.G. Khan during the visit it was found that bogus leave applications were prepared with fake signatures for the absent staff.

3. **AND WHEREAS**, in light of availability of sufficient documentary record/evidence, the undersigned is of the opinion that it is not necessary to hold an inquiry into the matter in view of the provision contained in Section 5 (1)(b) of the Act *ibid*. It is, therefore, proposed to proceed against you under Section 7(b) read with Section 5 (1)(a) of the Act *ibid*.

4. **NOW, THEREFORE**, you are hereby called upon to Show Cause in writing **within 07-days** of the receipt of this notice as to why one or more of the penalties as prescribed under Section 4 of the Act *ibid* should not be imposed upon you.

5. Your reply to Show Cause Notice should reach the undersigned, within the said period failing which it shall be presumed that you have no defence to offer.

6. In case, you desire to consult any record on which the aforesaid charge is based or relevant to the aforesaid charge, you may do so with prior arrangements with the **Section Officer (Estt.)** of this Department **within 03-days** of the receipt of this notice.

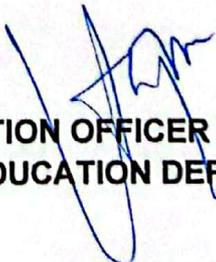

(SAIMA SAEED)
SECRETARY

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT /
COMPETENT AUTHORITY

No. & Date Even:

A copy is forwarded to:

1. Accountant General Punjab, Lahore.
2. Director General, Directorate General of Special Education Punjab, Lahore.
3. District Education Officer (Special Education), D.G. Khan to ensure delivery of this Notice to the accused under intimation to this department.
4. PS to Secretary Special Education Department.
5. Office file.


SECTION OFFICER (ESTT.)
SPECIAL EDUCATION DEPARTMENT