

REGISTERED



SO(ESTT.)01-71/2006  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT  
31-Sher Shah Block New Garden Town, Lahore

Dated Lahore, the 7<sup>th</sup> June, 2026

To

**Ms. Naila Yousaf,**  
Senior Special Education Teacher (M.C Field/BS-17),  
Govt. Middle Special Education Centre for (04) Disabilities,  
Jaranwala, District Faisalabad

R/o: 311-D Peoples Colony # 1 Faisalabad.

Email: nailaasif50@gmail.com.

Subject: **SHOW CAUSE NOTICE UNDER SECTION 7(b) READ WITH SECTION 5(1)(a) OF THE PEEDA ACT, 2006**

**WHEREAS**, it has been reported that you, Ms. Naila Yousaf, Senior Special Education Teacher (M.C Field/BS-17) Govt. Middle Special Education Centre for (04) Disabilities, Jaranwala, District Faisalabad, were granted Ex-Pakistan Extraordinary Leave (without pay) w.e.f. 15.03.2024 to 14.03.2025 (365 days) vide order dated 08.03.2024. Subsequently, you applied for extension of Ex-Pakistan Extraordinary Leave w.e.f. 14.03.2025 to 13.03.2027 (730 days) (without pay). Your request was duly considered by Secretary Special Education/ Competent Authority; however, only **365 days** Ex-Pakistan Extraordinary Leave (without pay) w.e.f. **14.03.2025 to 13.03.2026** was sanctioned vide Department's order dated **24.03.2025**, with clear directions to report back to the department after expiry of Ex-Pakistan leave. Despite the said explicit directions of the Competent Authority, you have willfully failed, neglected, and refused to resume your duties and have remained absent from duty without any lawful justification and without approval of leave from the competent authority. Your said act constitutes misconduct, inefficiency, and violation of lawful orders of the competent authority, thereby attracting disciplinary action under the provisions of the Punjab Employees Efficiency, Discipline and Accountability (PEEDA) Act, 2006.

2. **AND WHEREAS**, the undersigned being Competent Authority, under the Punjab Employees Efficiency, Discipline and Accountability Act, 2006, in due consideration of the facts of the case, is of the view that you **Ms. Naila Yousaf**, Senior Special Education Teacher (M.C Field/BS-17) Govt. Middle Special Education Centre for (04) Disabilities, Jaranwala, District Faisalabad, have been found guilty of misconduct on account of following charge:

**"You have been found willfully absent from your duty w.e.f. 14.03.2026 to till date without prior permission / approval of leave by the Competent Authority."**

3. **AND WHEREAS**, the undersigned is of the opinion that in view of availability of sufficient documentary evidence on record it is not necessary to hold an inquiry into the matter in view of the provision contained in Section 5 (1)(b) of the Act *ibid*. It is, therefore, decided to proceed against you under Section 7(b) read with Section 5 (1)(a) of Punjab Employees Efficiency, Discipline and Accountability Act,

2006.

4. **NOW, THEREFORE**, you are hereby called upon to show cause in writing **within 07-days** of the receipt of this notice as to why one or more of the penalties as prescribed under Section 4 of the Punjab Employees Efficiency, Discipline and Accountability Act, 2006 should not be imposed upon you.

5. Your reply to Show Cause Notice should reach the undersigned, within the said period failing which it shall be presumed that you have no defence to offer and you have admitted the charge.

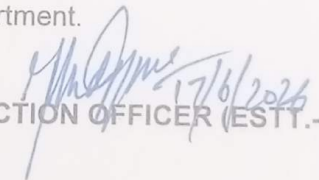
6. In case, you desire to consult any record on which the aforesaid charges are based or relevant to the aforesaid charge, you may do so with prior arrangements with the Section Officer (Estt.) of this Department **within 03-days** of the receipt of this notice.

(SHOAIB IQBAL SYED)  
SECRETARY  
GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT /  
COMPETENT AUTHORITY

No. & Date Even:

A copy is forwarded to:

1. The Director General of Special Education, Punjab, Lahore.
2. The District Education Officer (Special Education), Faisalabad with the direction to ensure delivery of this Show Cause Notice to the accused officer through all possible means, well in time.
3. The Principal / Headmaster / Headmistress, Govt. Middle Special Education Centre for (04) Disabilities, Jaranwala, District Faisalabad with the direction to ensure the delivery of this notice at residential address of the accused officer through all possible means, under intimation to this department.
4. PS to Secretary Special Education Department.
5. Office file.

  
SECTION OFFICER (ESTT.-I)