



Dated Lahore, the 27th July, 2026

To

Ms. Aiza Javed
Psychologist (BS-17),
Previously posted at Govt. Special Education Centre, Raiwind, District
Lahore.

R/o: House No. F-132, PIA Housing Society, Lahore.

Email id: alizay-j@live.com

Subject: **SHOW CAUSE NOTICE UNDER SECTION 7(b) READ WITH
SECTION 5(1)(a) OF THE PEEDA ACT, 2006**

WHEREAS, while serving as Psychologist (BS-17) at Government Special Education Centre, Raiwind, District Lahore, you applied for grant of Ex-Pakistan Extra Ordinary Leave (Without Pay) w.e.f. 01.09.2023 to 31.08.2025 (730-days). The Competent Authority, vide order dated 24.08.2023, sanctioned the said leave up to 31.08.2025, subject to the condition that you shall report to the Special Education Department immediately upon expiry of the sanctioned leave period. Despite the expiry of the sanctioned Ex-Pakistan Extra Ordinary Leave on 31.08.2025, you failed to resume your duties on 01.09.2025. Consequently, you have remained continuously absent from duty with effect from 01.09.2025 till date without any lawful authority or sanction of leave. By remaining absent from duty without lawful authority, you have deliberately disregarded the lawful directions of the Competent Authority, failed to discharge your official obligations, and exhibited a complete lack of devotion to duty expected from a Government servant. Your said act constitutes misconduct, inefficiency, and violation of orders of the competent authority, thereby attracting disciplinary action under the provisions of the Punjab Employees Efficiency, Discipline and Accountability (PEEDA) Act, 2006.

2. AND WHEREAS, the undersigned being Competent Authority, under the Punjab Employees Efficiency, Discipline and Accountability Act, 2006, in due consideration of the facts of the case, is of the view that you **Ms. Aiza Javed**, Ex-Psychologist (BS-17), previously posted at Govt. Special Education Centre, Raiwind, District Lahore (**'accused officer'**), have been found guilty of misconduct on account of following charge:

**"You have been found willfully absent from your duty
w.e.f. 01.09.2025 till to date without prior permission /
approval of leave by the Competent Authority."**

3. AND WHEREAS, the undersigned is of the opinion that in view of availability of sufficient documentary evidence on record it is not necessary to hold an inquiry into the matter in view of the provision contained in Section 5 (1)(b) of the Act *ibid*. It is, therefore, decided to proceed against you under Section 7(b) read with Section 5 (1)(a) of Punjab Employees Efficiency, Discipline and Accountability Act, 2006.

4 **NOW, THEREFORE**, you are hereby called upon to show cause in writing **within 07-days** of the receipt of this notice as to why one or more of the penalties as prescribed under Section 4 of the Punjab Employees Efficiency, Discipline and Accountability Act, 2006 should not be imposed upon you.

5 Your reply to Show Cause Notice should reach the undersigned, within the said period failing which it shall be presumed that you have no defence to offer and you have admitted the charge.

6 In case, you desire to consult any record on which the aforesaid charges are based or relevant to the aforesaid charge, you may do so with prior arrangements with the Section Officer (Estt.) of this Department **within 03-days** of the receipt of this notice.

(SHOAIB UBBAL SYED)
SECRETARY
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT /
COMPETENT AUTHORITY

No. & Date Even:

A copy is forwarded to:

1. The Director General of Special Education, Punjab, Lahore.
2. The District Education Officer (Special Education), Lahore with the direction to ensure delivery of this Show Cause Notice to the accused officer through all possible means, well in time.
3. The Principal / Headmaster / Headmistress, Govt. Special Education Centre, Raiwind, District Lahore, with the direction to ensure the delivery of this notice to the accused officer through all possible means, under intimation to this department.
4. PS to Secretary Special Education Department.
5. Office file.


SECTION OFFICER (ESTT.-I)