

**REGISTERED**



No.SO(Estt)40-59/2011  
**GOVERNMENT OF THE PUNJAB**  
**SPECIAL EDUCATION DEPARTMENT**  
31-Sher Shah Block New Garden Town, Lahore

Dated Lahore, the 21 April, 2024

To

**Ms. Rabbia Maqddas,**  
Junior Special Education Teacher (H.I Field/ BS-16),  
Govt. Special Education Centre, Chunian,  
District Kasur.

R/o: Gehlan Hithar P/o Khas Tehsil Chunian District Kasur.  
(Mob No.0331-4390533)

Subject: **PERSONAL HEARING NOTICE UNDER SECTION 7(d) OF THE  
PUNJAB EMPLOYEES, EFFICIENCY, DISCIPLINE AND  
ACCOUNTABILITY ACT, 2006**

I am directed to refer to the subject cited above and to state that disciplinary proceedings were initiated against you by the Secretary Special Education being Competent Authority under Section 7(b) read with Section 5(1)(a) of the Punjab Employees Efficiency, Discipline and Accountability Act, 2006 ('Act') vide Show Cause Notice dated 01.04.2024 on the following charges of misconduct and it was decided to dispense with the inquiry in terms of Section 5(1)(a) of the Act *ibid*:

1. You submitted an application for medical leave spanning from January 15, 2024 to January 29, 2024, accompanied by medical certificate bearing MRN No.30891-202-006390343 dated January 13, 2024, issued and signed by the Women Medical Officer at Tehsil Headquarter Hospital Pattoki, Kasur. This certificate recommended a period of complete bed rest for 15 days. Subsequently, on February 15, 2024, The District Education Officer (Spl. Edu.), Lahore, requested verification of the aforementioned medical certificate from the Medical Superintendent at Tehsil Headquarter Hospital Pattoki, Kasur. In response, the Medical Superintendent, Tehsil Headquarter Hospital Pattoki, Kasur, through a letter dated February 19, 2024, conveyed that upon review of available records and the report from the concerned Focal Person Biometric and Clinical, the medical certificate is found to be bogus / forged. This evidence prima facie indicates that your submission of a bogus / forged medical certificate with the intention of obtaining medical leave constitutes a serious act of misconduct.
2. You remained absent from duty for a period of 15 days w.e.f. 15.01.2024 to 29.01.2024 without prior permission / approval of leave. Moreover, your request

for grant of medical leave for said period was rejected by the Competent Authority vide letter dated 22.03.2024. Hence, you have been found absent from duty during the said period and have committed gross misconduct.

2. I am further directed to state that Show Cause Notice dated 01.04.2024 was served upon you in terms of Section 7(b) read with Section 5(1)(a) of the Act *ibid*, and you were directed to submit your written reply within 07 days.

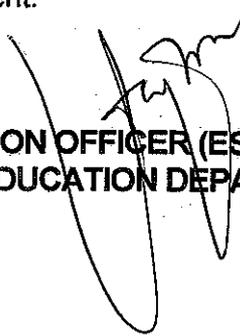
3. Your reply to the said Show Cause Notice has been examined by the Competent Authority and the same has been found to be unsatisfactory. Hence, you are liable to be imposed one or more penalties in terms of Section 4 of the Act *ibid*.

4. In view of above, I am further directed to inform you that in exercise of powers conferred under Section 7 of the Act *ibid*, Secretary Special Education has decided to afford you an opportunity of personal hearing and has appointed **Deputy Secretary, Special Education Department** as Hearing Officer under Section 7(d) of the Act *ibid* for said purpose. Therefore, you are directed to appear before the **Deputy Secretary, Special Education Department / Hearing Officer** on **03.05.2024 at 12:30 P.M** in his office chamber at 31-Sher Shah Block, New Garden Town, Lahore for this purpose. If you fail to avail this opportunity, the case shall be decided *on the basis of available record*.

ISSUED BY THE ORDER OF  
SECRETARY to  
GOVT. OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT

C.C:

1. PS to Deputy Secretary, Special Education Department / Hearing Officer.
2. District Education Officer (Special Education), Lahore to ensure delivery of this Notice to the accused officer on her official and residential address through all possible means under intimation to this department.
3. Headmistress, Govt. Special Education Centre, Chunian District Kasur to ensure delivery of this Notice to the accused officer on her official and residential address through all possible means under intimation to this department.
4. PS to Secretary Special Education Department.

  
SECTION OFFICER (ESTT.)  
SPECIAL EDUCATION DEPARTMENT