

REGISTERED



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No.SO(ESTT)34-164/2021

**GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT**

31-Sher Shah Block New Garden Town, Lahore.

Dated Lahore the ^{4th} 02nd July, 2024

To

Mr. Hira Tahira,
Lecturer (Fine Arts / BS-17),
Govt. Degree College of Special Education,
Faisalabad.

Subject: **REQUEST FOR GRANT OF EX-PAKISTANT LEAVE**

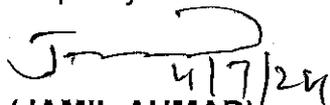
I am directed to refer to your application No. Nil dated 09.06.2024, on the subject cited above.

2. It is hereby informed that your application regarding grant of Ex-Pakistan leave (EOL without pay) has been examined in this Department and advice from Regulation Wing of S&GAD was also sought pertaining to your case vide letter dated 13.06.2024 (**copy enclosed**). Regulation Wing of S&GAD vide letter dated 27.06.224 has observed that Para 7(f)&(g) of Annexure-B (Guidelines for fixing terms and conditions of contract appointments) of the Contract Appointment Policy-2004 provides as under:-

- Hajj leave for 45 days with full pay may be allowed to contract appointee once during the tenure of 5 years. Further Hajj Leave during the extended period of contract appointment shall generally not be granted. However, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umra up to 15 days without pay may be allowed to the contract appointee once during his tenure

There is no other provision available in the Contract Appointment Policy-2004 to avail ex-Pakistan leave except in case of Hajj & Umra.

3. Therefore, your application has been regretted by the Competent Authority being devoid of merits and not covered under the law / policy.


(JAMIL AHMAD)
SECTION OFFICER (ESTT)

C.C

PS to Secretary, Special Education Department.