

MOST IMPORTANT
TIME LIMIT



NO. SO(ESTT)3-4/2005
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block New Garden Town, Lahore

042-99231573
so.establishment@sed.punjab.gov.pk

Dated Lahore, the 23rd July, 2024

To

1. All the District Education Officers (Special Education)
2. All the Officers (BS-16 & Above) Special Education Department, Punjab.

Subject: **SCHEDULE FOR E-TRANSFER IN SPECIAL EDUCATION DEPARTMENT FOR THE SUMMER SESSION 2024.**

I am directed to refer to subject noted above and to inform you that the Secretary Special Education / Competent Authority has been pleased to approve the following schedule for opening of **E-Transfer Portal** for receipt & verification of transfer applications against the vacant posts:

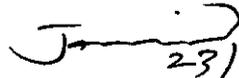
Sr. No	Description	Officers(only Teaching/ Allied Professionals) BS-16 & Above will apply from	Verification by the DEO will be made from	Generation of e-Transfer Orders
1.	Transfer against vacant posts	24 th July 2024 to 31 st July 2024.	1 st August 2024 to 10 th August 2024.	Final orders will be issued upon completion of all codal formalities for e-processing, approval of the Competent Authority and approval of relaxation of ban on transfers/postings.

2. Transfer applications will be entertained only against the vacant posts duly reflected on the e-portal.

3. All DEOs (Special Education) are directed to **ensure wider circulation of this schedule** for information of intended applicants / teachers / allied professionals, positively.

Note: -

- Applications that are submitted after the closure of the transfer session will not be entertained, in terms of Transfer Policy 2022.
- Any application with incomplete documents would be liable to be rejected.


23/07/24
(JAMIL AHMAD)
SECTION OFFICER (ESTT)

CC:

1. PS to Secretary, Special Education Department.
2. PA to Director General of Special Education Department.
3. The Statistical Officer, Directorate General of Special Education.
4. All the Focal Persons of HRMIS in the Punjab.