

REGISTERED



No. SO(Estt)40-122/2015
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block New Garden Town, Lahore

Dated Lahore, the 23rd September, 2024

To

Ms. Farooha Urooj,
Junior Special Education Teacher (H.I field / BS-16),
Govt. Special Education Centre, Lodhran.

Subject:

PERSONAL HEARING NOTICE UNDER SECTION 7(d) OF THE
PUNJAB EMPLOYEES, EFFICIENCY, DISCIPLINE AND
ACCOUNTABILITY ACT, 2006

I am directed to refer to the subject cited above and to state that disciplinary proceedings were initiated against you by the Secretary Special Education being Competent Authority under Section 7(b) read with Section 5(1)(a) of the Punjab Employees Efficiency, Discipline and Accountability Act, 2006 ('Act') vide Show Cause Notice dated 20.08.2024 on the following charge and it was decided to dispense with the inquiry in terms of Section 5(1)(a) of the Act *ibid*;

"You filed an application for earned leave w.e.f. 01.03.2024 to 17.04.2024 (48-days) and proceeded on leave prior to approval of the leave by the Competent Authority. Consequently, you have committed an act of misconduct and have been found to be absent from your duties during this period."

2. I am further directed to state that Show Cause Notice dated 20.08.2024 was served upon you in terms of Section 7(b) read with Section 5(1)(a) of the Act *ibid*, and you were directed to submit your written reply within 07 days. Your written reply has been received and examined by the Competent Authority and the same has been found unsatisfactory. Hence, you are liable to be imposed one or more penalties in terms of Section 4 of the Act *ibid*.

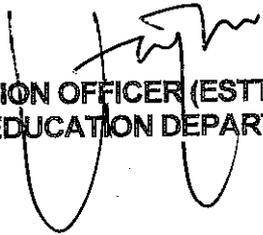
3. In view of above, I am further directed to inform you that in exercise of powers conferred under Section 7 of the Act *ibid*, Secretary Special Education / Competent Authority has decided to afford you an opportunity of personal hearing and has appointed **Deputy Secretary, Special Education Department** as Hearing Officer under Section 7(d) of the Act *ibid* for said purpose. Therefore, you are directed to appear before the **Deputy Secretary, Special Education Department** on **02.10.2024 at 02:00 P.M.** in his office chamber at 31-Sher Shah Block, New

Garden Town, Lahore for this purpose. If you fail to avail this opportunity, the case shall be decided *on the basis of available record*.

**ISSUED BY THE ORDER OF
SECRETARY to
GOVT. OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT**

C.C:

1. PS to **Deputy Secretary** / Hearing Officer, Special Education Department.
2. District Education Officer (Special Education), Multan to ensure the delivery of this notice to the accused officer on her official and residential address through all possible means under intimation to this department.
3. Headmistress, Govt. Special Education Centre, Lodhran to ensure delivery of this notice to the accused officer on her official and residential address through all possible means under intimation to this department.
4. PS to Secretary Special Education Department.
5. Office File.


**SECTION OFFICER (ESTT.)
SPECIAL EDUCATION DEPARTMENT**