

REGISTERED



No. SO(Estt)40-48/11  
**GOVERNMENT OF THE PUNJAB**  
**SPECIAL EDUCATION DEPARTMENT**  
31-Sher Shah Block New Garden Town, Lahore

Dated Lahore, the 01<sup>st</sup> October, 2024

To

**Ms. Aisha Javeed,**  
Junior Special Education Teacher (H.I Field / BS-16),  
Govt. Special Education Centre, Mandi Bahauddin.

**R/o** Near Bank Al-falah, Hellain Road, Phalia, District Mandi Baha ud Din.  
Mob No. 0332-8026314

Subject: **PERSONAL HEARING NOTICE UNDER SECTION 7(d) OF THE PUNJAB EMPLOYEES, EFFICIENCY, DISCIPLINE AND ACCOUNTABILITY ACT, 2006**

I am directed to refer to the subject cited above and to state that disciplinary proceedings were initiated against you by the Secretary Special Education being Competent Authority under Section 7(b) read with Section 5(1)(a) of the Punjab Employees Efficiency, Discipline and Accountability Act, 2006 ('Act') vide Show Cause Notice dated 30.07.2024 on the following charge and it was decided to dispense with the inquiry in terms of Section 5(1)(a) of the Act *ibid*;

***"You were allowed Extra Ordinary Leave w.e.f. 25.04.2023 to 24.04.2024 and you were bound to join back this department on 25.05.2024 after expiry of your leaves but you failed to do so. Hence, you have been found willfully absent from your duties w.e.f. 25.05.2024 till to date without any intimation or prior permission / approval of leave by the Competent Authority"***

2. I am further directed to state that Show Cause Notice dated 30.07.2024 was served upon you in terms of Section 7(b) read with Section 5(1)(a) of the Act *ibid*, and you were directed to submit your written reply within 07 days but you failed to submit the same. Hence, you are liable to be imposed one or more penalties in terms of Section 4 of the Act *ibid*.

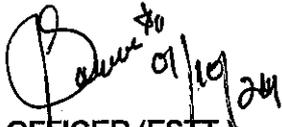
3. In view of above, I am further directed to inform you that in exercise of powers conferred under Section 7 of the Act *ibid*, Secretary Special Education / Competent Authority has decided to afford you an opportunity of personal hearing and has appointed **Deputy Secretary, Special Education Department** as Hearing Officer under Section 7(d) of the Act *ibid* for said purpose. Therefore, you are

directed to appear before the **Deputy Secretary, Special Education Department** on **09.10.2024** at **01:00 P.M.** in his office chamber at 31-Sher Shah Block, New Garden Town, Lahore for this purpose. If you fail to avail this opportunity, the case shall be decided *on the basis of available record*.

**ISSUED BY THE ORDER OF  
SECRETARY to  
GOVT. OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT**

**C.C:**

1. PS to **Deputy Secretary, Special Education Department / Hearing Officer.**
2. The District Education Officer (Special Education), Gujranwala with the direction to ensure delivery of this Show Cause Notice to the accused officer well in time.
3. Headmistress, Govt. Special Education Centre, Mandi Bahauddin, with the direction to ensure delivery of this notice at residential address of the accused officer through special messenger and all possible means, under intimation to this department and to provide relevant record to the accused officer.
4. PS to Secretary Special Education Department.
5. Office file.

  
**SECTION OFFICER (ESTT.)  
SPECIAL EDUCATION DEPARTMENT**