

REGISTERED



No. SO(Estt)36-92/2015
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block New Garden Town, Lahore

Dated Lahore, the October 2nd, 2024

To

Ms. Afza Majeed,
Junior Special Education Teacher (MC Field / BS-16),
Govt. Special Education Centre, Ravi Town, Lahore.

R/O House No. 5, Sultan Street, Mohallah Islampura, Lahore.

AND

4-C, Mansoor Street, Clifton Colony, Wahdat Road, Lahore.

Email Address: afzamajeed@gmail.com

Mobile No.: 00447450259734

Subject: **PERSONAL HEARING NOTICE UNDER SECTION 7(d) OF THE PUNJAB EMPLOYEES, EFFICIENCY, DISCIPLINE AND ACCOUNTABILITY ACT, 2006**

I am directed to refer to the subject cited above and to state that disciplinary proceedings were initiated against you by the Secretary Special Education being Competent Authority under Section 7(b) read with Section 5(1)(a) of the Punjab Employees Efficiency, Discipline and Accountability Act, 2006 ('Act') vide Show Cause Notice dated 06.08.2024 on the following charge and it was decided to dispense with the inquiry in terms of Section 5(1)(a) of the Act ibid;

"You were granted 42 days leave w.e.f. 20.06.2022 to 31.07.2022 (27-days leave on full pay w.e.f. 20.06.2022 to 16.07.2022 and 15-days Extra Ordinary Leave (without pay) w.e.f. 17.07.2022 to 31.07.2022) to visit United Kingdom (UK) vide order dated 10.06.2022 and later on, vide order dated 22.07.2022 you were directed to report to Department after expiry of said leave. However, you neither reported for duty on the stipulated date nor intimated the authorities and remained willfully absent from your duties w.e.f. 01.08.2022 till date. Furthermore, by not resuming your duties after expiry of leave, you also violated the commitments made by you as outlined in Clause 3 of the Surety Bond duly executed by you and Clause 4 of the Affidavit submitted by you while seeking sanction of leave. Clause 3 of the Surety Bond and Clause 4 of the Affidavit expressly state that upon the expiration of your leave, you will return to Pakistan and resume your duties within the department. Hence you have

been found guilty of misconduct on account of being willfully absent from duty w.e.f. 01.08.2022 to date without any intimation or prior permission of the Competent Authority and violating the terms/clauses of Surety Bond and Affidavit."

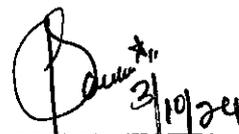
2. I am further directed to state that Show Cause Notice dated 06.08.2024 was served upon you in terms of Section 7(b) read with Section 5(1)(a) of the Act *ibid*, and you were directed to submit your written reply within 07 days but you failed to submit the same. Hence, you are liable to be imposed one or more penalties in terms of Section 4 of the Act *ibid*.

3. In view of above, I am further directed to inform you that in exercise of powers conferred under Section 7 of the Act *ibid*, Secretary Special Education / Competent Authority has decided to afford you an opportunity of personal hearing and has appointed **Deputy Secretary, Special Education Department** as Hearing Officer under Section 7(d) of the Act *ibid* for said purpose. Therefore, you are directed to appear before the **Deputy Secretary, Special Education Department** on **09.10.2024 at 02:00 P.M** in his office chamber at 31-Sher Shah Block, New Garden Town, Lahore for this purpose. If you fail to avail this opportunity, the case shall be decided *on the basis of available record*.

**ISSUED BY THE ORDER OF
SECRETARY to
GOVT. OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT**

C.C:

1. PS to Deputy Secretary Special Education Department/ Hearing Officer.
2. District Education Officer (Special Education), Lahore with the direction to ensure delivery of this Show Cause Notice to the accused officer through all possible means including official email and WhatsApp well in time.
3. Headmaster / Headmistress, Govt. Special Education Centre, Ravi Town, Lahore with the direction to ensure delivery of this notice at residential address of the accused officer and communication of this Show Cause Notice through all possible means including email on her official email address and WhatsApp under intimation to this department.
4. PS to Secretary Special Education Department.
5. Office file.


**SECTION OFFICER (ESTT.)
SPECIAL EDUCATION DEPARTMENT**