

**REGISTERED**



No. SO(Estt)10-726/16  
**GOVERNMENT OF THE PUNJAB**  
**SPECIAL EDUCATION DEPARTMENT**  
31-Sher Shah Block New Garden Town, Lahore

Dated Lahore, the ~~October~~ 30<sup>th</sup> / 2024

To

**Ms. Madeeha Shah Nawaz,**  
Senior Special Education Officer (H.I Field / BS-17),  
Govt. Secondary Special Education School for HI, Kasur.

Subject: **SHOW CAUSE NOTICE UNDER SECTION 7(b) READ WITH SECTION 5(1)(a) OF THE PEEDA ACT, 2006**

**WHEREAS,** Deputy Director (Admn), Directorate General of Special Education Punjab Lahore vide letter dated 05.09.2024 has forwarded absence report of **Ms. Madeeha Shah Nawaz**, Senior Special Education Officer (H.I Field / BS-17), Govt. Secondary Special Education School for HI, Kasur ('**accused officer**'), submitted by the Headmaster, Govt. Secondary Special Education School for Hearing Impaired, Kasur, wherein it has been informed that the accused officer is absent from her duty w.e.f. 15.08.2024 to date without any intimation, leave or obtaining permission from the Competent Authority. It has also been informed that an explanation was served to the accused officer which was sent through registered post at her home address but no response has been received from her side.

2. **AND WHEREAS,** the undersigned being Competent Authority, under the Punjab Employees Efficiency, Discipline and Accountability Act, 2006 ('**Act**'), in due consideration of the facts of the case and on account of availability of sufficient documentary evidence, is of the considered view that you, **Ms. Madeeha Shah Nawaz**, Senior Special Education Officer (H.I Field / BS-17), Govt. Secondary Special Education School for HI, Kasur, have been found guilty of misconduct on account of following charge:

***"You have been found willfully absent from your duty w.e.f. 15.08.2024 to date without any intimation or prior permission / approval of leave by the Competent Authority"***

3. **AND WHEREAS,** the undersigned in view of sufficient documentary evidence available on record, is of the opinion that it is not necessary to hold an inquiry into the matter in view of the provision contained in Section 5 (1)(b) of the Act *ibid*. It is, therefore, decided to proceed against you in terms of Section 7(b) read with Section 5 (1)(a) of Act *ibid*.

4. **NOW, THEREFORE,** you are hereby called upon to show cause in writing **within 07-days** of the receipt of this notice as to why one or more of the penalties as prescribed under Section 4 of the Act *ibid* should not be imposed upon you.

*Lavina Laced*

*WZ*

5. Your reply to Show Cause Notice should reach the undersigned, within the said period failing which it shall be presumed that you have no defence to offer and you have admitted the charge.

6. In case, you desire to consult any record on which the aforesaid charge is based or is relevant to the aforesaid charge, you may do so with prior arrangements with the **Section Officer (Estt.)** of this Department within 03-days of the receipt of this notice.

*Saima Saeed*  
(SAIMA SAEED)  
SECRETARY

GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT /  
COMPETENT AUTHORITY

**No. & Date Even:**

A copy is forwarded to the:

1. Director General of Special Education, Punjab, Lahore.
2. District Education Officer (Special Education), Lahore with the direction to ensure delivery of this Show Cause Notice to the accused officer well in time.
3. Headmaster, Govt. Secondary Special Education School for Hearing Impaired Kasur with the direction to ensure delivery of this notice at residential address of the accused officer through special messenger and all possible means, under intimation to this department and to provide relevant record to the accused officer.
4. PS to Secretary Special Education Department.
5. Office file.

*[Signature]*  
SECTION OFFICER (ESTT.-I)  
SPECIAL EDUCATION DEPARTMENT