



GOVERNMENT OF THE PUNJAB  
DIRECTORATE GENERAL OF SPECIAL EDUCATION  
31-SHER SHAH BLOCK, NEW GARDEN TOWN, LAHORE  
(04299231031)

To,

1. The Principal,  
Govt. In-Service Training College for the Teachers of Disabled Children,  
Lahore.
2. The Principal,  
Govt. Training College for the Teachers of Blind,  
Lahore.
3. The Principal,  
Govt. Training College for Teachers of the Deaf,  
Lahore.
4. The District Education Officer (Special Education),  
Lahore, Faisalabad, Gujranwala, Sargodha, Rawalpindi,  
Sahiwal, Multan, Bahawalpur and Dera Ghazi Khan.
5. The Manager,  
Govt. Computerized Braille Printing Press,  
Lahore/Bahawalpur.

No. 13/40-Admn:2018/

4586

Dated:

07-09-2020

Subject:

**DIGITIZATION OF SPECIAL EDUCATION DEPARTMENT.**

Find enclosed herewith a copy of letter No. SO(ESTT)Misc-2/2020, dated: 19-08-2020, received from Section Officer (Estt), Govt. of the Punjab, Special Education Department, on the subject cited above.

2. I am hereby directed to inform you that competent authority has desired that as a part of Punjab Government's drive for digitization, and paperless working environment, Special Education Department has upgraded its official website <https://sed.punjab.govt.pk/> adding following features under the head "ORDERS / NOTIFICATION" at its main menu:

- Transfer / Posting Orders
- New Appointments
- Retirement / Obituary Notifications
- Seniority Lists
- Leave Orders
- Regularization Orders
- Promotion Orders
- Departmental Permissions
- G.P Fund Advance
- Others

3. I am directed to request you to circulate convey these instructions to all your subordinate Institutes / offices / officers / heads of all institutions / teaching / non teaching staff in BS-16 & above, and submit a certificate to this effect to this office within one week positively.

C.C.to:

1. The Section Officer (ESTT), Special Education Department.
2. PS to Secretary, Spécial Education Department.

ASSISTANT DIRECTOR (ADMN)



4999

Dairy No	4999
Dated:	20-8-20
Director	
DD (A)	
DD (B)	
DD (C)	
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DD (Z)	

NO.SO(ESTT)Misc.-2/2020

**GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT**

31-Sher Shah Block New Garden Town, Lahore

Dated Lahore, the 19<sup>th</sup> August, 2020

25/8 ADA

To

- ✓ 1. The Director General, Special Education  
Punjab, Lahore.
2. All District Education Officers (Special Education) in the  
Punjab.

**SUBJECT: DIGITIZATION OF SPECIAL EDUCATION DEPARTMENT**

I am directed to refer to the subject noted above and to state that as a part of Punjab Government's drive for digitization, and paperless working environment, Special Education Department has upgraded its official website <https://sed.punjab.govt.pk/> adding following features under the head "ORDERS/ NOTIFICATIONS" at its main menu:

- Transfer / Posting Orders
- New Appointments
- Retirement / Obituary Notifications
- Seniority Lists
- Leave Orders
- Regularization Orders
- Promotion Orders
- Departmental Permissions
- G.P. Fund Advance
- Others

2. Now, all officers from BS-16 & above can find final orders against their above category requests on the official website of Special Education Department on the following link:

<https://sed.punjab.gov.pk/orders-and-notifications>

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3. I am further directed to convey you that, from now onwards, no copy of the orders / notifications etc., in connection with above requests will be issued by courier (except where necessary) by Establishment Section. Instead, all types of orders / notifications will be uploaded which can be found / downloaded / printed from the above link in respect of officers of BS-16 & above. Therefore, all concerned are advised to keep checking the fate of their above requests on the website of Special Education Department via above link.

4. I am, therefore, directed to request you to circulate / convey these instructions to all your subordinate Institutes / offices/ officers / heads of all institutions / Teaching / Non-teaching staff in BS-16 & above, and submit a certificate to this effect to this office within one week positively.

(SYED TAHIR RAZA )  
SECTION OFFICER (ESTT.)

**NO & DATE EVEN**

A copy is forwarded for information to:

1. The Accountant General, Punjab, Lahore.
2. PS to Minister for Special Education, Punjab.
3. PS to Secretary, Special Education Department, Govt. of the Punjab.
4. PS to Additional Secretary, Special Education Department.
5. All Section Officers/Law Officer, Special Education Department.
6. All District Accounts Officers.
7. The Statistical Officer, DGSE.

(SYED TAHIR RAZA )  
SECTION OFFICER (ESTT.)