SO(ESTT)10-694/2016(1613)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
Dated: 16th October, 2026

SEDU/AS/DS/O/261016/1394

To,

Ms. Sadaf Sarwar, Ex-Senior Special Education Teacher (H.I/BS-17),
Govt. Higher Secondary School of Special Education for Hearing Impaired,
Sahiwal.

Subject: **SUBMISSION OF PROGRESS REPORT AND RECOMMENDATION FOR EXTENSION OF LEAVE**

Please refer to your application dated Nil on the subject cited above and to state that the Competent Authority has desired to direct you to obtain and submit your latest progress report, duly issued by the concerned university, along with a recommendation/letter from the university authorities clearly indicating the status of your studies and recommending the extension of your leave for the required period.

2. You are directed to submit the above-mentioned documents to this office within **one month from the date of issuance of this letter** so that your case may be examined and further necessary action may be taken in accordance with the applicable rules and instructions.

SEDU
Shahid Rafique (Section Officer)
so.estt.sed 182.185.197.9
16/10/2026 12:44:38 PM

(SHAHID RAFIQUE)
SECTION OFFICER
ESTABLISHMENT

CC:
A copy is forwarded for information and necessary action to the:-

1. Director General
   Directorate General of Special Education
2. District Education Officer , (Sahiwal)
   Directorate General of Special Education
3. Private Secretary
   Special Education Department