

REGISTERED



No.SO(Estt)20-58/2014  
**GOVERNMENT OF THE PUNJAB**  
**SPECIAL EDUCATION DEPARTMENT**  
31-Sher Shah Block New Garden Town, Lahore

Dated Lahore, the 17<sup>th</sup> July, 2023

To

Ms. Saima Tabassum,  
Speech Therapist (BS-17),  
Govt. Special Education Centre,  
Pind Dadan Khan District Jhelum.

R/O

House No.2806, Street#42, Farah Town, Phase 2, Islamabad.

(Mob No.0334-5200856)

Subject:

PERSONAL HEARING NOTICE UNDER SECTION 7(d) OF THE PUNJAB  
EMPLOYEES, EFFICIENCY, DISCIPLINE AND ACCOUNTABILITY ACT, 2006

I am directed to refer to the subject cited above and to state that disciplinary proceedings were initiated against you by the Secretary Special Education being Competent Authority under Section 7(b) read with Section 5(1)(a) of the Punjab Employees Efficiency, Discipline and Accountability Act, 2006 ('Act') vide Show Cause Notice dated 16.06.2023 on the charge that ***"You have been found absent from your duties w.e.f. 18.04.2023 till date without prior permission / approval of leave by the Competent Authority which manifestly shows your irresponsible behavior towards discharge of your official duties"*** and it was decided to dispense with the inquiry in terms of Section 5(1)(a) of the Act *ibid*.

2. I am further directed to state that Show Cause Notice dated 16.06.2023 was served upon you in terms of Section 7(b) read with Section 5(1)(a) of the Act *ibid*, and you were directed to submit your written reply within 07 days. Howbeit, you failed to do so. Hence, you are liable to be imposed one or more penalties in terms of Section 4 of the Act *ibid*.

3. In view of above, I am further directed to inform you that in exercise of powers conferred under Section 7 of the Act *ibid*, Secretary Special Education has decided to afford you an opportunity of personal hearing and has appointed **Deputy Secretary, Special Education Department** as Hearing Officer under Section 7(d) of the Act *ibid* for said purpose. Therefore, you are directed to appear before the **Deputy Secretary, Special Education Department / Hearing Officer** on **26.07.23** at **02:00 PM** in her office chamber at 31-Sher Shah Block, New Garden Town, Lahore for this purpose. If you fail to avail this opportunity, the case shall be decided *ex-parte*.

**ISSUED BY THE ORDER OF  
SECRETARY to  
GOVT. OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT**

C.C:

1. The District Education Officer (Special Education), Rawalpindi to ensure delivery of this notice to the accused.
2. The Headmistress, Govt. Special Education Centre, Pind Dadan Khan District Jhelum to ensure delivery of this notice to the accused and also to appear on the fixed date and time alongwith personal file of the accused and all other record.

PS to Secretary, Special Education Department.

*Handwritten signature and date: 18/7/23*

*Handwritten signature*  
SECTION OFFICER (ESTT.)  
SPECIAL EDUCATION DEPARTMENT

(w) (4)  
18/7/23 11:45 AM

*o/c*