



To

Mr. Abdul Samad S/o Abdul Majeed,
 R.O Dulle Wala, Darya Khan, Bhakkar.

03014838503

Subject: **APPOINTMENT AS LECTURER (COMPUTER SCIENCE) (BS-17) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2024/218-RG dated 25.10.2024, you are hereby offered for appointment against the post of Lecturer (Computer Science) (BS-17) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**
That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.
2. **Tenure:**
Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.
3. **Regulatory Instruments:**
Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).
4. **Verification of Testimonials & Characters:**
Your appointment will be subject to the verification of academic certificates / antecedents and character.
5. **Pension:**
Your appointment on contract basis shall be non-pensionable.
6. **Contributory / G.P. Fund:**
You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.
7. **Leave:**
 - a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
 - b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
 - c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
 - d. Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
 - e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
 - f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.
8. **Medical Facilities:**
Medical facilities as admissible to the regular employee of your scale under the rules.
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Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

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You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

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3. If you accept the appointment as Lecturer (Computer Science) (BS-17) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


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SECTION OFFICER (ESTT-I)



Mr. Faisal Saleh Raza S/o Khawaja Aqil Muhammad,
 Mohallah Khawajan Seetpur Tehsil Alipur District Muzaffargarh, House No. 1.

03334154663

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SECTION OFFICER (ESTT-I)



042-99231573

To

No SO(Estt)22-307/2024(5789)

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT

31 Sher Shah Block, New Garden Town, Lahore

Dated Lahore 19th November, 2024

Ms. Jannat Bibi D/o Karamat Ali,
House # 14, Street # 2, Butt Chowk College Road Township, Lahore.

03206415109

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SECTION OFFICER (ESTT-I)



To

Ms. Javeria Anwar D/o Anwar Hussain,
 House No. 212/8, Street No. 7, Nemat Colony No. 2, Faisalabad.

03000864487

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SECTION OFFICER (ESTT-I)



To

Mr. Muhammad Usman S/o Shamshad Hafeez,
Garden Town Speech Therapist (BS-17),# 1, Sangla Hill, District Nankana Sahib.

03037425588

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SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/218-RG dated 25.10.2024.


SECTION OFFICER (ESTT-I)