

**PUNJAB PUBLIC SERVICE COMMISSION**

2- Agha Khan (Davis) Road, Lahore.

**CERTIFICATE OF DEPARTMENTAL PERMISSION****TO BE SUBMITTED BY THE CANDIDATES WHO ARE IN GOVT. /SEMI GOVT. SERVICE.**

1. The following particulars should be filled in by the candidate:-

- a) Name NAIMA SADIQ
- b) Father's Name MUHAMMAD SADIQ
- c) Employed Since 10-7-2015 to date PRESENT
- d) Post Held Presently EDUCATOR - BS-16
- e) Office/Department SPECIAL EDUCATION
- f) Post Applied for LECTURER OF EDUCATION - BS-17
- g) Commission's Advertisement No. 24/2020 Case No. 08-RB/2020

Dated 05-09-2020

Naima Sadiq  
Signature of the Candidate

2. (This Portion should be Completed by the Department/Office).

Certified that the above candidate has been permitted to apply for the said post and that:-

- a) He/She has been employed in this Department/Office as EDUCATOR - BS-16 since 10-07-2015.
- b) He/She holds this post in permanent / temporary, adhoc capacity or contract basis.
- c) His/Her domicile as accepted by this Department/Office and as per official record is LAHORE District.
- d) There is nothing on record of this Department which may render him/her ineligible for the post and his/her record of service is satisfactory and no disciplinary proceedings are pending against the candidate.

Section Officer (Estt.)  
Govt. of the Punjab,  
Special Education Department

Stamp of the  
Appointing Authority or Authorized  
Officer on His/Her Behalf

A. K. Singh 28/10/2020  
(Signature)  
Appointing Authority or Authorized  
Officer on His/Her Behalf

Dated 28-10-2020**Note:**

The signing authority of the above permission should ensure that all the blank spaces meant to be filled in by the Department are accurately filled in. If a departmental candidate/employee is selected / nominated by the Commission, the parent Department of that candidate shall be bound to relieve him/her to enable him/her to join the post for which he/she has been recommended by the Commission.



**Punjab Public Service Commission**  
2- Agha Khan (Davis) Road, Lahore.

**EXPERIENCE CERTIFICATE**

Certified that Mr./Miss/Mrs. NAIMA SADIQ S/O or D/O MUHAMMAD SADIQ has been/is employed in this Department/Organization as EDUCATOR from 10-7-2015 to PRESENT (dates) permanent/ad-hoc/current charge/acting charge/contract basis. The work of incumbent while employed in this Department/Organization was/is satisfactory. The detail of his/her experience is as under:-

Designation	Field of Specialization	* Nature of Experience	Duration	
			From	To
EDUCATOR BS-16	TEACHING SLOW LEARNER CHILDREN	TEACHING	10-7-2015	PRESENT

\*Please specify very clearly the nature of experience such as permanent, Ad-hoc, Current Charge, Acting Charge or Contract.

**NOTE:** The experience gained as on daily basis, part time, honorary, apprentice and internee shall not be considered/counted.

The duties/job specifications are/were as follows:-

(Give complete description including research work if involved. May attach an additional sheet if required.)

\* TEACHING  
\* OTHER ASSIGNED DUTIES

File No. 27-219/2015 Name, Signature/Designation of Appointing Authority. [Signature]

Date: 28-10-2020 Telephone No. \_\_\_\_\_

Address \_\_\_\_\_

Office Stamp/Seal \_\_\_\_\_

**Section Officer (Estt.)**  
Govt. of the Punjab  
Special Education Department

- Note:**
- Benefit for experience shall only be granted for the period which has been officially approved and recorded by the competent authority. For example, appointments on Ad-hoc/Current Charge/Acting charge/Contract basis can only be made by the Appointing Authority and that too for specific period, specific purpose and under specific circumstances. PPSC shall not accept any violation of these conditionalities.
  - Experience certificate of regular appointment must be issued by the head of Institution/Organization/Department.
  - Experience certificate on Ad-hoc/Current charge/Acting charge or Contract basis must be issued by the Appointing Authority for the period a candidate has been employed as such. The certificates issued by the Principal or Medical Superintendent or Head of Department/Organization shall not be accepted.
  - In case a candidate who has served or is serving in a Private Firm/Organization, Experience Certificate must be issued under the signature of Chief Executive/Head of Private Firm/Organization.
  - In case applicant is submitting an additional or separate Experience Certificate, then it should give complete information and nature of experience and must be issued by Competent Authority on the official letter pad with reference, file number and date of issue and duly stamped with full address, designation and telephone number. Vague, incomplete and inaccurate Experience Certificate shall be rejected.
  - In the case of Barrister or an Advocate of High Court or an Advocate of a subordinate Court, or a pleader, the exact period during which he/she practiced at the Bar should be mentioned. This Certificate should be signed by the President District Bar Association/High Court Bar Association and duly countersigned by the Judge of the High Court or District and Sessions Judge concerned. (Rubber Stamp of Both Must also be Affixed).