

REGISTERED



042-99231573

No.SO(Estt)23-165/2025(5860)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Rana Tanveer Ahmad S/o Rana Shoukat Ali,
Rizwan General Store Ahilowal Road Changa Manga Chunion, District Kasur.

Cell No. 03004671646

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

Wa

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

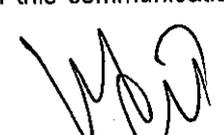
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-164/2025(5859)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Madeeha Anwar D/o Muhammad Anwar Khan,
C/o Haider Ali Advocate Chamber No. 08 Justice Shamim Lawyers Complex, Sadiqabad, District Rahim Yar Khan.

Cell No. 03083698130

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.
- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission/LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Mr. Arslan Haider S/o Zia Haider,
House 54 Street 4 Sootermil GT Road P/o Batapur Lahore.

Cell No. 03099424756

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-163/2025(5858)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

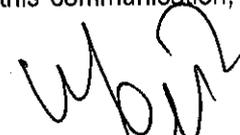
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Saba Ameen D/o Malik Muhammad Ameen,
Sajid Cloth House Main Street Rani Market, Shopt No. 38 D.G Khan.

Cell No. **03333715443**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-162/2025(5857)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

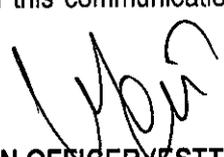
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-161/2025(5856)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Mehreen Sultana D/o Zia Haider,
House 54 Street 4 Sootermil GT Road P/o Batapur Lahore.

Cell No. 03406047742

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

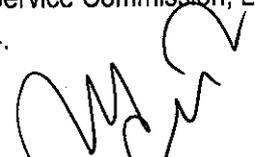
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Anvish Saeed D/o Saeed Ahmed,
Bright Star Public School, Adda Ban Bosan, Multan.

Cell No. 03077590979

Subject:

APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

No.SO(Estt)23-160/2025(5855)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

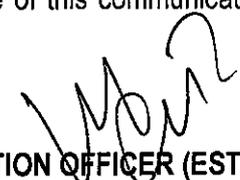
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-1/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-159/2025(5854)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To
Mr. Yasir Yaseen S/o Muhammad Yaseen,
Umer Farooq Street No. 02 Near Gondal Petrol Pump Zahoor Hayat Colony Bhalwal, Sargodha.

Cell No. 03005658282

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments:

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-158/2025(5853)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To

Mr. Muhammad Hasnain Raza S/o Muhammad Ajmal Khan,
Shahbaz Colony Near Govt. Poultry Farm Dera Ghazi Khan.

Cell No. **03336556414**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-157/2025(5852)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Mr. Haris Iqbal S/o Muhammad Iqbal Khan,
House No. 554 Opposite Nawaz Park Umar Farooq Road C-Block Amin Town Canal Road, Faisalabad.

Cell No. 03177013628

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-1/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Rashida Shaheen D/o Muhammad Saddique,
House No. 77, Street No. 01, U-Block, Taimoor Shaheen Colony, Vehari.

Cell No. 03004975511

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-156/2025(5851)

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

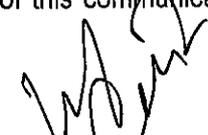
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Ayesha Naeem D/o Naeem Akhtar,
Chak No. 760 P.O Box Sandhilianwali, Tehsil Kamalia, District Toba Tek Singh.

Cell No. 03444329906

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-155/2025(5850)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-154/2025(5849)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To

Ms. Sadia Dilawaiz D/o Muhammad Azam Khan,
BAsti Jawahranwali Post Office Dunga Bunga, Tehsil & District Bahawalnagar.

Cell No. 03130674097

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

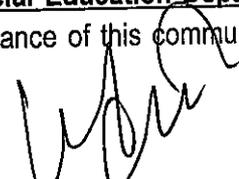
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-153/2025(5848)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Ayesha Siddiqa D/o Shahid Ameer,
Basti Jawahranwali Post Office Dunga Bunga, Tehsil & District Bahawalnagar.

Cell No. 03081538691

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

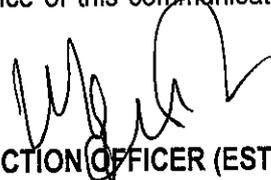
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

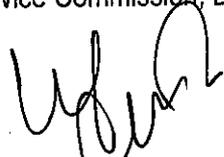
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-152/2025(5847)

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To

Ms. Naila Farid D/o Nazar Farid,
Post Office Basirpur Muza Taplani, Tehsil Depalpur, District Okara.

Cell No. 03424764701

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Casual Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)



042-99231573

To

Ms. Yashfa D/o Muhammad Shakeel,
Lakho Baryar P/o Kasur Tehsil & District Kasur.

Cell No. 03174048552

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-151/2025(5846)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-1/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-150/2025(5845)

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To

Ms. Maham Siddique D/o Muhammad Siddique Ahmad,
House No. 1348-B Mohallah Sheesh Mahal Inside Bhati Gate, Lahore.

Cell No. 03262089913

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments:

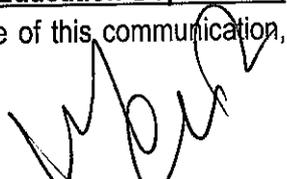
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

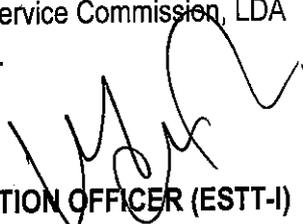
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Mr. Ahtsham UI Haq S/o Muhammad Anwar,
House No. P-79 Municipal Colony Tehsil Jaranwala District Faisalabad.

Cell No. 03061000988

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-251/2025(5947)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

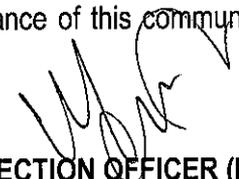
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Mr. Shahzad Liaquat S/o Liaquat Ali,

Ward No. 05 Noor Pura Chishtian Near Dr. Hafeez Medical Store Chishtian, Bahawalnagar.

Cell No. **03025124336**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-250/2025(5946)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 3^{1st} December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

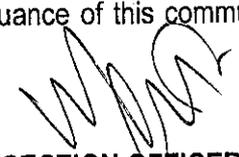
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Iffat Tariq D/o Muhammad Tariq Mahmood,
HNo. 125 Moh N Type Tehsil Quaidabad District Khushab.

Cell No. **03027685560**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-249/2025(5945)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

W2

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Shagufta Kanwal D/o Malik Muhammad Ashraf,
House No. 74 Street No. 7, Sabzazar Colony Bosan Road, Multan.

Cell No. 03059843973

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-248/2025(5944)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

MS

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

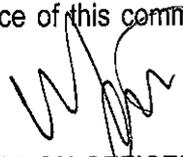
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Syeda Sana-E-Zahra D/o Syed Imdad Hussain,
House No. 32 Street No. 02. Old Civil Line Shamshair Park Sargodha.

Cell No. 03227521169

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-247/2025(5943)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

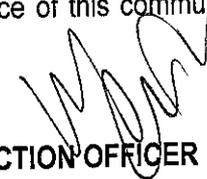
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Nimra Hafeez D/o Abdul Hafeez,
Ch. Ghulam M. Street Mohallah Judge Wala, Kot Radha Kishan, District Kasur.

Cell No. **03426196919**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-232/2025(5928)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Arooj Fatima D/o Syed Kousar Ali Shah,
Village Harrar Post Office Kamoke Tehsil & District Gujranwala.

Cell No. **03249745324**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-233/2025(5929)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

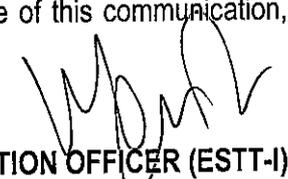
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

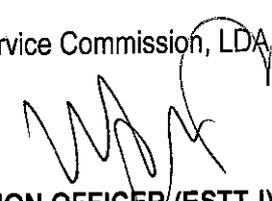
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-234/2025(5930)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To

Ms. Kaynat Mohsin D/o Mohsin Ali,
Chungi No. 3 Korey Wali, Muhallah Muhamdi Jhang Road, Kaborwala, District Khanewal.

Cell No. 03091063590

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

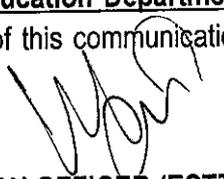
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

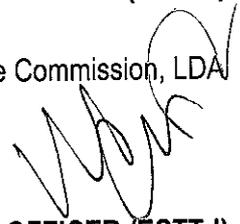
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Zoya Asif D/o Asif Ullah,

Post Office Shahdra Chak No. 42 UC Tehsil Ferozewala, District Sheikhpura.

Cell No. **03419356196**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-235/2025(5931)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

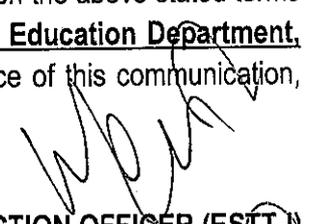
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

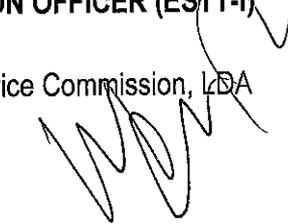
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-236/2025(5932)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Sitara Marryum D/o Abdul Majeed,
Schanze Girls School Near Samina Chowk, D.G Khan.

Cell No. 03170742157

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

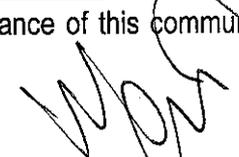
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

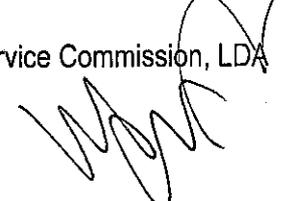
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Tahira Kalsoom D/o Atta Ul Allah,
Qayum Nagar at the end of Tariq Saeed Avenue, Muzaffargarh.

Cell No. **03209891988**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-237/2025(5933)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

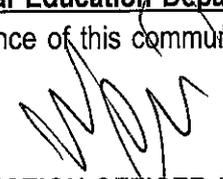
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

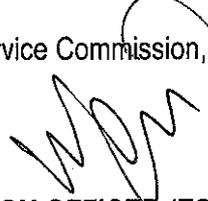
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-238/2025(5934)

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To

Ms. Saima Zahir D/o Syed Zahir Hussain,
Nazir Garden Harbanspura, Lahore.

Cell No. 03067071088

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

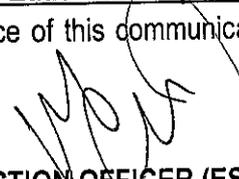
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

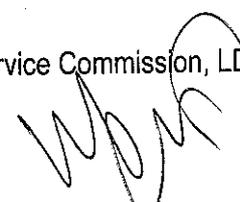
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Rukhsana Shafiq D/o Muhammad Shafiq,
Abdul Hakeem Road Near Imam Bargha Tulamba, District Khanewal.

Cell No. **03056182362**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-239/2025(5935)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

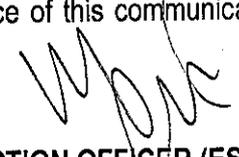
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

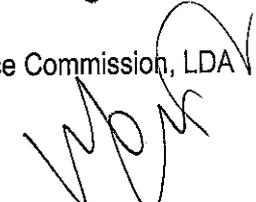
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-240/2025(5936)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Tehneem Chandni D/o Muhammad Hanif Urf Wakeel,
Rajpurtan Suraj Kund Road P/o Khas Rangeel Pur Tehsil & District Multan.

Cell No. 03418078393

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

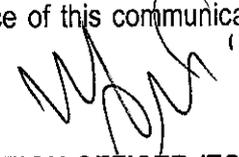
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Maryam Bibi D/o Muhammad Kalo Khan,
Mohallah Nizam, D.G Khan.

Cell No. 03107150026

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-241/2025(5937)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

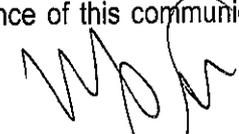
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-242/2025(5938)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To

Ms. Maryam Iqbal D/o Muhammad Iqbal,

House No. 9, Street No. 2, Iffikhar Colony Near Rehman School Thokar Niaz Baig, Lahore.

Cell No. 03094435140

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

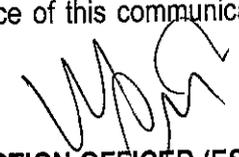
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Zainab Mumtaz D/o Mumtaz Ahmed Khan,
Village Sahba Bangla Post Office Sahba Block Tehsil Sahiwal, District Sargodha.

Cell No. **03046363311**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-243/2025(5939)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

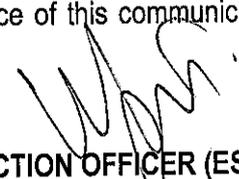
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Tayyuba Mahboob D/o Mahboob,
Ward No. 05 House No. 119, Kot Addu.

Cell No. 03020821619

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-244/2025(5940)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-245/2025(5941)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To
Ms. Saman Fatima D/o Muhammad Sarfaraz,
Flat No. 100/2 Zone B Labour Colony Near Comsats University Defence Road, Lahore.

Cell No. 03166905138

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

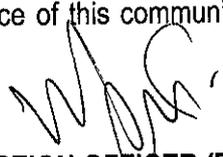
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-246/2025(5942)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Arnab Athar D/o Muhammad Athar Mirza,
House No. 405, Near Rehmania Bazar, Mailsi, District Vehari.

Cell No. **03008668405**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

NW

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Javeria Azam D/o Muhammad Azam,
House No. 840 L Block Johar Town, Lahore.

Cell No. **03324683522**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-231/2025(5927)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

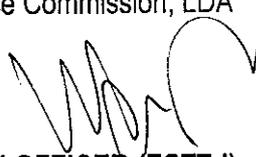
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Kinza Eman D/o Liaqat Ali,

Street No. 2 Muhalla Moazam Caloni Douky, Muridke District Sheikhpura.

Cell No. **03062475393**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-230/2025(5926)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

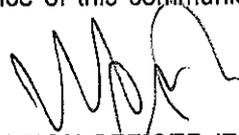
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Kiran Shahzadi D/o Muhammad Ramzan,
Cha Kaniray Wala, Hot Wala Dakhana Jano Wali Tehsil Jalalpur Pirwala, District Multan.

Cell No. **03098106940**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-229/2025(5925)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

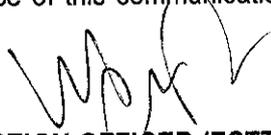
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-228/2025(5924)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To

Ms. Roomasha Javed D/o Syed Javed Hussain,

Chak No. 139 Mian Bahadur Mor Near GHS 139A TD Layyah West Street Javed Shah.

Cell No. 03036494028

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

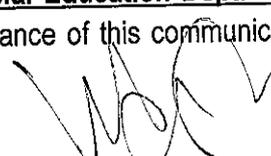
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

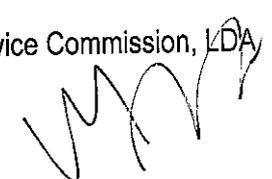
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Tooba Nawal D/o Shahid Iqbal Saghar,
Tagga Colony Near Opal School Ward No. 15 Rajanpur.

Cell No. **03126272021**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-227/2025(5923)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

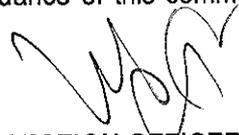
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Fizza Jawad D/o M Jawad Azam,
House No. 29 G3 Jinah Street 1 Hassan Town, Multan Road, Lahore.

Cell No. **03097755768**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-226/2025(5922)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

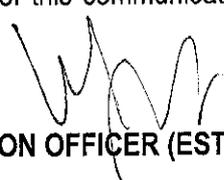
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Mr. Saif Ul Malook S/o Munir Ahmad,
Basti Riazabad, Mouza Dhanote, Daak Khan Khas Tehsil Kehror Pacca, District Lodhran.

Cell No. 03087491101

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Est)23-225/2025(5921)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

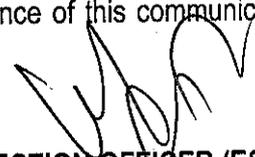
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Maryam Liaqat D/o Liaqat Ali,
Lucky Filling Station Thokar Gamma Wahgra Deepalpur Road Basirpur, District Okara.

Cell No. 03474210760

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

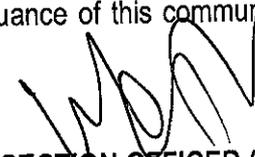
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Komal Asif D/o Muhammad Asif,
Flat No. 88 Block B Mohallah Tajpura Scheme Mughal Pura, Lahore.

Cell No. 03114332964

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-223/2025(5919)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Mr. Muhammad Nadeem Sijjad S/o Muhammad Saeed,
GSEC Isakhel, District Mianwali.

Cell No. **03324047819**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-222/2025(5918)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- d. Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
- f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

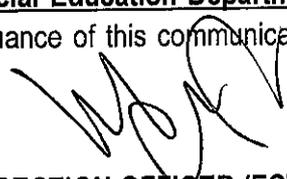
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-221/2025(5917)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Noreen Ijaz D/o Chaudhary Ijaz Ahmad,
Village Jandeyala Post Office Same Zafarwal, District Sialkot.

Cell No. 03127383982

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Aneela Safdar D/o Muhammad Safdar,
Basti Jam Dak Khana Hyderabad, Tehsil Kot Chutta, District D.G Khan.

Cell No. 03320716018

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-220/2025(5916)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

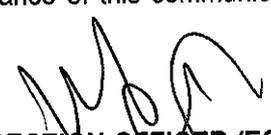
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

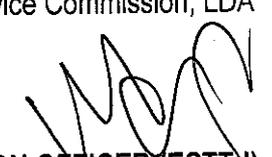
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Adeela Shakil D/o Muhammad Shakil,
Miraj Street Mohallah Sultanpura Sheikhpura.

Cell No. 03044770251

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-219/2025(5915)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

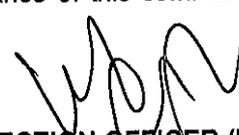
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-218/2025(5914)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Mr. Abdul Qayyum Khan S/o Abdul Karim Khan,
House No. 9 Block No. 36 D.G Khan.

Cell No. 03366303839

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Salma Fida Hussain D/o Fida Hussain,
Makan 236 Block B Muhallah Gulshan E Dawood Lahore.

Cell No. 03490165675

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-217/2025(5913)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

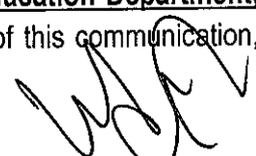
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-216/2025(5912)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Syeda Sadaf Zahra D/o Tasadduq Hussain,
House No. 1, Street NO. 1 Piracha Petrol Pump Street Mohallah Manzoorabad, Layyah.

Cell No. 03017477041

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

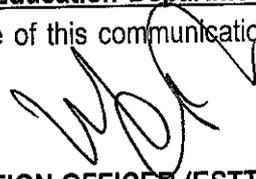
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Hina Javed D/o Javed Iqbal Khan,
House No. 4, Street No. 24, Pak Nagar Akram Road, Lahore.

Cell No. 03321449211

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-215/2025(5911)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- d. Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
- f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

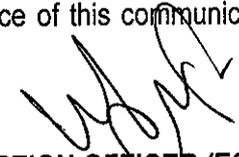
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

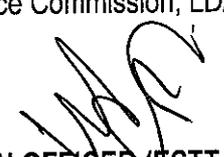
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Cell No. 03004586142

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

No.SO(Estt)23-214/2025(5910)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

MM

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.
 - b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.
11. **No Right of Regular Appointment:**
You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.
 12. **Training:**
You shall have to undergo essential training programs, as may be prescribed.
 13. **Performance Evaluation:**
Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.
 14. **Appointment on the basis of forged / bogus documents:**
If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.
 15. **Recovery of loss caused to the Government:**
Recovery of any pecuniary loss caused to the employer shall be effected from you.
 16. **Interpretation of the Terms & Conditions:**
The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.
 17. **Performance of duties:**
You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.
 18. **Termination of Contract:**
Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.
 19. **Application for Employment in other Departments.**
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.
 20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.
 21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.
 3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Safia Batool Tahira D/o Abdul Razzaq,

Matyana Wala Chowk Chak No. 02/FW P/o Mardi Shook Shah Tehsil Chishtian, District Bahawalnagar.

Cell No. 03056613735

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-213/2025(5909)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

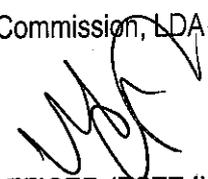
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Kousar Parveen D/o Allah Yar,
Wahdat Colony Q6/9 Near Rasheedabad, Multan.

Cell No. 03366658780

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-212/2025(5908)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

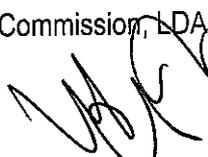
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Iqra Akram D/o Muhammad Akram,
Ismail Street Kot Radha Kishan, District Kasur.

Cell No. 03244620843

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-211/2025(5907)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

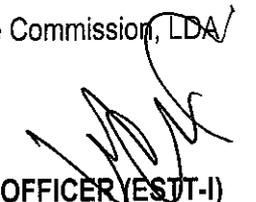
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA/Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Iram Sarfraz D/o Muhammad Sarfraz,
PO Box Kaleki Mandi District Hafizabad.

Cell No. **03415307064**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-210/2025(5906)

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

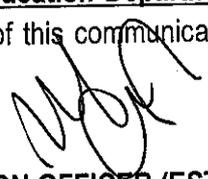
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

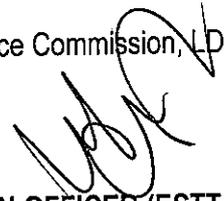
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Waqar Un Nisa D/o Hafiz Ghulam Mohayuddin,
House No. 139, Street No. 04, Zafar Colony, Okara.

Cell No. 03005064353

Subject:

APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT

No.SO(Estt)23-209/2025(5905)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

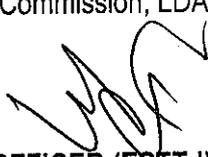
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-208/2025(5904)

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To

Ms. Maham Ilyas D/o Muhammad Ilyas,
Gulshan-E-Faiz Colony, Qasim-Pur-Canal Street No. 9, House No. 03, District Multan.

Cell No. 03007890399

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments:

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Sabeen Sultana D/o Raja Saleem Haider,
House No. 154-A New Satellite Town Jauharabad, District Khushab.

Cell No. 03074831502

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-207/2025(5903)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

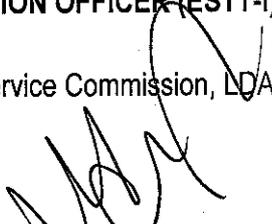
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Mr. Aaqib Javed S/o Muhammad Javed Iqbal,
Govt. Girls High School Jalalpur Bhattian, District Hafizabad.

Cell No. 03243973074

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-206/2025(5902)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

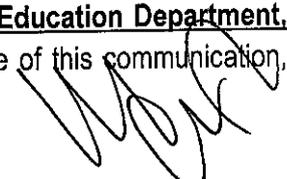
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Komal Shahzadi D/o Sheikh Muhammad Anwar,
Approach Road Street No. 09 Allah Bakhsh Colony Gujranwala.

Cell No. 03096360051

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-205/2025(5901)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- a. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- b. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- c. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- d. Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- e. Leave for Umrah up to 15 days without pay once during your tenure/contract.
- f. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

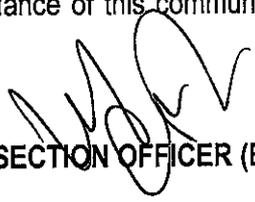
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Rimsha Ayoub D/o Muhammad Ayoub Sabir,
House No. 142, N-Block Burewala, District Vehari.

Cell No. **03056170839**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

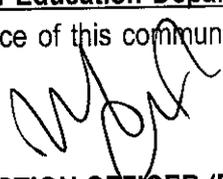
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

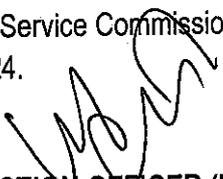
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Anum Hafeez D/o Hafeez Ur Rehman,
House NO. 3, Street No. 16, Dev Samaj Road Sunat Nagar, Lahore.

Cell No. 03044608875

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-203/2025(5899)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

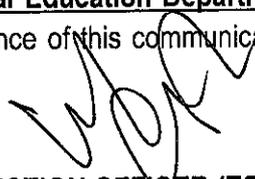
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Wameeza Fiaz D/o Fiaz Ahmad,
House No. 221-EMohallah Gulberg Colony Qadiwind Road, Kasur.

Cell No. 03490816961

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-202/2025(5898)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

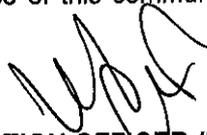
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Cell No. 03020455833

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

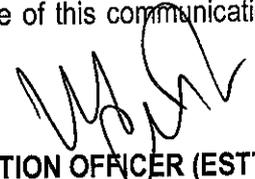
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Shaheena Muhammad Ali D/o Muhammad Ali,
Latif Abad Colony Sama Satta District Bahawalpur.

Cell No. 03017406114

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-200/2025(5896)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

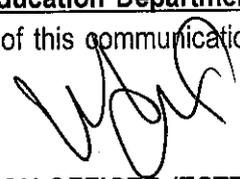
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Fatima Zahid D/o Zahid Iqbal,
218/B, Eden Boulevard College Road, Lahore.

Cell No. 03124312186

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-199/2025(5895)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

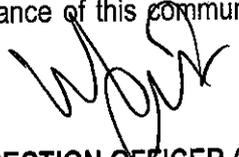
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

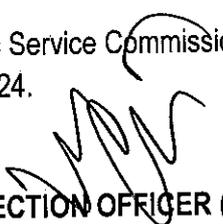
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Ammara Naseem D/o Ghulam Rasul,
Muhammad Zahid Tanveer Pharmacist Medical Store CMH, Murree.

Cell No. 03045694404

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-198/2025(5894)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

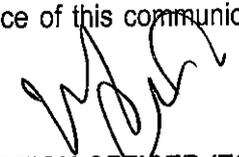
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Iqra Abdul Sattar D/o Malik Abdul Sattar,
Bajwa Town Muhallah Muslim Park Narang Tehsil Muridke District Sheikhpura.

Cell No. 03229885610

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-197/2025(5893)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

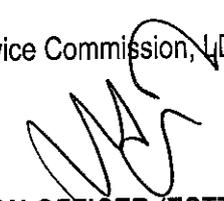
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, QDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Est)23-196/2025(5892)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Saira Ambreen D/o Muhammad Aleem,
Samina Chowk, Tamoor Sarwar Colony, D.G Khan.

Cell No. 03308474849

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Mr. Muhammad Mubashir Khan S/o Saif Ullah Khan,
Post Office Daily Namdar, Tehsil Kallur Kot, District Bhakkar.

Cell No. 03117555270

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-195/2025(5891)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

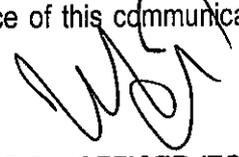
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

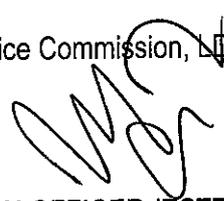
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-194/2025(5890)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Iqra Barish D/o Barish Ali,
Blas Pur PO Roda Singh Labha Sing Tehsil & District Bahawalnagar.

Cell No. 03017245241

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments:

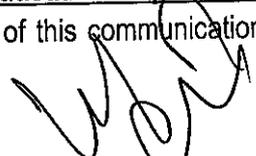
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

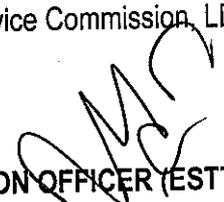
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231373

No.SO(Estt)23-193/2025(5889)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Hafsa Murtaza D/o Ghulam Murtaza,
House No. D-27 500KV Gatti Grid Station, Faisalabad.

Cell No. 03452721772

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

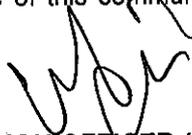
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

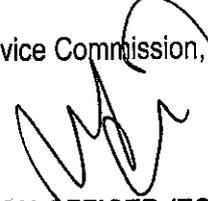
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Imtiaz Bibi D/o Ghulam Murtaza,
Liaqat Chowk, House No. 191, Muhallah Islampura, Sargodha.

Cell No. **03447655903**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Umme Amen Batool D/o Jamat Ali Shaker,
Post Office Khichi Wala, Chak No. 185/7R Tehsil Fortabas, District Bahawalnagar.

Cell No. 03442270862

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-191/2025(5887)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

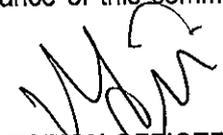
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

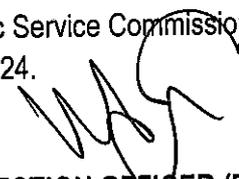
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Atika Sabir Saddique D/o Sabir Saddique,
Mohallah Sirki Banda New Bazar, Kasur.

Cell No. 03062211350

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-190/2025(5886)

GOVERNMENT OF THE PUNJAB

SPECIAL EDUCATION DEPARTMENT

31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

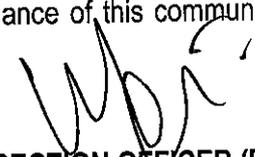
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-189/2025(5885)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Rafia Rao D/o Abdul Rafay Rao,
8-B Rajpur Town Canal Bank Multan Road, Lahore, Near P/O EME Society, Lahore.

Cell No. 03364238093

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

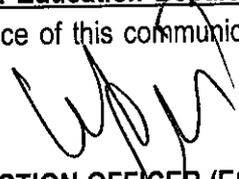
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

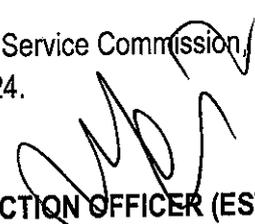
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-188/2025(5884)

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To

Mr. Ikhtlaq Ahmad Rana S/o Muhammad Wakeel Khan,
Ward No. 9, Mohala Farooqia, Ali Pur, District Muzaffargarh.

Cell No. 03246066600

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

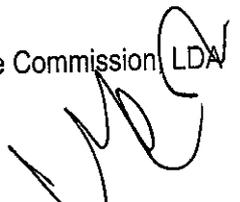
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-187/2025(5883)

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore 31st December, 2024

To

Mr. Abdul Basit S/o Haq Nawaz,
House 34 Street 11 Block Y New Sattelite Town, Sargodha.

Cell No. 03076954864

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

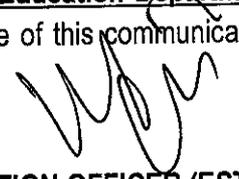
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Shazia Hussain D/o Sardar Hussain Bukhsh Khan,
86/A Sabzazar Colony, Multan.

Cell No. 03027463331

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-186/2025(5882)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

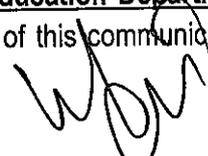
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-185/2025(5881)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Noor Tahir D/o Tahir Mahmood,
House No. 23-B, Street No. 41-B, Mujahidabad, Mughalpura, Lahore.

Cell No. 03260422811

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

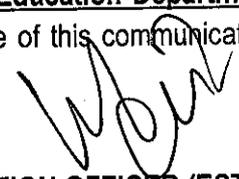
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

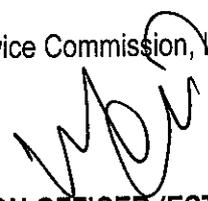
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, VDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Zainab Alamgir D/o Alamgir Ghouri,

House No. 81 Street No. 07 Mohallah Sahi Jeven Jalar Swami Nagar, Lahore.

Cell No. 03221141994

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

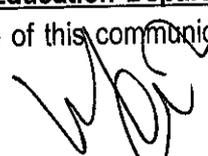
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Saba Bibi D/o Amanat Ali,
Village Gulshan Hayyat Park Post Office Shahdara Lahore.

Cell No. **03164895773**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-183/2025(5879)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

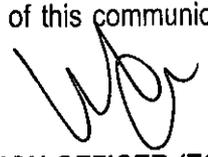
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

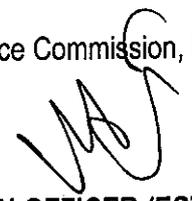
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-182/2025(5878)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Iffat Rani D/o Mati Ullah Khan,
Near Water Tankey Gate, Housing Colony, Tehsil Kallur Kot, District Bhakkar.

Cell No. 03041621806

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

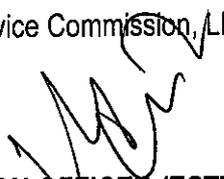
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-181/2025(5877)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To
Hafiza Anam Naseem D/o Rashid Mehmood,
Post Office Chak No. 76/Fateh Chak No. 078/Fateh, Tehsil Hasilpur, District Bahawalpur.

Cell No. 03172798178

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

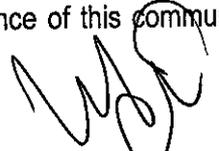
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-180/2025(5876)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Anam Ashraf D/o Muhammad Ashraf,
James Abad P.O Kabirwala Tehsil & District Khanewal.

Cell No. 03166895165

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

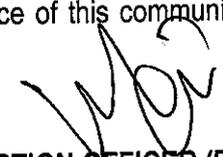
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

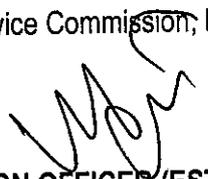
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Maria Anayat D/o Muhammad Anayat Nagina,
Street No. 69, Muhalah Bilal Colony, Band Road, Droghawala, Lahore.

Cell No. **03244558279**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-179/2025(5875)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Est)23-178/2025(5874)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Fauzia Qureshi D/o Muhammad Shafi Qureshi,
Old Sadiq Colony Mall Godam Road House No. 1804/13/W-8M Multan.

Cell No. 03057523085

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-177/2025(5873)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Hinaz Sarwar D/o Muhammad Sarwar,
Village Hunjra Tehsil & District Gujrat.

Cell No. 03487912207

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

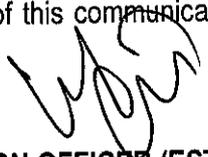
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

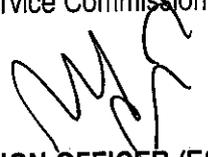
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-176/2025(5872)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Mr. Adeel Nazeer S/o Nazeer Ahmad,
P/o Riaz Abad Loothar Tehsil & District Multan.

Cell No. 03106826512

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

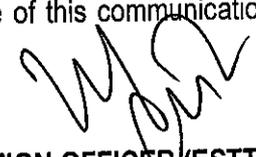
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-175/2025(5871)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Ilma Nasir D/o Nasir Habib,
Gulgasht Multan.

Cell No. 03200977590

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-174/2025(5870)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Shamsa Kanwal D/o Muhammad Tufail,
Malik IT Centre Near BOP Minchinabad, District Bahawalnagar.

Cell No. 03021465231

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments:

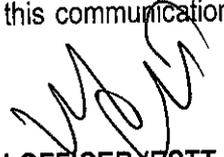
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, (EDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-173/2025(5869)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Aleena Maryam D/o Mirza Afzal Baig,
Village Dhillam Balagan Teshil Sambrial, District Sialkot.

Cell No. 03026495145

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-172/2025(5868)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Mehwish Haneef D/o Muhammad Haneef,
Chak No. 34 G.D, Tehsil & District Okara.

Cell No. 03088695883

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

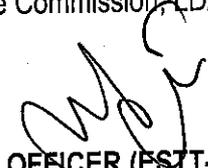
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Ms. Nayab Gohar D/o Iftikhar Ahmad,
House No. 05, Street No. 35 A Mohallah Kachu Pura Faiz Bhag Chah Meeran, Lahore.

Cell No. 03320497097

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-171/2025(5867)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

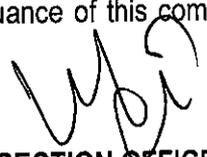
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-170/2025(5866)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To
Ms. Shazil Fatima D/o Mirza Shahid Wazir Baig,
House No. 42-A/4, Khushbol Per Wali Gali, Mohalla Hussain Bukhsh Park, Shehbaz Road Bhagatpura,
Lahore.

Cell No. 03021949311

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

22. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

23. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

24. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

25. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

26. Pension:

Your appointment on contract basis shall be non-pensionable.

27. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

28. Leave:

- g. Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- h. 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- i. Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- j. Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- k. Leave for Umrah up to 15 days without pay once during your tenure/contract.
- l. The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

29. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

30. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

31. Transfer / Posting:

- c. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.
- d. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

32. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

33. Training:

You shall have to undergo essential training programs, as may be prescribed.

34. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

35. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

36. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

37. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

38. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

39. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

40. Application for Employment in other Departments.

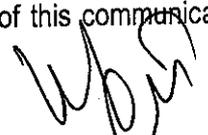
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

41. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

42. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



No.SO(Estt)23-169(A)/2025(5865)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Ms. Aqsa Shafique D/o Muhammad Shafique,
House No. 805 Street No. 07 Sector 1-9/1 Islamabad.

Cell No. 03476861656

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



To

Mr. Irfan Abbas S/o Bashir Hussain Khan,
Chah Hassan Wala P/o Khansar Bhakkar.

Cell No. **03431716034**

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-169/2025(5864)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

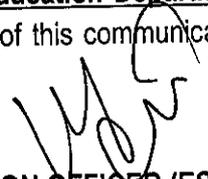
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-168/2025(5863)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To

Mr. Zohaib Ramzan S/o Muhammad Ramzan,
Chah Gul Sher Wala P/o Haider Abad, Darbula, Tehsil Mankera, District Bhakkar.

Cell No. 03473590986

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

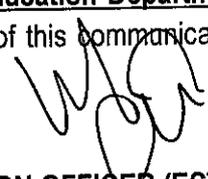
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

To

Ms. Samina Ashraf D/o Muhammad Ashraf,
Muhalla Mustafabad Lajpat Road Shahdra Ferozwala, District Sheikhpura.

Cell No. 03008123795

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

No.SO(Estt)23-167/2025(5862)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-II/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. Medical Fitness Certificate:

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. Tenure:

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. Regulatory Instruments:

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. Verification of Testimonials & Characters:

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. Pension:

Your appointment on contract basis shall be non-pensionable.

6. Contributory / G.P. Fund:

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. Leave:

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. Medical Facilities:

Medical facilities as admissible to the regular employee of your scale under the rules.

9. Travelling Allowance / Daily Allowance:

TA/DA as applicable to the regular employee of your scale under the rules.

10. Transfer / Posting:

- Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place

to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.

- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

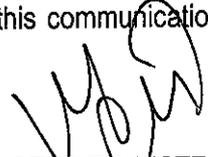
You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

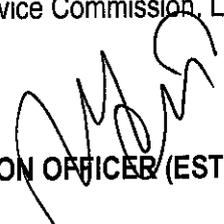
2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)

REGISTERED



042-99231573

No.SO(Estt)23-166/2025(5861)
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore
Dated Lahore 31st December, 2024

To
Hafiza Fakhra Salam D/o Salam Khan,
Public Health Engineering Department Staff Colony, House No. 16 Mohallah 2 Lack Road Chubergi,
Lahore.

Cell No. 03170639593

Subject: **APPOINTMENT AS JUNIOR SPECIAL EDUCATION TEACHER (H.I FIELD/BS-16) ON CONTRACT BASIS FOR A PERIOD OF FIVE (05) YEARS IN PUNJAB SPECIAL EDUCATION DEPARTMENT**

Consequent upon the recommendations of the Punjab Public Service Commission vide letter No. PSC-RG-I/2024/243-RG dated 27.11.2024, you are hereby offered for appointment against the post of Junior Special Education Teacher (H.I Field/BS-16) in Special Education Department, on contract basis for a period of five (05) years. Terms and conditions of your appointment shall be as under:

1. **Medical Fitness Certificate:**

That you shall undergo medically examination, if not already done, on your first entry into Government service and your appointment shall be subject to the condition that you are declared medically fit by the Competent Medical Authority.

2. **Tenure:**

Your appointment to the post mentioned above shall be on contract basis for a period of five years extendable as per provision of **Contract Appointment Policy, 2004** (as amended from time to time) and liable to be terminated on one month's notice without assigning any reason.

3. **Regulatory Instruments:**

Your services shall be governed under the **Contract Appointment Policy, 2004** (as amended from time to time).

4. **Verification of Testimonials & Characters:**

Your appointment will be subject to the verification of academic certificates / antecedents and character.

5. **Pension:**

Your appointment on contract basis shall be non-pensionable.

6. **Contributory / G.P. Fund:**

You shall neither contribute towards General Provident Fund, Benevolent Fund nor Group Insurance.

7. **Leave:**

- Causal Leave not exceeding 24 days per year shall be admissible. The Competent authority may grant 10 days Casual Leave at a time or, in special circumstances 15 days Casual Leave at one time;
- 90 days maternity leave with pay (in case of female employees only), once in the tenure of five years, shall be admissible.
- Leave on medical grounds without pay shall be admissible on production of medical certificate by the competent authority as per Punjab Medical Attendance Rules, 1959. However, if medical leave continues beyond 3 months, your contract shall be liable to be terminated.
- Hajj leave for 45 days with full pay may be allowed to you by Competent Authority once during the tenure of 5 years. Further, Hajj leave during the extended period of contract appointment is generally not be granted, however, the competent authority may allow 30 days Hajj Leave under special circumstances for the 2nd time, but such leave shall be without pay.
- Leave for Umrah up to 15 days without pay once during your tenure/contract.
- The competent authority may allow Extra Ordinary Leave without pay under special circumstances up to two months during the tenure of 3 to 5 years to you. However, during the first year of appointment you shall be entitled to Extra Ordinary Leave (EOL) without pay for 15 days only.

8. **Medical Facilities:**

Medical facilities as admissible to the regular employee of your scale under the rules.

9. **Travelling Allowance / Daily Allowance:**

TA/DA as applicable to the regular employee of your scale under the rules.

10. **Transfer / Posting:**

- a. Your contract appointment shall be post specific and non-transferable and you shall in no circumstances, claim as of right your transfer from one post to another. However, you may be transferred from one place to another on administrative grounds within the Punjab as per transfer policy of Special Education Department.
- b. The Competent Authority, for a reason to be recorded in writing, may allow one-time transfer during 5 years as a special dispensation. Further, as per Contract Appointment Policy, 2004, a woman employee may be allowed an additional chance of transfer to the place of resident of husband / wife.

11. No Right of Regular Appointment:

You shall not be conferred any right of regular appointment nor shall such appointment be regularized under any circumstances.

12. Training:

You shall have to undergo essential training programs, as may be prescribed.

13. Performance Evaluation:

Your performance shall be assessed / evaluated on regular basis in view your efficiency and conduct as per provision of Contract Appointment Policy, 2004.

14. Appointment on the basis of forged / bogus documents:

If, at any stage, it is discovered that you had obtained the appointment on the basis of forged/bogus documents or through deceit by any means, the appointment shall be considered to be void ab initio and you shall be liable to refund all amounts received from the Government as a consequence of appointment in addition to such other action as may be taken against you under the law.

15. Recovery of loss caused to the Government:

Recovery of any pecuniary loss caused to the employer shall be effected from you.

16. Interpretation of the Terms & Conditions:

The interpretation of the terms & conditions and the decision of the competent authority in this behalf shall be final.

17. Performance of duties:

You shall be liable to perform duties anywhere in Punjab, in public interest, as may be entrusted to you by the competent authority from time to time.

18. Termination of Contract:

Your contract appointment shall be liable to termination on one month's notice or on payment of one month's pay in lieu thereof, by either side without assigning any reason.

19. Application for Employment in other Departments.

You shall not apply for employment in other Government Department, Autonomous Bodies or Private organizations without prior permission, in writing, of competent authority.

20. This offer is also subject to the condition that you are not married to a foreign national. You will have to submit a declaration to this effect along with acceptance of this offer.

21. The appointment shall be subject to condition that in case of disabled candidates, you should reappear before special medical board who should re-verify your disability and determine suitability to perform his/her job related duties/functions.

2. Other terms & conditions of your appointment shall be regulated under the Contract Appointment Policy, 2004 bearing No.DS(O&M)5-3/2004/Contract(MF) dated 29.12.2004 as amended from time to time.

3. If you accept the appointment as Junior Special Education Teacher (H.I Field/BS-16) on the above stated terms and conditions you should report in **Establishment Section, Govt. of the Punjab, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore** within **15-days** from the date of issuance of this communication, failing which it shall stand automatically revoked / withdrawn.


SECTION OFFICER (ESTT-I)

No. & Date Even:

A copy is forwarded for information and necessary action to Secretary, Punjab Public Service Commission, LDA Plaza, 7-Edgerton Road, Lahore w/r to his letter No. PSC-RG-I/2024/243-RG dated 27.11.2024.


SECTION OFFICER (ESTT-I)