

REGISTERED



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No.SO(ESTT)10-731/2016

**GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT**

31-Sher Shah Block New Garden Town, Lahore.

Dated Lahore the 20th, December, 2022

To

All the District Education Officers,
(Special Education),
Punjab.

Subject: **TRANSFER POLICY-2022**

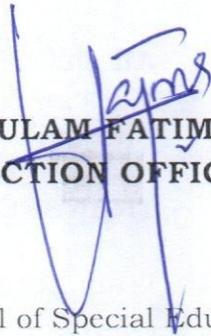
I am directed to refer to the subject noted above and to enclose herewith notified copy of **Transfer Policy-2022** of Special Education Department.

2. I am further directed to state that as per notified Transfer Policy-2022 of Special Education Department, requests for transfer of the teachers and allied professionals shall be entertained through e-portal during summer and winter vacations as per the schedule notified by the Special Education Department each year. The policy ibid clearly stipulates that only online application will be accepted. Whereas this department is in receipt of applications manually filed by the officers of the teaching cadre and allied professional without routing the same through proper channel which is contrary to the aforementioned provisions of the policy ibid.

3. The Competent Authority has taken a notice of this and desired that all the teaching / allied professional staff may be directed to strictly adhere to the provisions of Transfer Policy 2022 and follow the prescribed manner of submission of requests/applications for transfer without any fail. No manual request for transfer either submitted directly or through proper channel shall be entertained as the same may attract disciplinary action against the delinquent officer(s)/office(s).

P-T-O

4. Foregoing in view, the District Education Officers (Special Education), Punjab are directed to disseminate the above said instructions to all the employees working under their administrative control for strict compliance.


(GHULAM FATIMA BANDIAL)
SECTION OFFICER (ESTT)

C.C

1. The Director General, Directorate General of Special Education, Punjab, Lahore.
2. PS to Secretary, Special Education Department.