

**TO BE FILLED/VERIFIED BY THE DEPARTMENT/EMPLOYER OF THE CANDIDATE**

The Ministry/Division or Department must process this certificate in the light of FPSC Advertisement and forward or communicate the refusal as the case may be, to FPSC within one month from the closing date. On selection, the department will have to relieve the official for joining the post.

<b>Important Note:</b>	<ul style="list-style-type: none"> <li>➤ This certificate must be processed on Personal File of the employee.</li> <li>➤ The employment record as claimed overleaf, must be checked and verified/ confirmed.</li> <li>➤ This certificate is to be issued after obtaining approval of the Competent Authority.</li> <li>➤ Deputationists must obtain permission from his/ her parent Department.</li> <li>➤ To be signed by BS-17/18 Officer and to be countersigned by BS-19/20 Officer dealing with the Administration/ Appointment/ Promotion &amp; Personal Records etc.</li> </ul>
------------------------	--

File No: 45-78/2012Dated: 26-03-2021

1. It is certified that Mr./Ms RABIA BINTE AKBAR is employed as Senior Teacher BS 17 in Office (Deptt) Govt. Al-Ghazali Spl. Edu. Centre (PHC) Rawp w.e.f. \_\_\_\_\_
2. It is certified that the employment records as claimed overleaf has been checked carefully, it has been confirmed from his/her Personal File No. \_\_\_\_\_ and found in order. However, the employment records at Sl. No. \_\_\_\_\_ is not verified due to the reason that \_\_\_\_\_
3. He/she is an Officer of Federal/Provincial/Regional Govt./Autonomous Body/Corporation \_\_\_\_\_ and placed on regular basis in BS-17 on 29-06-2011 and in BS-18 on \_\_\_\_\_
4. His/Her total period of continuous Government Service till closing date in BS-17 is (09 Years 08 Month(s) 16 Days) and in BS-18 is (\_\_\_\_ Years \_\_\_\_ Month(s) \_\_\_\_ Days).
5. As per Appointment by Transfer in OMG (Conduct of Examination) Rules -2019, he/she is eligible to apply and appear in the Exam.
6. Domicile accepted at the time of entry into Government Service was MIANWALI (Punjab)
7. No Inquiry Proceedings/ Disciplinary Proceedings are pending against him/her.
8. In case it is decided to forward a case where adverse entries do exist in his/her records, **extracts** of the adverse entries from the relevant PERs should be enclosed for information of the Commission. Also confirm that the adverse remarks were communicated to the official and no appeal/petition is pending for decision thereon.
9. This DPC is issued with the approval of the Competent Authority i.e. \_\_\_\_\_  
(Authority must be mentioned viz Secretary, Joint Secretary (Admn) or D.G etc.)

**Caution: For any error, omission or misrepresentation the signatory will be held responsible.**

To be signed by BS-17/18 Officer dealing with Administration/ Appointment/ Personal Records

Signature:  
Name

24/3/21  
**Section Officer (Estt.)**  
Govt. of the Punjab,  
Special Education Department  
Official Stamp must be affixed

Tel No:

To be countersigned by BS-19/20 Officer dealing with Administration/ Appointment/ Personal Records

Signature:  
Name

[Signature]  
**Additional Secretary**  
Special Education Department  
Government of the Punjab  
Lahore  
Official Stamp must be affixed

Tel No:

**Note: Incomplete, unsigned or unstamped DPC will not be accepted.**

To be sent immediately to:

**The Secretary**  
Federal Public Service Commission  
Aga Khan Road, Sector F-5/1  
Islamabad