

**REGISTERED**



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No.SO(ESTT)21-369/2019

**GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT**

31-Sher Shah Block New Garden Town, Lahore.

Dated Lahore the 09<sup>th</sup> April, 2021

To

**The Headmistress,**  
Govt. Special Education Centre,  
Jhelum.

Subject: **REQUEST FOR EARNED LEAVE**

I am directed to refer to the subject noted above and to state that Ms. Habiba Arif, Psychologist (BS-17) of your centre has applied for earned leave w.e.f. 18.03.2021 to 06.04.2021 (20-days).

2. You are, therefore, directed to inform that whether Ms. Habiba Arif has availed the above said leave or otherwise.

  
**SECTION OFFICER (ESTT)**

**C.C:**

1. The District Education Officer (Special Education), Rawalpindi.
2. PS to Secretary, Special Education Department.