

**TOP PRIORITY**



**GOVERNMENT OF THE PUNJAB  
SPECIAL EDUCATION DEPARTMENT**  
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Dated Lahore, the June 23, 2021

To

**The Statistical Officer,**  
Directorate General of Special Education Department,  
Punjab.

**SUBJECT: UNIFORMITY OF POSTS NAME IN HRMIS**

I am directed to refer to the subject cited above and to direct you to update name of Posts mentioned in HRMIS in respect of employees of all the institutions by following enclosed (STANDARDIZED POST NOMENCLATURE) and also ensure all the sanctioned/occupied/vacant posts should updated in all the institutions.

2. You are, therefore, directed to complete the said task **within 02-days** positively without fail.

**SECTION OFFICER (ESTT.)**

**CC:**

1. The Director General, Special Education Department.
2. PS to Secretary, Special Education Department.

## STANDARDIZED POST NOMENCLATURE

<b>Required/Correct Post Name ✓</b>	<b>Not required/Wrong Post Name ☒</b>
Junior Special Education Teacher (HI)	JSET (HI) jset (hi) J.S.E.T (HI) Junior special education teacher(hi) <b>Or any other</b>
Junior Special Education Teacher (VI)	JSET (VI) jset (vi) J.S.E.T (VI) Junior special education teacher(vi) <b>Or any other</b>
Junior Special Education Teacher (PH)	JSET (PH/PD) jset (ph/pd) J.S.E.T (PH/PD) Junior special education teacher(ph) <b>Or any other</b>
Junior Special Education Teacher (MC)	JSET (MC/MR) jset (mc/mr) J.S.E.T (MC/MR) Junior special education teacher(mc/mr) <b>Or any other</b>
Senior Special Education Teacher (HI)	SSET (HI) sset (hi) S.S.E.T (HI) Senior special education teacher(hi) <b>Or any other</b>
Senior Special Education Teacher (VI)	SSET (VI) sset (vi) S.S.E.T (VI) Senior special education teacher(vi) <b>Or any other</b>
Senior Special Education Teacher (PH)	SSET (PH/PD) sset (ph/pd) S.S.E.T (PH/PD) Senior special education teacher(ph/pd) <b>Or any other</b>
Senior Special Education Teacher (MC)	SSET (MC/MR) sset (mc/mr) S.S.E.T (MC/MR) Senior special education teacher(mc/mr) <b>Or any other</b>
Instructor Physical Education	I.P.E IPE <b>Or any other</b>