



Tel:042-99231573
Fax:042-99230889
so.establishment@sed.punjab.govt.pk

No.SO(ESTT)20-122/2016
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block New Garden Town, Lahore.

Dated Lahore the 30th June, 2021

To

Ms. Adeela Malik,
Speech Therapist (BS-17),
Govt. Secondary School of Special Education for HI,
Jhelum.

Subject: **EXPLANATION**

I am directed to refer to the subject noted above and to state that you had applied for 89-days extraordinary leave w.e.f. 01.02.2021 to 30.04.2021. After applying for leave, you started availing the above said leave without prior approval of the competent authority. This state of affairs tantamount to misconduct.

2. Foregoing of the view, you are directed to explain your position ***within 03 days positively*** otherwise stern disciplinary action will be taken against you under **PEEDA Act, 2006**.


SECTION OFFICER (ESTT)

C.C:

1. The Director General, Special Education, Punjab.
2. The Headmaster/Headmistress/Principal concerned.
3. PS to Secretary, Special Education Department.