

REGISTERED



No. SO(Estt)10-318/2010
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block New Garden Town, Lahore

Dated Lahore, the June 13th / 2023

To

Ms. Samra Javaid,
Headmistress (MC Field/BS-18),
Govt. Special Education Centre,
Hafizabad.

Subject: **SHOW CAUSE NOTICE UNDER SECTION 7(b) READ WITH SECTION 5(1)(a) OF THE PEEDA ACT, 2006**

WHEREAS, Deputy Commissioner, Hafizabad intimated vide letter dated 16.05.2023 that he visited Govt. Special Education Centre, Hafizabad on 08.05.2023 and on the said day, you were found absent from duty without prior approval. It has further been intimated that Chief Executive Officer (District Education Authority), Hafizabad also visited Govt. Special Education Centre, Hafizabad on 13.05.2023 and you were again found absent on that day as well. It has also been intimated that you were earlier directed through inspection note to improve your performance but you were found absent on 13.05.2023 & 15.05.2023 which manifestly depicts your careless attitude towards performance of your official duties and your conduct shows that same is unbecoming of an officer.

2. **AND WHEREAS**, the undersigned being Competent Authority, under the Punjab Employees Efficiency, Discipline and Accountability Act, 2006, in due consideration of the facts of the case, is of the view that you, **Ms. Samra Javaid, Headmistress (MC Field/BS-18), Govt. Special Education Centre, Hafizabad** has been found guilty of misconduct and inefficiency on account of following charges:

- i. **Your performance as Headmistress, Govt. Special Education Centre, Hafizabad is found to be unsatisfactory and you remained inefficient and negligent towards performance of your official duties and in handling administrative affair of the Centre as you were found absent from your duty on 08.05.2023, 13.05.2023 & 15.05.2023 without prior permission / approval of leave by the Competent Authority.**
- ii. **Due to your inefficiency, negligent behaviour and weak administrative control, on the of days of visit, cleanliness condition of the school was found pathetic. During school hours students were wandering in corridors and the sanitary operates of washrooms were in deteriorating condition. By dint of these acts, it demonstrates that your conduct towards performance of your duty remained highly prejudicial to good service discipline, unbecoming of an officer and tantamount to inefficiency and gross misconduct.**

Samra Javaid

3. **AND WHEREAS**, on account of availability of sufficient documentary evidence, the undersigned is of the opinion that it is not necessary to hold an inquiry into the matter in view of the provision contained in Section 5 (1)(b) of the Act *ibid*. It is, therefore, proposed to proceed against you under Section 7(b) read with Section 5 (1)(a) of the Act *ibid*.

4. **NOW, THEREFORE**, you are hereby called upon to Show Cause in writing **within 07-days** of the receipt of this notice as to why one or more of the penalties as prescribed under Section 4 of the Act *ibid* should not be imposed upon you.

5. Your reply to Show Cause Notice should reach the undersigned, within the said period failing which it shall be presumed that you have no defence to offer.

6. In case, you desire to consult any record on which the aforesaid charge is based or relevant to the aforesaid charge, you may do so with prior arrangements with the **Law Officer** of this Department **within 03-days** of the receipt of this notice.



(SAIMA SAEED)
SECRETARY

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT /
COMPETENT AUTHORITY

No. & Date Even:

A copy is forwarded to:

1. Director General, Directorate General of Special Education Punjab, Lahore.
2. Deputy Commissioner, Hafizabad w/r to his letter No.DC/PSO/1388 dated 16.05.2023.
3. District Education Officer (Special Education), Gujranwala to ensure delivery of this Notice to the accused under intimation to this department.
4. PS to Secretary, Special Education Department.
5. PS to Additional Secretary, Special Education Department.



SECTION OFFICER (ESTT.)