



No.SO(ESTT)41-26/2016  
**GOVERNMENT OF THE PUNJAB**  
**SPECIAL EDUCATION DEPARTMENT**  
31-Sher Shah Block New Garden Town, Lahore.

Tel:042-99231573  
Fax:042-99230889  
[so.establishment@sed.punjab.govt.pk](mailto:so.establishment@sed.punjab.govt.pk)

Dated Lahore the 27<sup>th</sup> January, 2022

To

**Ms. Zainab Zaheer,**  
Junior Special Education Teacher (V.I),  
Government Secondary Institute for the Blind Girls, Lahore.

Subject: **EXPLANATION**

I am directed to refer to the subject cited above and to state that it has come to the notice of the Competent Authority that you while posted as JSET (V.I), Government Secondary Institute for the Blind girls, Lahore availed leave w.e.f 09.09.2021 onwards without taking prior approval and permission of the Competent Authority on the pretext that you have submitted an application to the Competent Authority for grant of leave. Furthermore, you maliciously did not mention date of submission on the application.

2. Your act of leaving the office w.e.f. 09.09.2021 without prior approval and permission of the Competent Authority tantamounts to misconduct which is liable to be proceeded under PEEDA Act, 2006. Therefore, you are directed to submit your reply as to why proceeding may not be initiated against you under the Act *ibid*.

3. Your reply should reach this office **within 03 days positively**, in case of non-submission of reply, it shall be presumed that you have no defence to offer and further proceeding will be initiated as per law/rule.

  
**SECTION OFFICER (ESTT)**

**C.C.:**

- i. PS to Secretary, Special Education Department.

